



# I ✈ OAK

The Port of Oakland Invites Applications for  
**Airport Operations Manager, Landside**  
**(Ground Transportation & Parking Services)**

Oakland International Airport (OAK)

*Executive Search Services Provided by ADK Consulting & Executive Search*

## The Airport

**Oakland International** is the fourth busiest airport in California and second busiest in the San Francisco Bay Area. Serving over 13 million travelers annually, OAK is the closest airport to the region's top business and tourism venues. It is also the closest airport for most local residents.

Oakland's air service roster to over 60 nonstop destinations is offered on 14 different airline brands – seven of which operate with OAK as their sole gateway into the San Francisco Bay region.

The vision of Oakland International Airport is to be the airport of choice for Bay Area residents and visitors alike. OAK is operated by The Port of Oakland, which also oversees the Oakland seaport and 20 miles of waterfront. Together with its business partners, the Port supports more than 73,000 jobs in the region and nearly 827,000 jobs across the United States.

The FY2018 revenue budget is approaching \$200 million, and 2017 saw 6,530,308 enplanements and 112,222 South Field commercial operations.

### The capital budget for 2018 includes:

- International Arrival Building Upgrades
- Terminal 1 M102 Renovations
- Runway 12/30 Rehabilitation
- TSA Explosive Device System Recapitalization
- Parking Access and Revenue Control System

Oakland has numerous innovation initiatives across all departments to enhance operations and the passenger experience.

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## The Community

Located on the east side of San Francisco Bay, Oakland, with a population of 400,000, offers 19 miles of coastline to the west and magnificent rolling hills to the east that afford one of the most beautiful views of the world – a beautiful bay, the Golden Gate and Oakland Bay bridges and the majestic Pacific Ocean. Oakland is the seventh largest city in the state of California and covers 54 square miles.

# Oakland

an All-American City

Within its borders, Oakland features well-kept neighborhoods, a progressive, dramatically growing downtown, and superior cultural and recreational amenities. The heart of the East Bay, Oakland is home to a wealth of activities and attractions.

The city is surrounded by sparkling bay waters and rolling hills dotted with redwood forests. Visitors can boat, bike and hike amid spectacular natural surroundings.

Designated as an All-American City, Oakland is the center of the East Bay trade area, and is rich in history, impressive growth and a promising future. It is a city of transportation, of health care, of government, of sports, of education, and of arts and culture. The 24,000 square-foot Oakland Asian Cultural Center is the largest and most modern facility of its kind in North America. The Oakland Museum of California (OMCA) is an interdisciplinary museum dedicated to the art, history, and natural science of California and is enjoyed by visitors and residents alike.

Oakland has seen a resurgence of restaurants to the area, and the Eat Real Festival, an annual celebration of good food with a focus on artisan food craft, street food, craft beers, local wines and delicious cocktails is a popular event in the community.

Some 80 different languages and dialects are spoken in the city, and a study conducted by the University of Wisconsin cited Oakland as being the most integrated city in the nation.

Recognized as a major transportation hub, Oakland is a city in which large corporate headquarters comfortably sit nearby traditional business and small shops.

With San Francisco Bay and the Pacific Ocean sitting at Oakland's doorstep, there is something fun and exciting for everyone who visits or resides in this cosmopolitan city.



## The Position

Under the direction of the Assistant Director of Aviation, the incumbent manages the administration for Ground Transportation and Parking Services. Specific duties include the enforcement of standards and regulations pertaining to ground transportation, enhancing the overall customer service and experience, curbside management, parking, operations and revenue management and grounds transportation contractor management which include taxis, TNC's and shuttle busses.

### This position has responsibility for the following:

- Manages the administration of the Airport Parking/Ground Transportation Unit which consists of the Airport's major public-side contracts, including the parking lot concession, the airport shuttle bus program, all public ground transportation agreements and concessions, the airport taxicab program, and the employee and other non-revenue parking programs.
- Supervises, trains, and monitors the work of unit supervisors and other staff, including the conduct of formal performance evaluations, discipline, and staff development.
- Coordinates the emergency evacuation of Airport personnel, tenants, and the traveling public as necessary.
- Prepares the final departmental budget and provides input in the overall budget process for the Airport; solicits input from units of the department.
- Represents the Port/Airport in meetings with governmental and industry agencies; assists in ground transportation planning as related to the development of high density ground transportation systems for the airport.
- Performs other related duties as assigned.

## Position Qualifications

This position requires education and experience reflecting possession of the required knowledge and skills. A typical combination would include graduation from an accredited college or university with a bachelor's degree in aviation management, business administration, public administration, or related field plus seven years of progressively responsible experience in customer/passenger service, of which three years must be in a managerial capacity in an airport administration environment.





## Salary & Compensation

The salary range for this position is \$148,536 - \$184,008 depending on experience. An attractive benefit package is offered that includes CalPERS pension retirement.

For a link to more information about **benefits**, [click here](#).

### How to Apply:

**A.** Please submit both a **cover letter and résumé**. **We require your files to be submitted as PDF documents.** We prefer that you send both your cover letter and resume as one combined document. *Please do not send your cover letter in the body of an email.* Send your **PDF** files to ADK Executive Search at:

[\*\*OAKParking@adkexecutivesearch.com\*\*](mailto:OAKParking@adkexecutivesearch.com)

**B.** Please complete the ADK employment application form at: [\*\*ADK Application Form\*\*](#) (*this is a secure link*)

**Filing Deadline: Friday, May 25, 2018**

Only complete electronic submissions will be considered.

Email questions to:

[\*\*OAKParking@adkexecutivesearch.com\*\*](mailto:OAKParking@adkexecutivesearch.com)

