

The City of Rapid City Invites Applications for
Airport Deputy Director

Rapid City Regional Airport (RAP)

Rapid City, South Dakota

Executive Search Services Provided by ADK Consulting & Executive Search

Rapid City Regional Airport

The **Rapid City Regional Airport (RAP)** is owned by the City of Rapid City and governed by a semi-autonomous board which operates the Airport on behalf of the City. The Board is comprised of five mayoral appointees who are confirmed by the Rapid City Common Council.

The Airport is located in western South Dakota near the beautiful Black Hills; home to Mount Rushmore. RAP is a vital transportation hub for the region with both commercial and general aviation activities. It provides over 300 jobs and contributes roughly \$180 million to the local economy. RAP is the second largest airport in the State of South Dakota and is recognized by the FAA as a non-hub primary airport. With nonstop service to nine major U.S. airports (some seasonally), Rapid City Regional Airport is the gateway to Mount Rushmore, the Black Hills and Western South Dakota.

RAP has four major carriers providing commercial air service and three cargo carriers. FedEx, UPS and the USPS provide air cargo services to Rapid City with less than daily service. Delta, United, America and Allegiant combine for approximately 275,000 annual enplanements. Top destinations for Rapid City include: Phoenix, Las Vegas, Minneapolis, Denver, Dallas, Chicago, Orlando, Atlanta, Washington, DC and Seattle. Of the top ten markets, seven have non-stop service.

In addition to commercial air service, there is a healthy general aviation community and numerous aeronautical businesses on the airfield. Westjet Air Center, Inc. provides full service fixed base operations.





About the Airport *(continued)*

Upcoming projects include:

- Replace general aviation aircraft parking aprons.
- Construct new parking lot exit plaza and exit lanes.
- Relocate airport maintenance facilities to promote space for aeronautical uses.
- Improve and update airline terminal facilities including bag makeup, bag claim, inline screen and escalators.
- Replacement of the airport sewage lagoon.
- Upgrade of the airline terminal security access control system.
- Extend Runway 32 500 feet to meet the needs of existing users.
- Replace existing and construct additional T-hangars.
- Develop an area dedicated to cargo operations to enhance safety, increase security, and provide for future growth.
- Provide for U.S. Forest Service facility growth.

RAP has 25 full-time employees, nine part-time and a custodial contract. The Aircraft Rescue Firefighting is provided by the City of Rapid City. Staff provides daily management, operations, and maintenance of the airport. Together, the airport, city and region make this is a great place to live and work.

Mission Statement

It is the mission of the **Rapid City Regional Airport** Board to provide safe, efficient, environmentally sensitive, and economically self-sustaining air transportation facilities responsive to the community needs.

The annual operating budget is approximately five million dollars and the capital budget to be estimated around \$3.5 million per year.

Rapid City Community

Known as the Star of the West and the City of Presidents, Rapid City is a diverse and vibrant community that is experiencing tremendous growth and change. The region offers unparalleled amenities that attract new residents and businesses and make existing residents proud to call the area home. Rapid City is the second largest municipality in the State of South Dakota, and is the largest community in the region.

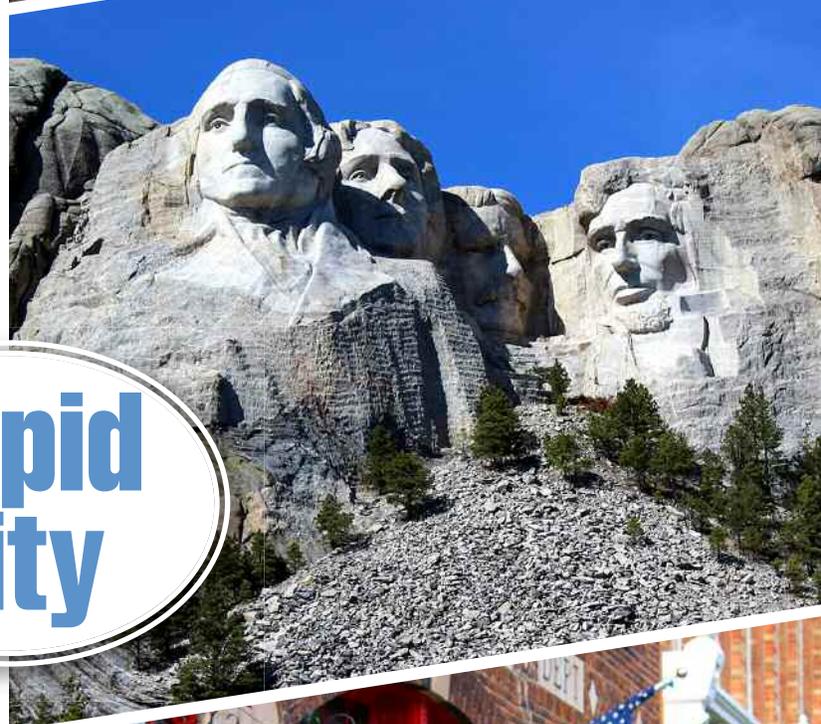
The City is located on the eastern edge of the Black Hills range and was originally inhabited by the Sioux Nation (Lakota tribe). The discovery of gold in the Black Hills in the 1870s led to the settlement of the area in 1876. The town was officially laid out as a square mile with a six-block business center area and was named after the creek at the heart of it all, Rapid Creek. Originally called Hay Camp, Rapid City incorporated in 1882 as a town before it was a township.

Throughout the early 20th century, Rapid City benefitted from Black Hills tourism, especially with the construction of nearby Mount Rushmore, which started in 1927 and completed in 1941. That same year, Rapid City also received notoriety when it was selected as a finalist for the United Nations Headquarters in 1945.

Growth and construction continued to boom throughout the mid-part of the century, but extensive flooding of Rapid Creek in 1972 caused widespread destruction. The aftermath of the flood resulted in another building boom to replace many of the buildings that were damaged, and resulted in some major public improvements including parkland along Rapid Creek and the construction of the Rushmore Plaza Civic Center and Central High School.

Tourism and recreation continue to be major factors in Rapid City's evolution and economy as the community progresses in the 21st century. Other growing sectors of the community and economy include higher education, medical care, manufacturing, finance, and energy – this diversification has helped insulate the community against the recent economic downturn.

Opportunities associated with these industries, and the area's high quality of life continue to attract and appeal to many.



**Rapid
City**



Community *(continued)*

Adventure

Rapid City is the gateway to the Black Hills and the Badlands and when it comes to outdoor adventure, there is no better place to find it.

Living in Rapid City allows outdoor enthusiasts the best of all worlds. There are over 13 miles of bike trails in Rapid City and an additional 150 miles within a short distance.

Spearfish Canyon is a breathtaking limestone palisade. This creek-carved gorge is more ancient than the Grand Canyon – albeit much closer together. Accessible only by horseback until 1893, Spearfish Canyon's narrow 1000-foot walls are among the most spectacular scenery in the Black Hills.

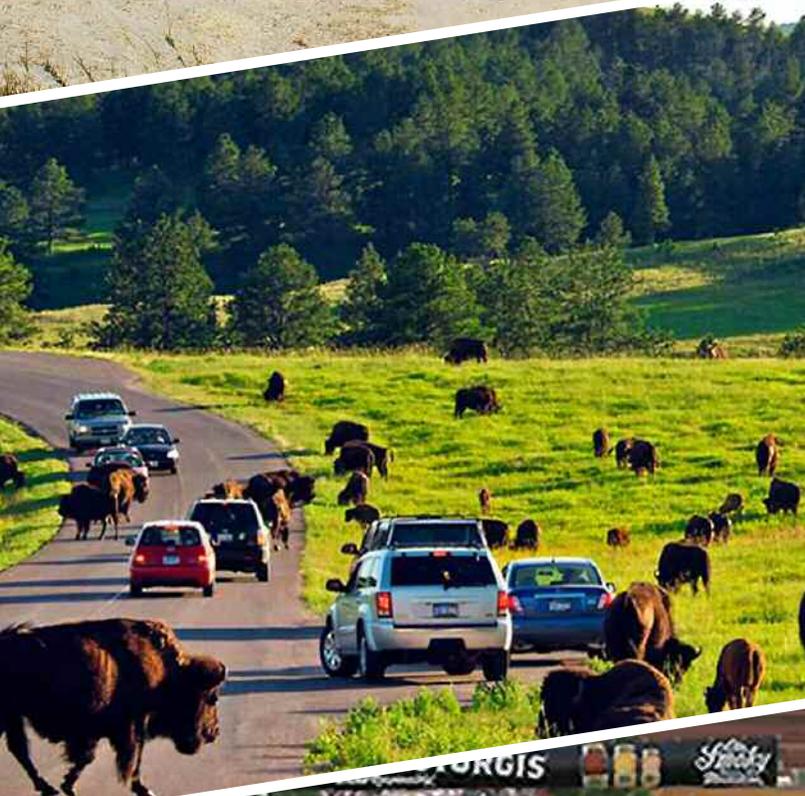
Spearfish Canyon is also a great spot for wildlife enthusiasts, as the diverse array of plant life provides a comfortable home for deer, mountain goats, porcupines and bobcats. For winter sports, the Spearfish region has great skiing and hundreds of miles of snowmobile trails.

Historic Deadwood, South Dakota is the wildest town in the west. Watch daily Old West shootouts and reenactments on Main Street, take a historic walking tour and see the final resting places of Wild Bill Hickok, Calamity Jane and other notable Deadwood legends. Deadwood also has gaming halls, casinos and hosts many concerts.

The Black Hills Region is also home to some of the best hunting and fishing in the world! Hunters can enjoy world renowned pheasant hunting, turkeys, ducks, geese and other small game animals along with big game like deer, antelope, bighorn sheep and mountain lions. Fishermen won't be disappointed with the Missouri River, many lakes and great fly fishing creeks, all within about two to three hours of Rapid City.

In early August, 2016, Sturgis, South Dakota, will host the **76th Annual Sturgis Rally**. If riding a motorcycle is a passion, the Sturgis Rally is the place to be. The Rally attracts hundreds of thousands of bikers on an annual basis and is a great event for the region.

The region also has many family events and places to visit. Reptile Gardens and Bear Country are two wonderful attractions which allow visitors to see and learn about wildlife. In the spring season, the public is even invited to welcome the baby bear cubs!



Airport Deputy Director

Under the general direction of the Executive Director, assists in the direction, management, operations, facility maintenance and daily activities planning for the Rapid City Regional Airport. The Airport Deputy Director has the authority to represent and act for the Executive Director in his/her absence.

The Airport Deputy Director directs airport operations including safety, security, emergency response, and federal certification compliance requirements and performs all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices. Additionally, the incumbent will prepare, develop, maintain, coordinate and implement policies and procedures for the day-to-day operations of the Airport as they relate to operations and security and ensures compliance with requirements as established by the airport board, city ordinances, state and federal regulations.

Position Preferences

The preferred qualifications for this position include a bachelor's degree in business, public administration, planning, engineering, aviation management, or related field and five years of experience in airport facility maintenance or aviation operations. A master's degree in aviation management or related field is a plus. AAE Airport Certified employee (ACE), Certified Member, and/or Accredited Airport Executive is desired.

For a complete job description [click here](#).

Salary & Compensation

The starting salary range for this position is \$90,741 to \$110,695. The City of Rapid City and the Rapid City Regional Airport have a competitive benefits package.

For additional information, please see [Rapid City's](#) website.





How to Apply:

A. Please submit, **in PDF format**, both a cover letter and résumé. One file is appreciated. *Please do not send your cover letter in the body of an email.* Send your **PDF** files to ADK Executive Search at: **RAP@adkexecutivesearch.com**

B. Please complete the ADK employment application form at: **[ADK Application Form](#)** *(this is a secure link)*

Filing Deadline:
Sunday August 21, 2016

Only complete electronic submissions will be considered.

Email questions to:
RAP@adkexecutivesearch.com

