



FORT SMITH
REGIONAL AIRPORT

The Fort Smith Airport Commission invites applications for
Airport Director

Fort Smith Regional Airport (FSM)
Fort Smith, Arkansas

Executive Search Services Provided by ADK Consulting & Executive Search

The Airport

Fort Smith Regional Airport Access to the World

Since the 1930s, the Fort Smith Regional Airport has been a vital transportation center for the Western Arkansas and Eastern Oklahoma region.

The airport terminal building offers more than 52,000 square feet of convenient, efficient operational space with close-in parking. Fort Smith travelers have access to the world through daily one-stop regional jet service to Dallas/Fort Worth on American Airlines or to Atlanta on Delta Air Lines. The airport features two runways, with an 8,000-foot primary runway capable of accommodating virtually all aircraft.

Conveniently located, the airport is ten minutes from Fort Smith's historic downtown district, the University of Arkansas Fort Smith and the new Arkansas College of Osteopathic Medicine; and only forty-five minutes from the University of Arkansas in Fayetteville.

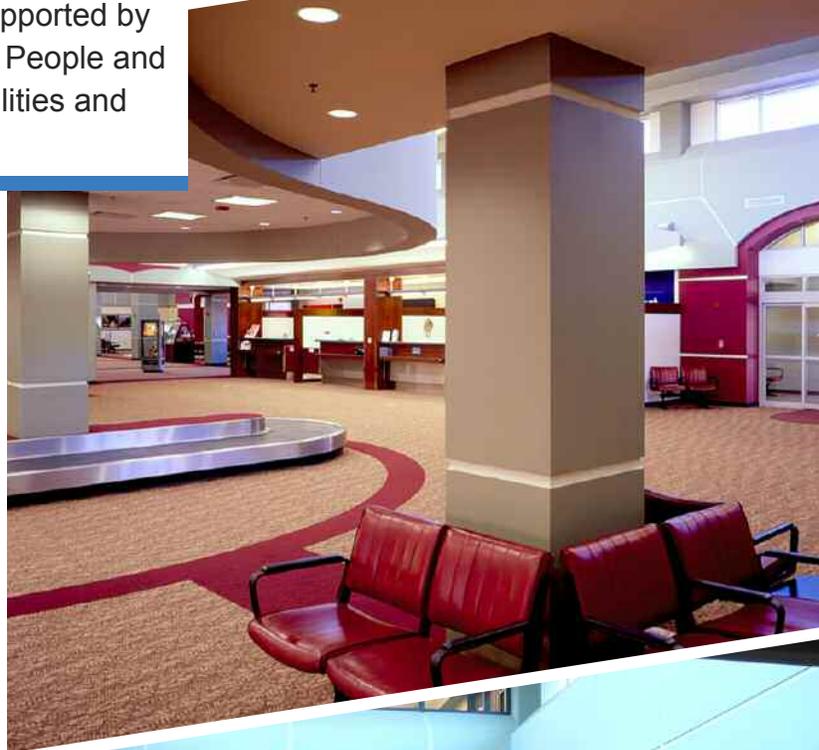
The Fort Smith Regional Airport is self-supporting and is governed by a seven-member commission appointed by the Mayor of the City of Fort Smith. Airport management and staff aspire to fulfill the charge of its mission statement: "As the 'Airport of Choice', the Fort Smith Regional Airport will be self-sustaining, exceed the expectations of quality service, and meet the air transportation and economic development needs of customers and partners."

The airport currently has 13 full-time and 2 part-time employees, with ARFF and LEO provided by contract. In 2016 the airport had 87,488 enplanements, handled 16,841 total pounds of cargo and had 44,527 operations. The 2017 operating budget is \$3,039,600 and the capital budget is \$3,166,500.



Fort Smith Regional Airport "Vision"

To be the Airport of Choice Supported by Dedicated People and Great Facilities and Service





The Airport *(continued...)*

Major improvements in 2016 included completing a multi-year taxiway project, reconstructing portions of the perimeter road and security fencing, and purchasing a new ARFF truck and equipment. Work underway and carrying over into 2017 includes design of a new ARFF station, removal of the runway arresting gear system, wildlife habitat mitigation and developing a new PFC Application.

For 2017, continued infrastructure improvements to create greater efficiencies will be the focus of planning and construction. Completing design of the new ARFF station, beginning construction of the ARFF station and finalizing a new PFC Application are the priority. Airfield improvements include runway 7/25 rejuvenation phase 1, runway renumbering and the final stage of the wildlife habitat mitigation. Noise land reuse plan implementation will continue into the next year.

2018 projects will include updating the master plan, rehabilitating a portion of a taxiway edge lighting, and upgrading electrical vault components.

The Airport Commission's emphasis includes continued commercial development of the airport's extensive non-aeronautical airport property as well as available aeronautical property.

The airport remains diligent in meeting the requirements of FAR Part 139 which dictates safety regulations for the airport.

Significant Operators and Tenants Include:

- TAC Air (FBO)
- 8 corporate hangars; 28 t-hangars
- Air National Guard-ISR (non-aviation)
- FAA Control Tower
- TSA Security
- American (Envoy) and Delta (Express Jet)
- Avis/Budget, Enterprise/National and Hertz
- Republic Parking System
- Commercial tenants on airport property: Home Depot, Department of Finance & Administration, Homewood Suites, Home2 Suites and Federal Express (non-aviation)



The Community

Located on the Arkansas River at the Arkansas-Oklahoma border, scenic Fort Smith is “where the New South meets the Old West.” Covering just over 65 square miles, the city sits at the crossroads of Interstates 40 and 540 and US-Highways 64 and 71 in Sebastian County. Fort Smith is the second largest city in the state and has a population of just over 87,000. This thriving community is a hub for commerce and boasts a diverse economy, a rich history and a promising future.

Forbes Magazine recently named Fort Smith the number one city in America for cost of living and also highlighted the city for having the highest-paying tech jobs in the nation. For the fourth year in a row, Fort Smith has been included in the top ten list of “True Western Towns” by True West Magazine. Hundreds of towns compete for this designation based on their appreciation for the western heritage and dedication to preserving their history. The Arkansas Department of Parks and Tourism selected two Fort Smith entries for their coveted “Henry Awards” for outstanding efforts in the second largest industry in the state – tourism. Additionally, the Fort Smith Radio Group was a finalist in the “Media Support Award” category and finalist in the “Special Tourism Achievement” category. The nomination recognized the creation of four new public events in Fort Smith in 2015: the Fort Smith Marathon, the Steel Horse Motorcycle Rally, the Peacemaker Music & Arts Festival and the Unexpected Mural Project. All four events returned to the city’s downtown in 2016.

There are several major developments on the horizon for Fort Smith. The city has prepared a community vision statement and update of a comprehensive plan to guide Fort Smith’s future growth and to adopt development guidelines which reflect the community’s values.

The area offers a variety of unique cultural and recreational attractions for residents and visitors. Fort Smith is home to Arkansas’ oldest symphony orchestra and the oldest continuously operating volunteer little theater. Other attractions include the Fort Smith Regional Art Museum, the Museum of History and the Western Arkansas Ballet. The city has completed a \$10.9 million aquatics center and constructed ten new softball fields for tournament and league play. From parks and walking trails to the Parrot Island Water Park and the Janet Huckabee Arkansas River Valley Nature Center, the city offers outdoor activities for all ages. Fort Smith is also a gateway city for the beautiful Talimena Scenic Byway, which winds 54 miles along the crest of Rich Mountain and Winding Stair Mountain in the Ouachita National Forest.



Fort Smith
where the New South
meets the Old West

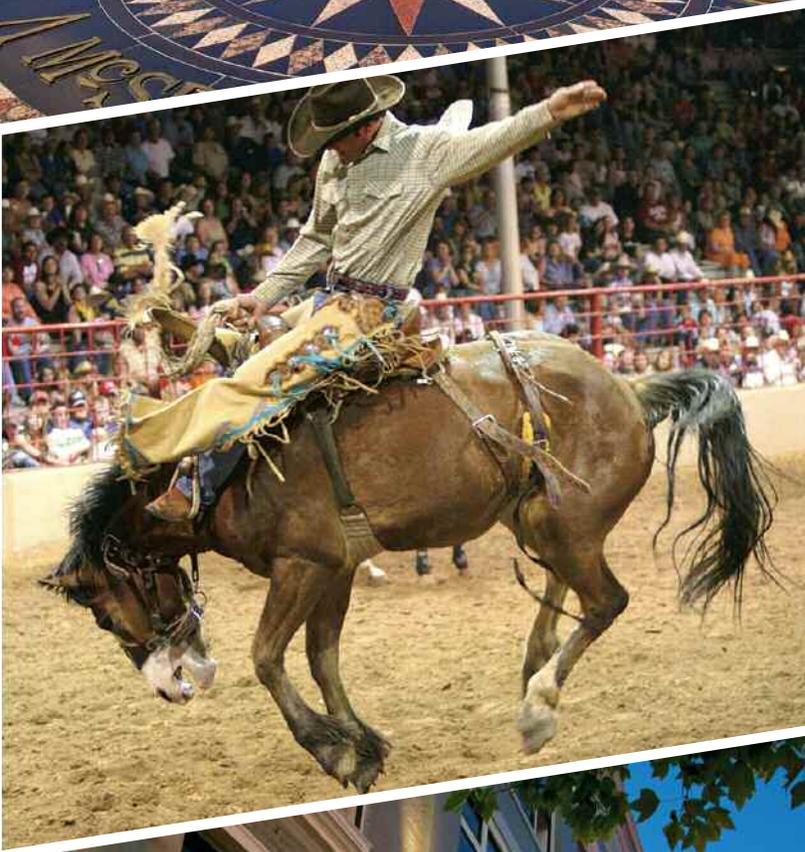




The Community *(continued...)*

Fort Smith is served by the Fort Smith Public School District, which is one of the largest districts in the state. It has 29 campuses and an enrollment of more than 14,000 Pre-K – 12 students. Eight of the district's elementary schools and all its secondary schools have earned honors as Arkansas Schools of Excellence.

Visitors and residents witness 200 years of history come back to life through stories and reenactments of outlaws, lawmen, soldiers, Native Americans and other historical figures that played an important role in the development of Fort Smith's unique history. Tour Miss Laura's Visitors Center – a former Old West bordello – and then retrace the footsteps of Deputy U.S. Marshal Bass Reeves and the vile outlaws he brought to justice at the Fort Smith National Historic Site. Explore decades of diverse architectural styles preserved by Fort Smith's beautiful historic districts and grandiose churches. You can even visit the Army base and barbershop where Elvis Presley received, "the haircut heard around the world" after joining the U.S. Military.



Other Facts of Interest

1. Ranked the #1 Most Affordable City in the U.S. by Kiplinger's, 2010.
2. Ranked #2 in the U.S. for Lowest Cost of Doing Business, Forbes, 2011.
3. Centrally located on the Arkansas/Oklahoma border not far from Fayetteville and Hot Springs, AR; Tulsa, OK; and Branson, MO.
4. Big city amenities and small town hospitality.
5. Traffic is not a problem; nothing in Fort Smith should be more than an easy 15-minute drive from anything else.
6. More than 200 clubs and restaurants that represent cultures from all around the world.
7. Dozens of unique historical, cultural and natural attractions in and around the Fort Smith region.
8. Wonderfully successful, 'The Unexpected Project: Festival of Murals' involved artists from all over the world painting murals on the sides of downtown buildings.
9. Home to four universities: Webster, John Brown, University of Arkansas Fort Smith and Arkansas College of Osteopathic Medicine (opening fall 2017).
10. Future home of the U.S. Marshals Museum (opening 2019).





The Position

The Airport Director performs responsible administrative, technical and planning duties required for the daily operation and long range development of the Fort Smith Regional Airport. In this capacity, the Airport Director oversees all day-to-day airport operations, a program of domestic air service development in concert with the community, an ongoing and significant program of capital investment and maintenance, a commercial development effort to maximize revenue and profit from the asset base, and an effective program of liaison with key constituent groups to ensure that the interests of the city and the airport are coordinated with others.

In so doing, the Airport Director is responsible for developing, recommending, and implementing policies, budgets, and current and long-range plans. He/She manages continuing operations and special projects; directs, trains, motivates, and evaluates the professional, technical, customer service and administrative staff; analyzes and reports on results; and ensures the financial viability of airport operations working within the policies and guidelines established by the Commission.

Position Qualifications

Graduation from an accredited college with major course work in aviation, public administration, management, facilities/construction management or related field, and a minimum of 6 years of progressively responsible airport related management experience at an FAA Part 139 airport. Certification from Association of American Executives is desirable. Experience working at senior levels with government, regulatory, and community groups. Experienced in airport financial management with specific knowledge of airport funding and financing practices.

For a full job description, [click here](#).





Compensation & Benefits

The salary range for this position is \$90,000 to \$120,000 with an attractive benefit package, including relocation assistance and three weeks paid vacation.

How to Apply:

A. Please submit, both a **cover letter and résumé**. We require **your files to be submitted as PDF documents**. We prefer that you send both your cover letter and résumé as one combined document. *Please do not send your cover letter in the body of an email.* Send your **PDF files to ADK Executive Search at:**

FSM@adkexecutivesearch.com

B. Please complete the ADK employment application form at: **[ADK Application Form](#)** (*this is a secure link*)

Filing Deadline: Sunday, March 12, 2017

Only complete electronic submissions will be considered.

Email questions to:

FSM@adkexecutivesearch.com