

Bishop International Airport Flint, Michigan (FNT)

**The Bishop International Airport Authority
Invites Applications for Deputy Airport
Director-Operations & Maintenance**



Bishop International Airport • FNT

Executive Search Services Provided by ADK Consulting & Executive Search



THE AIRPORT

Bishop International Airport is a commercial service and general aviation airport located in Flint, Michigan. The airport is located in Genesee County, approximately 60 miles north of Detroit, surrounded by Flint Township and Mundy Township. The airport is owned by Bishop International Airport Authority, which is governed by a Board of Directors comprised of nine members who are appointed to three-year terms. The Mayor of the City of Flint and the Genesee County Board of Commissioners make the board appointments on an annual basis. The Airport Director reports directly to the Board.

In 2014, FNT's enplanements grew 5.7% to 419,758, making it the third busiest airport in Michigan. The airport is currently served by several passenger airlines: Southwest Airlines, Delta Air Lines, United Airlines and American Airlines. Additionally, Federal Express operates cargo services out of the airport. Servicing the airlines and general aviation is fixed-base operator, AvFlight.

Bishop International Airport covers 1,550 acres and has two runways.

For 2014, the operational budget is \$10,846,395. Bishop Airport employs 53 people, of which 45 belong to a union. Major capital projects over the past five years include a \$24-million Terminal Renovation and Expansion Project, a Terminal

Ramp Rehabilitation Project, and a Taxiway and Hangar Apron Rehabilitation Project. This year's major project is a rehabilitation and improvements to RW 18/36.

Upcoming capital improvement projects include Obstruction Removal, Taxiway C rehabilitation and shoulder improvement, a terminal ramp rehabilitation, as well as managing the airport's master plan project. Bishop International Airport was awarded Michigan Airport of the Year by the Michigan Department of Transportation Office of Aeronautics. It was recognized for its safety and expansion projects.



FLINT, MICHIGAN

Flint & Genesee offer one of the most dynamic combinations of town and country to be found across the Great Lakes. This diverse area ranges from downtown nightlife to rich farmland and numerous lakes and the area is home to a collection of college campuses. The quaint villages and towns that so many call home, our Genesee County Parks, the Flint Cultural Center, and the southern hillsides dotted with lakes, make Flint and Genesee the kind of place where making a better life is our way of life. Our communities boast an invigorated workforce, solid transportation network, and the Midwest's most impressive collection of arts and cultural amenities.

Southeast Michigan is home to many new medical research facilities where discoveries are taking place every day. It is supported by state-of-the-art engineering that's pushing the frontiers of our automotive and medical technology. The students at our many colleges and universities make us one of the fastest growing educational communities in North America.

Flint & Genesee extend for 639 square miles and includes 33 cities, townships and villages, with Flint as the largest urban center. A drive from east to west or north to south reveals a diverse mixture of small towns and communities, school districts, large and small businesses, many nonprofit organizations and a deep caring for community.

The community connection has created a web of dynamic partnerships between local businesses and educators, as well as economic development experts and tourism professionals. The county's strong manufacturing base, paired with the knowledge economy, has helped build a coalition for regional economic success. These relationships, which help fuel a sense of community and interdependence, are the foundation for a bright future in Genesee County.



SOUTHEAST MICHIGAN:

Genesee County is located in southeast Michigan bordering Detroit's northern suburban counties. With 639 square miles of land in Genesee County, we enjoy flatlands filled with Michigan's largest county park system. A total of 21 parks boast more than 11,000 acres of woods, rivers, lakes, trails, beaches and campgrounds. It's like coming to a fun park that's filled with more than rides.

We enjoy golfing on pristine greens, inspiring art galleries, enriching museums, horse racing, professional hockey, skiing and so much more.

Every year, we host The Crim Festival of Races, Back to the Bricks, The Warrior Dash, Bikes on the Bricks, the Renaissance Festival and more.



The places and qualities bringing pleasure to life for those spending time in Flint & Genesee are countless. It's a place where real people discover real opportunities.



HELPFUL LINKS:

- [Bishop International Airport](#)
- [City of Flint, Michigan](#)
- [Convention and Visitors Bureau](#)
- [Flint Township](#)



INFRASTRUCTURE

Our world-class infrastructure is evident by our new \$33 million intermodal freight center at Bishop International Airport. This facility has the capacity to handle in excess of 60 million pounds of freight annually.

The confluence of three major highways, I-75, US 23 and I-69 (the NAFTA/International Trade Corridor), connect to the United States, Canada and Mexico. Nearly 70% of U.S. imports to Canada travel by truck on I-69.

The intersection of continental and intercontinental railways, CSX and CN, provides area companies with rail access to points across the U.S. and Canada. In addition, the Mid-Michigan Foreign Trade Zone permits businesses to lower expenses and increase profits through import-export activities.

COLLEGES & UNIVERSITIES

Flint & Genesee is home to multiple institutes of higher learning, including two colleges, four universities and eight satellite campuses. As a growing education center, we are proud of the impressive centers of academic excellence and the many successful graduates who have earned degrees and started careers in the region. Take a look at our higher education institutions:

- Baker College of Flint: www.baker.edu
- Cleary University: www.cleary.edu
- Davenport University: www.davenport.edu
- ITT Technical Institute: www.itt-tech.edu
- Kettering University: www.kettering.edu
- Mott Community College: www.mcc.edu
- University of Michigan-Flint: www.umflint.edu

ARTS & CULTURE:

Flint is home to the expanse of the Flint Cultural Center. It includes The Whiting, Longway Planetarium, Sloan Museum, Flint Youth Theatre, Flint Institute of Arts, Flint Institute of Music and the Buick Automotive Gallery. The Flint Cultural Center campus provides area residents with an array of cultural, scientific and artistic experiences. They promote understanding of the diverse cultures reflected in the Greater Flint community. The Center is a major educational resource, as well as a welcoming and inclusive community center. The Flint Cultural Center is a model for how the arts, sciences and humanities can work collectively to create synergy among constituent institutions. It acts as a community catalyst, working with other organizations, individuals and agencies all of which strengthen local and regional economic development, cultural understanding, and widespread support for the arts, sciences and humanities.



JOB DESCRIPTION

Position Summary – Under general direction of the Airport Director and through subordinate personnel, plans, organizes, and directs the day-to-day activities of all maintenance, operations, engineering, and public safety functions of the Airport Authority. This position coordinates related activities with all tenants, federal, state, local agencies and other related aviation user groups. Directs a professional staff including direct reports of the Public Safety Chief and Director of Maintenance and indirect reports of 32 FT and 12 PT staff. In absence of the Airport Director, may serve as the Airport Director. For the full job description, [click here](#).

THE IDEAL CANDIDATE

The Ideal Candidate for the position of Deputy Airport Director-Operations and Maintenance will have:

- Knowledge of management principles and practices as applied to airport operations, maintenance, planning, airport properties and facility development.
- Knowledge of Federal Aviation Administration and Transportation Security Administration regulations affecting airport operations, maintenance, and construction.
- Knowledge of airport construction and equipment.
- Ability to plan and carry out airport operations, maintenance, and development programs.
- Ability to establish and maintain effective working relationships with public officials, airport tenants, employees, and the general public.
- Must possess general knowledge of federal and state environmental compliance regulations affecting airport operations and planning.

The successful candidate will have strong interpersonal skills, knowledge of a broad facet of airports, excellent writing and

verbal ability, and the ability to plan and manage capital programs. Further, the Deputy Director must be adept at creating and sustaining excellent relationships with all stakeholders including customers, airport tenants, businesses, governmental entities, and both union and non-union staff.



JOB REQUIREMENTS

Bachelor's degree in airport or aviation administration, business administration, aeronautical or civil engineering or a related field. At least five years of progressive, high-level airport management experience with a commercial carrier airport is required. Experience needs to show relevance & knowledge in airport operations (landside & airside), safety, customer service, and facility maintenance / operations. Experience with airport properties is desirable. Accredited Airport Executive (A.A.E.) designation is desirable and must be able to be obtained within two years from date of hire.

SALARY & BENEFITS

Annual salary range is \$80,000 - \$110,000. A full range of benefits include: Health, Dental, and Vision Insurance, Short Term and Long Term Disability, Life Insurance, Optional 457 Deferred Compensation Plan, 20% of annual salary in a 401(a) plan to be fully vest at five years, Retirement Health Savings Plan, relocation expenses, and vehicle.

HOW TO APPLY

- A. Please submit, in **PDF format**, both a cover letter and résumé. You may send both as one file. Please do not send your cover letter in the body of an email. Send your **PDF files** to ADK Executive Search at: FNT@adkexecutivesearch.com
- B. Please complete the ADK employment application form at: [ADK Application Form](#) (this is a secure link).



Filing Deadline: **Closed to new applications**

Only complete electronic submissions will be considered.

Email questions to FNT@adkexecutivesearch.com