



DETROIT METRO • WILLOW RUN  
WAYNE COUNTY AIRPORT AUTHORITY

The Wayne County Airport Authority invites applications for  
**Vice President, Airport Operations & Maintenance**

Detroit Metropolitan Airport (DTW)  
Willow Run Airport (YIP)  
Detroit, Michigan

*Executive Search Services Provided by ADK Consulting & Executive Search*

## The Airport

**Detroit Metropolitan Wayne County Airport** is a major international airport in the United States covering 7,072 acres in Romulus, Michigan, a suburb of Detroit. It is Michigan's busiest airport, and one of the largest air transportation hubs in the country. The airport is owned by Wayne County, Michigan, and operated by the Wayne County Airport Authority. The Authority is responsible for the management and operation of Detroit Metropolitan Wayne County Airport and Willow Run Airport.

The Authority is governed by an independent, seven-member Board of Directors who appoint a Chief Executive Officer.

The Airport Authority directly employs more than 700 individuals across several disciplines, while the airports themselves are home to more than 18,000 jobs. A report produced by University of Michigan-Dearborn in January 2014 estimated the economic impact of DTW at \$10.2 billion across the State of Michigan. Activity at the airport stimulates more than 86,000 jobs.

Their **mission statement** is "To operate safe, secure and dynamic air transportation facilities for our customers, creating economic vitality by providing global travel, cargo and business opportunities."

One of the Authority's strengths is continuous dedication to excellent customer service. Passengers appreciate the Airport's modern terminal facilities as evidenced by exemplary Airport Service Quality Survey (ASQ) scores. To sustain and build upon customer service, additional funds are budgeted to increase the ambience of the North Terminal, provide complimentary passenger Wi-Fi service, improve landscape beautification and undertake roadway and bridge reconstruction.





## The Airport *(continued)*

DTW serves as a hub for both Delta and Spirit Airlines.

**Other significant operators at the airport include:**

- Aero-Mexico
- Air Canada
- AirFrance
- Alaska Airlines
- American Airlines
- Frontier
- JetBlue
- Lufthansa
- Royal Jordanian
- Southwest Airlines
- United
- Virgin Atlantic
- FedEx
- United Parcel Service (UPS)
- DHL
- FBO – Signature Flight Support



## Willow Run Airport

**Willow Run Airport** serves cargo, corporate and general aviation clients and has excellent services and infrastructure for airports in its class.



Willow Run Airport typically handles over 200,000,000 lbs. of cargo annually, making it one of the nation's largest airports for landed air freight flown exclusively by cargo aircraft. Willow Run Airport-based carriers transport a wide range of cargo, including high-value automotive and electronic components, emergency medical supplies, mail and packages.



## The Region

**Detroit** is the largest city in the midwestern state of Michigan. Near Downtown, the neoclassical Detroit Institute of Arts is famed for Diego Rivera murals inspired by the city's long-standing ties to the auto industry, which earned it the nickname "Motor City." Detroit is also the birthplace of Motown Records, whose chart-topping history is on display at Hitsville U.S.A.

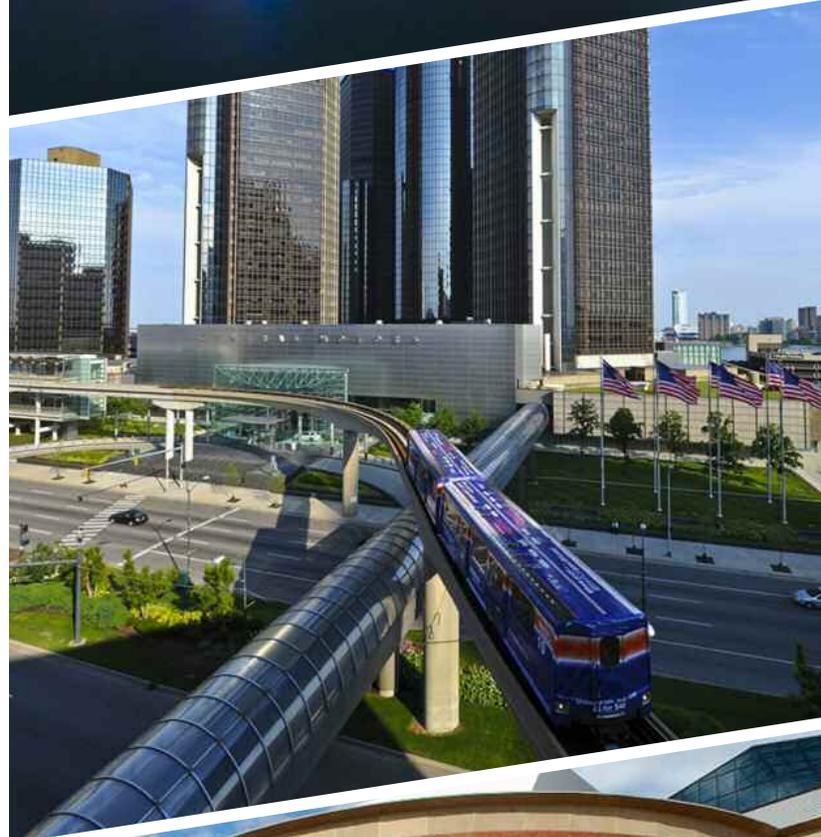
**Detroit is a city on the upturn; a city ready for what's next.**

**Culture:** Just three miles from downtown, head to Detroit's Cultural Center, which is chock-full of art, science and history museums. Check out the 100 galleries of The Detroit Institute of Arts (DIA), with a collection that is among the top six in the United States. Explore the Detroit Historical Museum across from the DIA with its popular Streets of Detroit showcase. The Charles H. Wright Museum of African American History is the only one of its kind in the country. Visit the Museum of Contemporary Art Detroit (MOCAD) for an edgier arts experience. Performing arts offerings include Broadway shows, headliner entertainers, opera, dance, and the symphony at the fabulous Fox Theatre, Detroit Opera House, Fisher Theatre, and Max M. Fisher Music Center.

**Music:** Detroit is Motown. Visit the Motown Museum — Hitsville USA – to see where the Supremes, Stevie Wonder, Smokey Robinson and other stars revolutionized the world of music. Find jazz, rock, soul, classical, and more at venues in our five destination districts. Enjoy headliner shows at The Palace of Auburn Hills and DTE Energy Music Theatre, or jazz in intimate settings like Cliff Bell's. For ultra-hip concert venues, check out the Fillmore Detroit, St. Andrews or the Majestic Theatre.

**Sports:** Major league sporting events are on the agenda year-round in metro Detroit. Even if you can't get a ticket, a must see is Comerica Park where giant tigers guard the gates for our Detroit Tigers professional baseball team. The Detroit Lions football team roars at Ford Field next door, and when the Detroit Pistons and the Detroit Red Wings move to the Little Caesar's Arena in September, that will put the Pistons, Red Wings, Tigers and Lions all within four blocks of the city's downtown. Detroit will be the only city with the teams housed in its core.

**Cars:** You can rev up just about any day to experience why Detroit is the Motor City. For historic Detroit attractions, visit the elegant homes of the auto barons including Dodge and Ford, or explore the Ford Piquette Avenue Plant, the birthplace of the Model T. The Henry Ford, America's greatest history attraction, offers a tour of the Ford Rouge Factory that showcases environmental innovation and industrial production. Tour the Automotive Hall of Fame with in-depth visual and interactive exhibits about automotive history, its leaders and innovators.





## The Region *(continued)*

**Events:** The year begins with the North American International Auto Show in January, followed by two winter celebrations, Motown Winter Blast and the Plymouth International Ice Sculpture Festival. Spring brings the WYCD Downtown Hoedown and Movement: Detroit Electronic Music Festival. Summer days are filled with fun at Detroit River Days, Concours d'Elegance of America, Ford Fireworks, African World Festival, Woodward Dream Cruise, Arts, Beats & Eats, and the Detroit Jazz Festival. Fall and winter events include Detroit Free Press Talmer Bank Marathon, America's Thanksgiving Parade and Noel Night in downtown's Cultural Center.

## Ann Arbor

Located less than 20 minutes from Detroit is the thriving city of Ann Arbor, home to the University of Michigan. Ann Arbor is filled with arts and culture, international cuisine, outdoor recreation, festivals, events, and more.

Although geographically small, the area is perhaps most renowned for its globally-inspired cultural offerings. From exclusive art exhibits to performances by jazz legends, there are abundant opportunities to enjoy arts and culture. You'll find more than 30 independent bookstores, dozens of unique galleries, and a variety of top-notch museums all within the downtown area — including the distinguished University of Michigan Museum of Art.

Dining aficionados will appreciate the nearly 300 restaurants within a 20-mile radius of Ann Arbor, including the famous Zingerman's Deli. Options range from old-fashioned Italian bistros to trendy, contemporary American restaurants. Many offer al fresco dining in the warmer months, which, when combined with the array of jazz and dance clubs in the area, makes downtown Ann Arbor a vibrant destination for nightlife.

On almost any given weekend, your visit will coincide with one of the many festivals and special events hosted in Ann Arbor. Two of the most recognizable traditions are the Ann Arbor Art Fair and University of Michigan football. Every July, the award-winning Ann Arbor Art Fair transforms the downtown streets into an art gallery featuring thousands of juried artists. In the fall, each football Saturday brings more than 100,000 people to town for tailgating and fill "The Big House" to watch the University of Michigan Wolverines. In the winter, holiday light festivals and the Ann Arbor Folk Festival are always crowd pleasers. April brings the thaw and a weekend unlike any other as we celebrate whimsy during FoolMoon and Fistfuls.

Described as an urban oasis, the Ann Arbor area is also the perfect four-season destination for outdoor enthusiasts. You'll discover golf courses designed by legendary architects, trails groomed for hiking and cross-country skiing, some of the best canoeing and kayaking in southeastern Michigan along the twelfth nationally recognized water trail — the Huron River.



## The Position

**The Vice President Operations and Maintenance** provides professional oversight and execution for the Departments of Airfield Operations, Maintenance, Environmental & Sustainability, Power Services, and Willow Run Airport. This position ensures that departments perform their assigned duties and responsibilities in accordance with WCAA and applicable government policies and procedures.

### **The Vice President Operations and Maintenance:**

- Develops strategic plans for Division based on organizational strategic business plan and priorities. Leverages industry expertise, best practices, and key business drivers in developing long range and short-range plans and defining results. Maintains flexibility to adapt priorities based on changing business needs.
- Fosters a proactive and progressive posture and ensures regulatory and operational safety and environmental compliance. Maintains and updates documentation to verify performance of duties within specified federal, state and local laws and airport rules and requirements.
- Develops and maintains partnerships and collaborative relationships with tenants and operators. Identifies and coordinates with other Divisions the implementation of programs that enhance customer satisfaction on all levels including general aviation activities at Willow Run.
- Develops, maintains and ensures ability to execute the Airfield snow and ice control plan enabling a safe and efficient operation during all weather conditions .
- Develops, monitors, and implements annual Divisional budget to ensure fiscal responsibility and achieve efficiencies with long term value. Identifies and evaluates resources to ensure optimization of staff and service. Justifies budgetary requests in oral, and written form for the Senior Management Team and the Airport Authority Board.
- Ensures direct and regular collaboration with the Planning, Design and Construction Department and the Procurement and Strategy Management Department regarding master planning and project implementation, and operational oversight requirements.

For a complete job description, [click here](#).



## Position Qualifications

The successful candidate will have a Bachelor's degree from a college or university with major course work in Business Administration, Public Administration, Aviation Management, Finance, Accounting or a closely related field; AND Four (4) years of progressively responsible experience in airport management and supervisory experience including preparing budgets, community relations, public safety and operational services; OR eight (8) years of progressively responsible experience in airport management which includes supervisory experience and preparing budgets, community relations, public safety and operational services. The ideal candidate must be able to meet the Airfield Safety Certification requirements within four (4) months of placement in the position.



## Salary & Benefits

The salary for this position is \$180,000 DOE with an excellent benefit package.



## How to Apply:

**A.** Please submit both a **cover letter and résumé.** **We require your files to be submitted as PDF documents.** We prefer that you send both your cover letter and résumé as one combined document. Please do not send your cover letter in the body of an email. Send your **PDF** files to ADK Executive Search at:

**[DTWOM@adkexecutivesearch.com](mailto:DTWOM@adkexecutivesearch.com)**

**B.** Please **complete** the ADK employment application form at: **[ADK Application Form](#)** (*this is a secure link*).

**Filing Deadline: Friday, September 22, 2017**

Only complete electronic submissions will be considered.

Email questions to:

**[DTWOM@adkexecutivesearch.com](mailto:DTWOM@adkexecutivesearch.com)**