

# **Tulsa International Airport Tulsa, Oklahoma**

**The Tulsa Airports Improvement Trust  
Invites Applications for  
Deputy Director - Operations**



**Tulsa**  
International Airport

*Executive Search Services Provided by ADK Executive Search*



## THE AIRPORT

Tulsa International Airport (TUL) is a city-owned civil-military airport, operated as an autonomous entity, five miles northeast of downtown Tulsa, in Tulsa County, Oklahoma. It was named Tulsa Municipal Airport when the city acquired it in 1929. It got its present name in 1963. On January 21, 1928, 47 local business men signed the Stud Horse Note, agreeing to finance the construction of Tulsa's first airport, and support its operation thereafter. These civic minded leaders comprised the airport's first executive committee.

Today, Tulsa Airports Improvement Trust (TAIT) administers, manages and operates Tulsa International Airport and R.L. Jones, Jr. Airport. TAIT's mission is to provide a safe, efficient, self-supporting airport system for the citizens of the Tulsa metropolitan area and surrounding region.

Tulsa International Airport covers 4,711 acres and has three paved runways:

- Runway 18L/36R: 9,999 x 150 ft. Concrete
- Runway 18R/36L: 6,101 x 150 ft. Asphalt
- Runway 8/26: 7,376 x 150 ft. Concrete

In 2010 the airport embarked on a major renovation of the 1960s era terminal. The renovations were designed by Gensler and Benham Companies. Concourse B (home to Southwest and United) underwent a \$17.9 million renovation between September 7, 2010 and January 18, 2012, including major HVAC replacement along with the more noticeable design changes. These changes included sky lights and raising the somewhat low ceilings in the concourse area, improved passenger waiting areas and gate redesigns.

Tulsa Airport Authority's ten year Strategic Business Plan was developed to guide the organization in its transition to a new business model based on a new airline lease. The Plan identifies development and financial goals, and measurement criteria that help to refine the capital development program, and the annual operating and maintenance expenses to meet those goals. Based on forecasted activity, the Strategic Business Plan will identify future development requirements and the financial requirements needed to complete those projects, while maintaining the goals of the plan.



## THE AIRPORT *(continued)*

The current TAIT Operating Budget is \$23 million (includes \$500,000 in operating capital) and the TAIT Total Annual Budget is \$52 million. For calendar year ending 2013, there were a total of 1,322,015 enplanements and 95,295 operations. The airport has approximately 150 employees.

As a hub of aerospace activity for the region, Tulsa International Airport is looking to support the growth of the industry by developing the Airport's 700+ acres of real estate. Aerospace is one of the state's largest industry clusters with 400 companies that directly or indirectly employ more than 143,000 people with a payroll of \$4.7 billion and an industrial output of \$11.7 billion. Tulsa is ranked 8th nationally for the size of its aerospace engines manufacturing cluster and 20th for its defense-related cluster.

TUL's central location in the Midwest is easily accessible by a multi-modal transportation network. With a total of 4,711 acres and 14,000 on-airport employees, TUL is the region's core of aerospace activity, and an ideal location for future business operations. Industrial land located around Tulsa International Airport falls within a subzone of Foreign Trade Zone (FTZ) #53 allowing companies FTZ economic advantages.

Tulsa International Airport is home to the following FBOs that provide aircraft fuel, maintenance, hangar and charter services to the general aviation community: Atlantic Aviation, BizJet, Legacy Jet Center, Sparks Aviation, Tulsair, and United States Aviation.





## THE COMMUNITY

Tulsa, Oklahoma maintains a very unique identity - a historic city with a wholly modern vibe, boasting a culturally and artistically diverse population and lifestyle. Tulsans have an undeniable respect for the rich history upon which this city was built, and like those who built the former “Oil Capital of the World,” today they are transforming the city’s landscape with a desire for improvement and a constant eye toward preservation.

A rebirth of Tulsa’s downtown was spurred in 2008 by the construction of the BOK Center, which has since received the prestigious Venue Excellence Award from the International Association of Venue Managers. Today, downtown’s landscape is undergoing a transformation with more than 20 projects currently under way to revitalize the urban city center. Abandoned buildings have been reclaimed, new restaurateurs have emerged and lifelong citizens are reinvesting in their beloved city, home to some of the country’s most notable architecture. Downtown Tulsa is offering a completely new experience for residents and visitors, making this an even more exciting time to reside in this Midwest City.

The vision many residents and city leaders share for a progressive and flourishing city coupled with the amenities, opportunities and low cost of living in Tulsa, are reasons why Tulsa will continue to garner accolades as one of the country’s most affordable cities, most livable cities and one with the greatest quality of life. What more could one want?

### Five facts every Tulsan (or Tulsa transplant) should know:

1. Tulsa has one of the largest concentrations of art deco architecture in the United States, behind only New York and Miami.
2. The Golden Driller, located at Expo Square, is one of the largest free-standing statues in the world.
3. The Cyrus Avery Centennial Plaza, named after the Tulsa businessman and commissioner known as the “Father of Route 66,” celebrates the miles of historic Route 66 that run through Tulsa and the state of Oklahoma.
4. Tulsa was originally named Tulasi, meaning “old town” in Creek by the Lochapoka Creek Indians.
5. The historic Cain’s Ballroom in the Brady District is known as the “Carnegie Hall of Western Swing” and is the home of Bob Wills and His Texas Playboys.



### Life is Good in Tulsa

- No. 1 affordable city in the U.S.
- No. 1 metro for cost of living
- No. 1 fastest-growing state by GDP
- No. 4 metro for quality of life
- No. 6 place to live in the U.S.
- No. 8 U.S. city for young adults
- No. 9 venue in the U.S. and No. 27 worldwide, BOK Center
- Top 10 cities in which to retire

### Housing is Stable

- No. 2 housing market
- Top 5 real estate market for value gain
- No. 5 place to buy a home



## ARTS & CULTURE

Before Tulsa had roads, it had an opera house. A flourishing arts community is one of the many treasures Tulsa retained as a result of the oil boom. From performance to visual and classical to modern, Tulsa can be interpreted as an artist's paradise. Designed by World Trade Center architect Minoru Yamasaki, the Tulsa Performing Arts Center houses four theaters, 13 resident performing arts organizations, a touring Broadway series, an extensive international collection of art and welcomes headlining talent from around the world. The Tulsa Opera is the 18th oldest opera company in North America. The company presents three grand opera productions each season and is ranked among the 10 favorite regional opera companies in the United States. Two symphonies join the opera in filling Tulsa with the sounds of incredible talent. The Tulsa Symphony is a renowned musician-run orchestra and the Signature Symphony is Tulsa's

professional orchestra in residence at Tulsa Community College. The Tulsa Ballet is one of the top ballet companies in North America and exposes America's heartland to the finest works in classical and contemporary dance. Former home of oil baron and philanthropist Waite Phillips and his wife Genevieve, Philbrook Museum of Art was donated to the city of Tulsa in 1938. The beautiful, Renaissance-style villa, with its 72 rooms on 23 acres of elaborate gardens, now exhibits more than 8,500 works of art and is listed as one of America's Top 65 art museums. The Sherwin Miller Museum of Jewish Art contains the Southwest's finest collection of Judaica, including priceless items nearly 4,000 years old.

## SPORTS & RECREATION

For the sports enthusiast, Tulsa has it all. With four minor league teams, premier golf courses, a collegiate sports program and a WNBA team, there is always a game to catch in Tulsa. The newest member to the sports family is the relocated WNBA team, the Tulsa Shock. Baseball is America's favorite pastime and that holds true in Tulsa. The Double A minor league Drillers baseball team has been swinging bats in Tulsa for more than 30 years. In 2010, the Drillers made its season debut in the new downtown ballpark, ONEOK Field. Additionally, Tulsa is home to the Tulsa Oilers, a minor league hockey team, and the 66ers, an NBA D-League team. Tulsa enjoys an above-par reputation when it comes to golf. One reason is because the city is home to the premier Southern Hills Country Golf Club, which served as host for the 2007 PGA Championship, making it the first course to host this major championship for a fourth time.



## SPORTS & RECREATION

*(continued)*

Without a doubt, one of Tulsa's outdoor highlights is RiverParks, a strip of unspoiled land along the Arkansas River and a testament to visionary urban planning. Stretching southward from downtown, RiverParks offers more than 25 miles of asphalt surfaced trails, several recreation areas, scenic overlooks, and excellent catfish and striped bass fishing. For cyclists, Tulsa certainly doesn't disappoint. RiverParks offers miles of riding options including mountain biking trails at Turkey Mountain. The nationally recognized cycling event, Tulsa Tough, offers the chance to put your cycling skills to the test during the three days of riding, racing and recreational biking opportunities.

## ENTERTAIN THE FAMILY

Tulsa offers a plethora of opportunities that the entire family will enjoy, including the Tulsa Zoo and Living Museum, the Oklahoma Aquarium, the Kaleidoscope Children's Museum and the Tulsa Air and Space Museum and Planetarium.

## HELPFUL LINKS:

[Tulsa Relocation Guide](#)  
[Tulsa Chamber of Commerce](#)  
[Tulsa Convention & Visitors Bureau](#)  
[Visit Tulsa, Oklahoma](#)  
[Tulsa International Airport](#)



## JOB DESCRIPTION

The Deputy Director – Operations reports to the Airports Director and performs management and administrative work in directing the Operations Division within the Airports Department, and other related required duties.

### PRIMARY RESPONSIBILITIES:

- Plans and directs Airport operations and services of the Tulsa International Airport
- Oversees and manages the Airport's Law Enforcement personnel
- Assists Airports Director in enforcement of federal, state, and local rules and regulations governing Airport use, including FAA safety and TSA security and certification requirements
- Develops and maintains operations manual, security manual, snow removal plan and associated letters to comply with FAR 139
- Resolves problems with various Airline and tenant operations
- Coordinates all snow removal and airport emergency activities
- Manages aircraft fire protection contract
- Assists the Airports Director in preparation and negotiation of leases of Airport tenants
- Assists in the preparation of annual budgets to the Tulsa Airports Improvement Trust for operations and Airports development

## THE IDEAL CANDIDATE

The ideal candidate will have considerable knowledge of airport operations and law enforcement; considerable knowledge of the federal, state and local rules governing the use and operation of airports; and good knowledge of the principles and practices of public administration. He or she will also possess the ability to determine long-term airport operating needs; ability to supervise subordinates; and the ability to utilize the highest level of interpersonal skill in order to understand, select, develop, and motivate people at any level within or outside the organization.

## JOB REQUIREMENTS

To be considered, candidates must have a bachelor's degree from an accredited college or university in business or public administration, preferably supplemented with coursework in airport administration and/or law enforcement and eight (8) years of progressively responsible experience in airport operations.



## SALARY & BENEFITS

Starting salary range is \$75,000 - \$90,000. Excellent benefit package and relocation assistance available.

## HOW TO APPLY

A. Please submit (in PDF format) a cover letter, resume, and a minimum of five professional airport references, including your working relationship to them, to ADK Executive Search at:

[TUL@adkexecutivesearch.com](mailto:TUL@adkexecutivesearch.com).

Only complete electronic submissions will be considered.

B. Please complete the online ADK employment application form at: [ADK Application Form](#) (this is a secure link).

C. Your submission should include a separate supplement (in PDF format) with responses to the following:

1. What is the size of airports, facilities and communities you have served including the operating budgets, capital improvement budgets, and the number of staff you have managed? How do these experiences relate to the size and complexity of those at TUL?
2. Describe your experience in determining the long-term operating needs of your current or past airport. How were the operating needs delivered to your superiors?
3. Share your perspective of the airport operations role in providing excellent customer service.
4. What has been your experience with law enforcement / public safety responsibilities?
5. Why do you think this position at TUL is right for you?

Filing Deadline: **Closed to new applications**

Email questions to [TUL@adkexecutivesearch.com](mailto:TUL@adkexecutivesearch.com)