



  
**OGDEN AIRPORT**  
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The Ogden City Corporation Invites Applications for  
**Airport Manager**  
Ogden-Hinckley Airport (OGD)  
Ogden, Utah

*Executive Search Services Provided by ADK Consulting & Executive Search*



## The Airport

The Ogden-Hinckley Airport (OGD) is the primary reliever airport for the Salt Lake City International Airport. It is approximately three miles Southwest of Ogden. OGD received part of its name from Robert Hinckley, an Ogden Native, who served as a ranking member of the U.S. Department of Transportation.

At the border of Davis and Weber County, OGD serves a catchment area of residents in excess of 750,000. It has a primary and a secondary runway funded mostly by the FAA of the Department of Transportation. The annual operating budget of the airport from the city of Ogden is approximately 3.5 million dollars.

The Ogden Airport was originally certified around 1940 and served as a training facility for cadets at the beginning of World War II. Today, it primarily serves as a General Aviation airport with approximately 300 General Aviation planes based in its 250 hangars. Ogden-Hinckley Airport is Utah's busiest municipal airport for private planes. With the recent addition of commercial and charter passenger service, the airport is growing rapidly.

Ogden is home to a growing aerospace and advanced manufacturing cluster, and the airport shares airspace with nearby Hill Air Force Base. Existing hangars and build-to-suit options at the Kemp Ogden Gateway Center make Ogden-Hinckley Airport an ideal location for aviation and aerospace companies. *(continued...)*





## The Airport *(continued...)*

Since 1940, the airport has grown in several areas serving General Aviation traffic and taking on Commercial Aviation with Allegiant Airlines 5 years ago with twice weekly flights to the Mesa-Phoenix area. There are several diversified and aviation related businesses on the airport.

### Fixed Base Operators

CB Aviation  
Kemp Jet Center  
Mountain Valley

### Flight Schools

ATP Flight School  
Axiom Flight School  
Bountiful Flight School  
Cornerstone Flight School

### Maintenance Repair Operations (MRO)

Air Medical Resource Group (AMRG)  
Borsight  
U.S. Forestry regional operations

The airport has seen a significant rise in the sale of aviation fuel over the last ten years, increasing the flowage to almost 1 million gallons per year from about 400,000 gallons in 2010. FAA measured operations are up the last three years with a 17% growth last year. Operations for the year 2017 were 87,472.

The Ogden Airport receives significant Federal Airport Improvement dollars (one million annually) for handling over 10,000 commercial passengers. For 2017, the airport had served 15,609 passengers.

### Current projects include:

4-million-dollar runway and taxiway upgrades  
10-year master plan for the next 10 years  
Wildlife Hazard management project  
The Ogden Airport manages its 750 acres of land and hangars with just 5 full time and two part time non-union employees.



## The Community

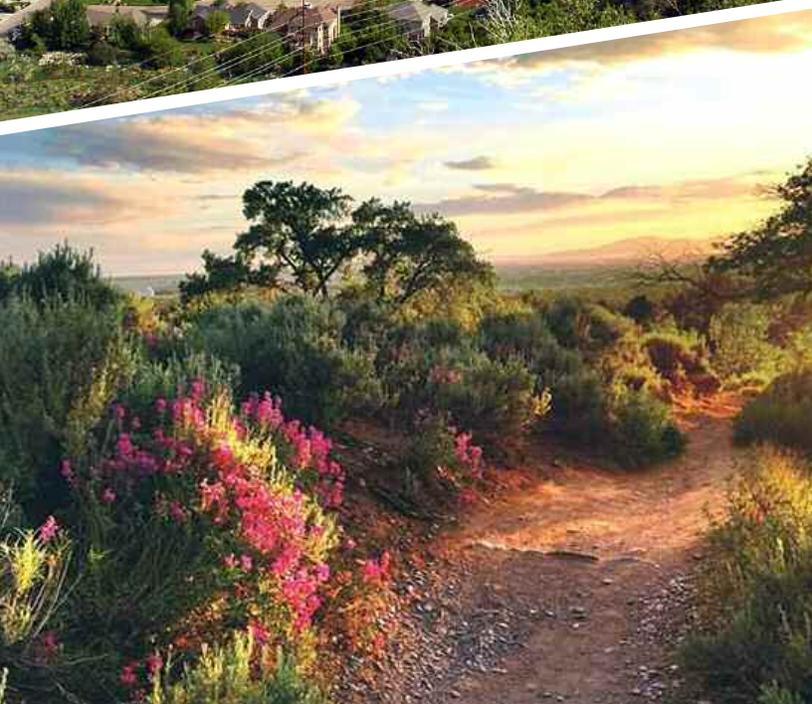
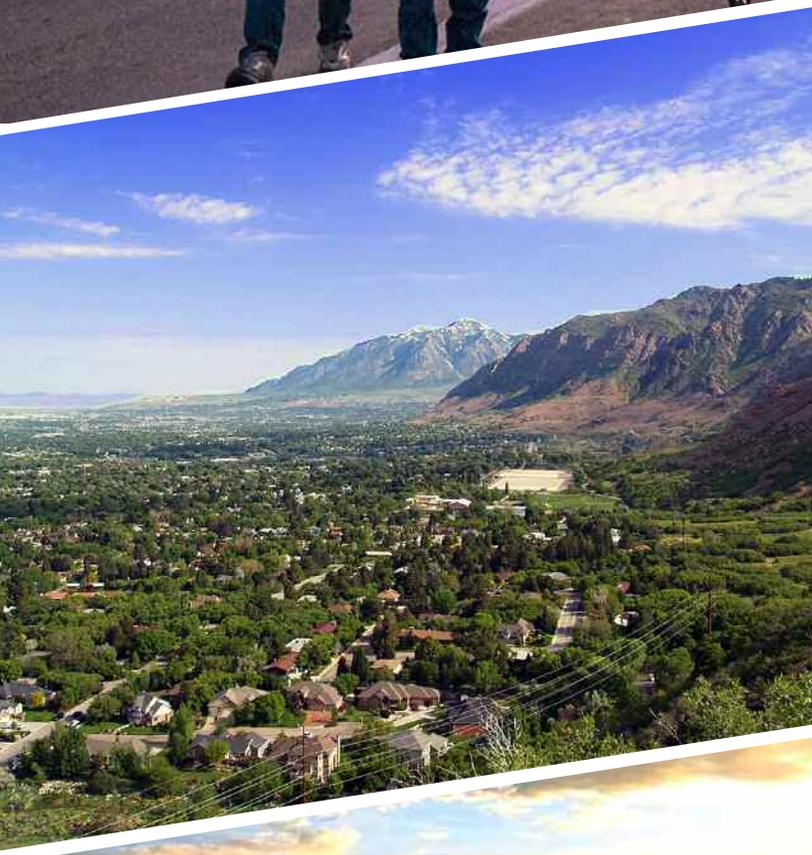
Just a short 35-minute drive from the Salt Lake City International Airport, Ogden is a city of 85,000 within a larger metropolitan area that extends along the Wasatch Front from Ogden, to Salt Lake City, to Provo. Within northern Utah, Ogden is a regional center for employment, education, healthcare, and government. The community offers access to all the advantages of a major metropolitan area, while maintaining a low cost of business and living, high quality of life, and unparalleled access to the outdoors. Key industry clusters are outdoor recreation, aerospace/advanced materials and composites, life sciences, and information technology/software.

Ogden is experiencing a major renaissance, built around the city's identity as an outdoor recreation mecca. Nestled against the Wasatch Front, Ogden offers urban living and unparalleled access to the outdoors - a true mountain-to-metro experience. Downtown Ogden is set apart from other communities in the area by its walkability, distinctive architecture, and great variety of dining, shopping, nightlife, and events. More residents are choosing to live downtown, with exciting new housing options that include townhomes, live/work units, and apartments. Whether you want to visit the farmers market, grab a drink after work, or entertain in your downtown loft, you can do it in Ogden.

Ogden is known for its incredible access to outdoor recreation – right in our backyard. An extensive trail system on the East Bench is ten minutes from downtown, perfect for before or after work outings. Thirty minutes from town is Ogden Valley, which offers additional recreation opportunities: world-class ski resorts, Pineview Reservoir, and hiking, biking, climbing, and fishing. Recreation within Ogden city limits includes miles of paved trail along the Ogden and Weber Rivers, the Ogden Nature Center, a kayak park, golf courses, and beautiful city parks.

# Ogden-Utah





## The Community *(continued...)*

Consider Ogden's unique combination of urban living and outdoor recreation. Now throw in our high quality of life and low cost of living. Ogden is a great place to live – and it's very affordable. In 2014, Forbes ranked Ogden the 3rd best place for raising a family. This ranking is based on Ogden's relatively high incomes and low cost of living, along with affordable housing, safe neighborhoods, and good schools. Ogden offers the benefits of both a city and a mountain town – without the usual high costs of either.

### Ogden is:

- **2nd Best Place for Raising a Family**  
(Forbes Magazine, 2016)
- **8th Best Place for Business and Careers**  
(Forbes Magazine, 2016)
- **One of the West's Best Places to Live**  
(Sunset Magazine, 2016)
- **Home to Historic 25th Street, recognized as one of the Great Places in America**  
(American Planning Association, 2014)
- **A Top 10 Emerging Ski Town**  
(National Geographic, 2013)
- **Most Affordable City for Buying a Home**  
(CNN, 2012)
- **One of the Best Towns in America**  
(Outside Magazine, 2008)

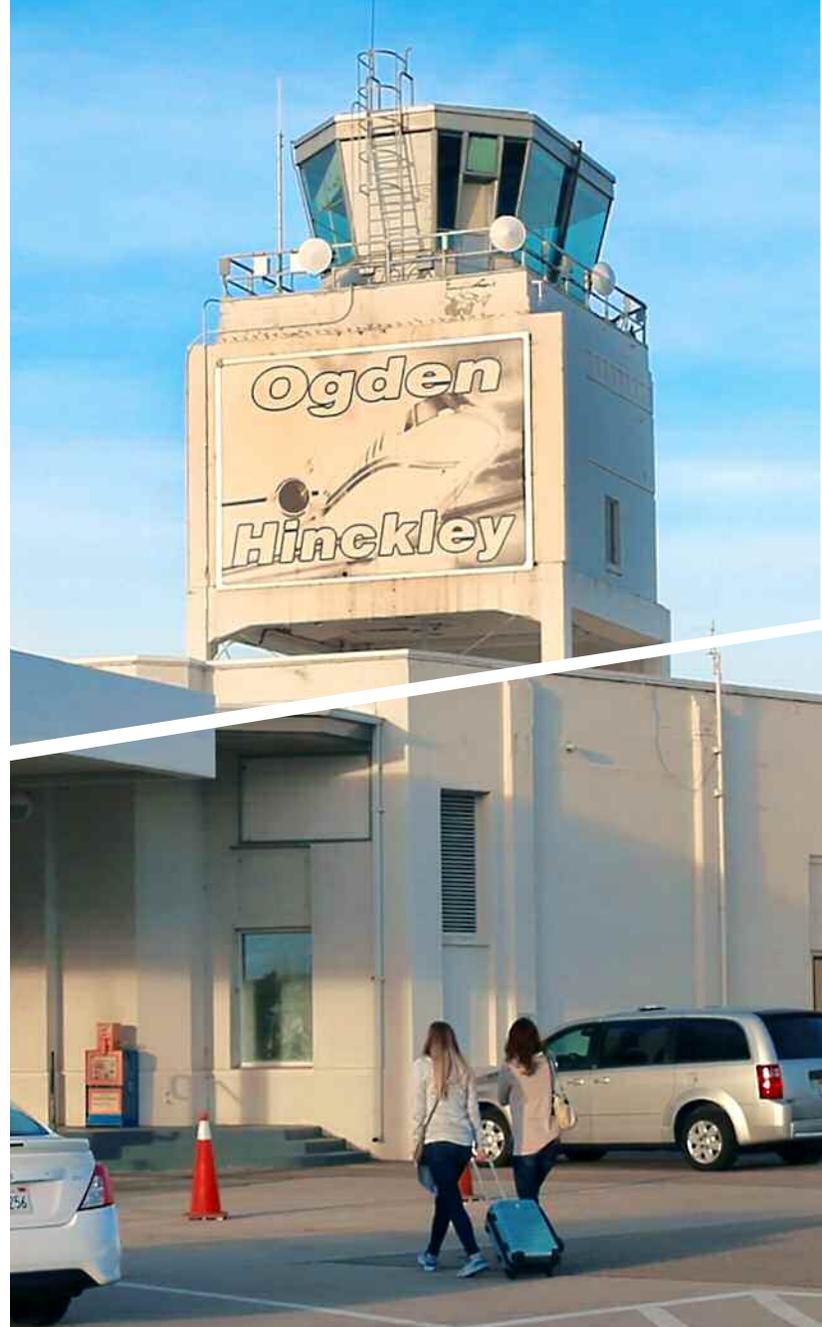
## The Position

The **Airport Manager** is responsible for administration, planning, development and direction of operations; requires experience in lease negotiation, fiscal management; development of commercial and private aviation; planning of present and future airport activities and day-to-day operations; maintenance and administration/management supervision. Receives direction from the Community and Economic Development Director. This position also exercises direct supervision over supervisory, professional, technical and clerical staff.

### ESSENTIAL JOB FUNCTIONS

- Responsible for administration, planning, development and direction of operations at a large general aviation reliever airport.
- Recruiting new business and air travel to the airport.
- Responsible for employing the airport in the most positive way to expand and grow the regional economy, including establishing commercial air service.
- Coordinate Federal and State grants for capital improvements and maintenance of airport facilities and equipment.
- Responsible for updating and implementing the Airport Layout Plan.
- Responsible for enhancing airport revenue to offset expenditures.
- Provide direction and guidance related to short and long-term airport development.
- Oversee the daily maintenance of airport facilities.
  - Select, train, motivate and evaluate airport personnel.
- Responsible for preparing and administering the airport budget.
- Negotiate, resolve and respond to difficult, sensitive and controversial issues, including citizen inquiries and complaints.
- Conduct all business attraction, retention, facility capitalization and economic development issues as required by Community and Economic Development Director.
- Participate in safety and risk management activities; act to reduce liability to the city.

For a complete job description, [click here](#).





## Position Qualifications

A minimum five years' experience in airport operations/management/economic expansion, or equivalent experience; emphasis on strong interpersonal, administrative skills. Experience in lease negotiation and fiscal management, business administration or a related field. Direct experience with FAA regulations, grant submission and oversight. Experience with a part 139 class 1 airport with an index B. Experience with TSA Airport Security Coordinator (ASC) responsibilities. ASC responsibilities include 24/7 availability to TSA requests. AAAE accreditation desired. Pilot's license desired. Airport Security Coordinator certification required. Requires Bachelor's degree in aviation/airport management, business administration or related field. Possession of, or ability to obtain, an appropriate, valid driver's license.

The Airport Manager is required to complete NIMS IS100, IS200, ICS300, IS700, IS800, IS701, IS703, IS775, IS801, IEMC course(s), and position specific ICS courses based on assignment within one year of hire.

## Salary & Compensation

This position offers a competitive salary (depending on qualifications) with an attractive range of benefits.

## How to Apply:

To apply online, please [click here](#).

**Filing Deadline: Friday, September 7, 2018**

Project Manager: Matt Nelson  
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