



 **Lynchburg Regional Airport**
Check Lynchburg First

The City of Lynchburg Invites Applications for
Airport Deputy Director

Lynchburg Regional Airport (LYH)

Lynchburg, VA

Executive Search Services Provided by ADK Consulting & Executive Search

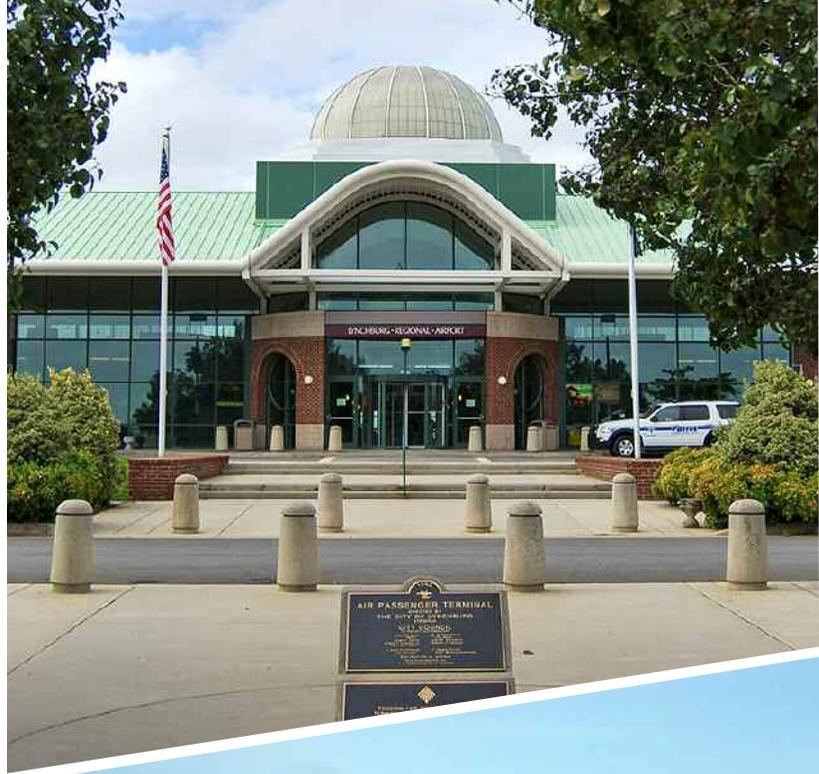
The Airport

Lynchburg Regional Airport (LYH), established in 1931, was originally known as Preston Glenn Airport, named in honor of Lt. Preston Glenn, a Lynchburg native who died in service as an Army Air Corps pilot during World War I. In 1992, the airport's new terminal facility opened for business. Lynchburg Regional Airport/Preston Glenn Field, located at the intersection of Route 29 South and Route 460, is owned by the City of Lynchburg.

With 12 daily arriving and departing flights, Lynchburg Regional Airport provides a variety of flight times for all passengers. Regional carrier service is provided by American Eagle Airlines through Charlotte International Airport on a mixture of regional jet and 48-seat turbo-prop aircraft. Only Lynchburg Regional Airport brings you directly into Region 2000, a 2000-square-mile district in the heart of Virginia. Lynchburg Regional Airport is playing a key role in the region's growth, serving as a convenient global gateway for the area's international corporations, manufacturing plants, research and development firms, colleges, and university. The airport's proximity to three major highways, US 29, US 501, and US 460, provides ready access to destinations throughout the region - from business complexes to scenic and historic attractions.

Lynchburg Regional Airport Commission is a nine member advisory board. Three of the members are representatives from surrounding communities that comprise the Region 2000 area with the remaining six comprised of the City Manager and local city residents.

LYH has 24 employees, with a FY 2017 operating budget of \$2.7 million dollars. For calendar year 2016, there were 106,055 aircraft operations and 151,845 total passengers.





The Airport *(continued...)*

Most recent capital projects include a newly completed contract air traffic control tower at a cost of \$4.3 million and a mid-field redevelopment project – new apron and associated runways completed in 2015 at a cost of \$4.6 million. The airport's main runway was lengthened to 7,100 feet in 2007 at a cost of \$15 million.

Significant operators at the airport include:

- American Airlines (scheduled airline service)
- Freedom Aviation (full-service FBO)
- Liberty University School of Aeronautics (University Flight Training Program)
- Bon Air Brokerage (Aircraft Management and Sales)
- Virginia State Police Aviation Unit
- Centra Health – Emergency Medical Helicopter Services



The Lynchburg Community

Lynchburg, Virginia is a central city of 50 square miles, located near the geographic center of the state in the valley of the James River, bordered by the eastern edge of the Blue Ridge Mountains. It is approximately 180 miles southwest of Washington D.C. and 200 miles west of the port of Hampton Roads. The southern border of Virginia lies 65 miles due south.

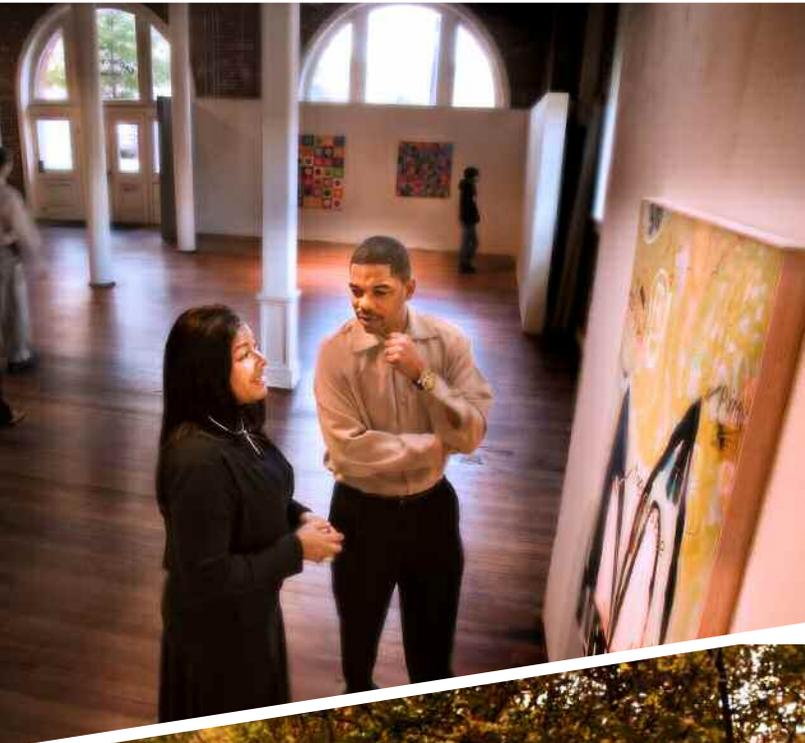
Lynchburg's development dates to 1757, when its founder, John Lynch, began a ferry across the James River. By the 1780s, a thriving settlement had grown up along the river, which provided businesses the means to transport products to distant markets. The town became a city in 1852 and developed further as a center for manufacturing.

Today, Lynchburg is home to a vibrant mixed business community with concentrations in telecommunications, medicine, nuclear engineering, higher education, insurance, manufacturing, retail and services. The City rests in a beautiful natural environment and is an easy drive to many historical landmarks and recreational sites in Central Virginia.

Lynchburg is an active community with strong, diverse and friendly neighborhoods. The City has a variety of residential opportunities ranging from higher density urban settings to areas with a more rural feel. Downtown revitalization has provided numerous residential, cultural, dining and entertainment options, and nearby historic neighborhoods showcase many of the City's architectural treasures.

Outstanding public education is a tradition here. The City's school system serves approximately 8,100 students enrolled in preschool through adult classes in two high schools, three middle schools and 12 elementary schools. Alternative elementary, middle and high school programs, gifted programs, a regional Governor's School, and programs for students with disabilities are also available.





The Community

Lynchburg is also home to four colleges and one university. Liberty University, in particular, has nearly completed a \$50 million capital expansion that will allow for residential enrollment of approximately 15,000 students next year. When combined with approximately 100,000 students in its varied and expansive online undergraduate and graduate programs, Liberty University now ranks as the largest private, non-profit university in the country.

The City has excellent recreational and cultural amenities, including parks, trails, aquatic facilities, community centers and museums. Less than an hour away are outdoor opportunities most communities only dream of: driving in the Blue Ridge Mountains or hiking the Appalachian Trail; swimming and boating on Smith Mountain Lake, one of the country's largest (20,000 acres) manmade lakes; and snow skiing at one of the east coast's finest winter resorts, Wintergreen.

The City is the home of major medical facilities that serve a broad region of nearly 300,000 residents. Centra operates two hospitals and a regional cancer treatment center in the City. Its main facility, Lynchburg General Hospital, has an excellent reputation as a primary care facility with outstanding cardiac services and other medical specialties.

Lynchburg City Council has adopted a strategic vision of Lynchburg as "A Great Place to Live, Work and Play," that is based on a foundation of good governance and fiscal responsibility and includes the following 12 strategic pillars (focus areas) that support the vision: Arts and Culture, Citizen Engagement and Social Capital, Economic Development, Healthy and Active Living, Infrastructure, Land Use, Lifelong Learning, Natural Resources, Neighborhoods, Safe Community, Social Equity, and Transportation.



The Position

The City of Lynchburg is seeking a dynamic leader who will play an integral part in the succession plan of the incumbent Airport Director, and potentially assume this vital position upon his retirement in one to two years.

The Deputy Airport Director acts as the Chief Operating Officer and performs complex technical and responsible senior management work in the daily operations, planning and management of Lynchburg Regional Airport and is directly responsible for airport operations, maintenance, custodial, FAR Part 139 certification and TSA Part 1542 security functions for the airport. The incumbent will act as project director on assigned federal, state and local airport capital projects and serve as liaison to engineers, inspectors and contractors. The Deputy Airport Director will also coordinate and assist in the integration of operations and maintenance functions with the airport safety and security departments and assist the Airport Director in the operation of the airport in accordance with federal and state regulations. This position serves as Acting Airport Director in the absence of the Airport Director.

For a full job description, [click here](#).

Position Qualifications

Bachelor's degree (B.A.) from four-year college or university with major course work in aviation management, business, public administration or related field; commercial service airport experience with varied knowledge of multiple department functions required. Accredited Airport Executive (A.A.E.) designation with the American Association of Airport Executives preferred.





Salary & Compensation

The salary range for this position is \$85,000 to \$105,000. A generous benefit package includes: participation in the Virginia Retirement System (VRS), paid time off, medical, dental and vision coverage, education assistance, professional dues, conference expenses, and 457 Deferred Compensation Plan.

How to Apply:

A. Please submit, both a **cover letter and résumé.** **We require your files to be submitted as PDF documents.** We prefer that you send both your cover letter and résumé as one combined document. *Please do not send your cover letter in the body of an email.* Send your PDF files to ADK Executive Search at: **LYH@adkexecutivesearch.com**

B. Please complete the ADK employment application form at: **[ADK Application Form](#)** (*this is a secure link*)

Filing Deadline: Friday, March 31, 2017

Only complete electronic submissions will be considered.

Email questions to: **LYH@adkexecutivesearch.com**