

The Peninsula Airport Commission
invites application for the position of:

Executive Director

Newport News/Williamsburg International Airport



NEWPORT NEWS • WILLIAMSBURG
INTERNATIONAL AIRPORT



Overview

Location

Communities in this region are rich with history that began shortly after the founding of Jamestown, which shaped the area into what it is today. The airport is located in the City of Newport News in the Virginia Peninsula Region adjoining Hampton Roads Harbor, the world's largest natural harbor. Just minutes from Williamsburg or just a short drive to Virginia Beach where you can experience the ocean, the ships, the history and the great outdoors. Major markets such as Washington DC, Baltimore, Philadelphia, Pittsburgh, and New York City are less than one hour away by air.

History

Because of its historical past, the area abounds with museums of interest to all age groups. www.newport-news.org says, "From the landing at Jamestown in 1607, to the Revolutionary War, the War of 1812, and the 1862 Peninsula Campaign where the infamous Battle of the CSS *Virginia* and the USS *Monitor* took place, visitors can step back in time and learn about our nation's beginning while visiting our region. With the USS *Monitor* Center, historic homes, battle sites, fortifications, monuments and extraordinary collections of artifacts, history will be at the top of your list!" A tour of Colonial Williamsburg, historic Jamestown and the battlefields of Yorktown are a must!

Outdoors

Enjoy a visit to one of more than 32 parks filled with activities ranging from hiking, biking, canoeing, paddle boating, camping and more! Thrill seekers of all ages will want to visit Busch Gardens Theme Park or Water Country USA, both located in Williamsburg, Virginia. Evenings can be spent strolling the miles of beaches located in Southeastern Virginia, or taking in a beautiful sunset over the James River. Some of the best fishing in Virginia can be found among our many lakes and reservoirs, and especially in the James River and the Chesapeake Bay. Championship golf courses can be found throughout the area and particularly at the Kingsmill Resort, home of the Michelob Ultra LPGA tournament.

Links about the area:

<http://www.newport-news.org>

<http://www.nnparks.com>

<http://www.nngov.com>



Facts & Figures

- Newport News is located in the eastern part of Virginia, midway between Williamsburg and Virginia Beach.
- English colonists began settling in what is now Newport News as early as 1622. Newport News became an independent city in 1896 and in 1958, merged with Warwick County.
- Population: 180,150 (2000 U.S. Census); 185,200 residents (2003 Newport News estimate). The city is approximately 69 square miles in area; 23 miles long and 3 miles wide.
- Newport News is home to one of the largest municipal parks (8,065 acres) in the United States. Hiking, biking, boating, fishing, archery and camping are all available in the park.

• Outstanding Quality of Life

Money Magazine rated the region as the most-livable large city in the South, and *Child Magazine* calls Hampton Roads the #2 place in the USA for raising a family. With hundreds of miles of shoreline along the Atlantic Ocean, Chesapeake Bay, and the numerous rivers and lakes, the region offers a wealth of water sports and beach activities.

• Quality Education Options

Numerous education options are available, ranging from public school systems rated among the finest in Virginia, to private preparatory schools. The average student/teacher ratio is 20:1. The Hampton Roads region has the highest concentration of colleges and universities in the entire state of Virginia.

• A Center for High-Tech Development

The region is second only to the California's Silicon Valley in its per capita concentration of highly-skilled scientists and engineers.

• Government and Military Presence

Hampton Roads is home to one of the largest group of government and military installations in the world.

• Mid-Atlantic's Research Capital

The Virginia Peninsula region is home to world-class aerospace research and development centers operated by both federal and state government, along with the private sector.

• High-Tech Corporate Presence

A wealth of major corporations also call Hampton Roads and the Virginia Peninsula home such as Northrup Grumman Newport News (builders of aircraft carriers and submarines), Ferguson enterprises, Canon Virginia, Siemens VDO Automotive, and many government and defense contractors such as Boeing, Lockheed-Martin, Raytheon, General Electric and dozens more to provide a strong high-tech anchor to the region's economy.



Job Description

The Executive Director plans, directs and administers the overall operation of PHF with record-breaking growth of over 1 million passengers. You will be responsible for 110 employees and a budget of over \$8 million. The Executive Director reports to the Peninsula Airport Commission.

The Airport has airline service from Air Tran, Delta, and U.S. Airways. Current and planned major capital improvement programs include a new concourse addition (to an already modern terminal built in the 1990's), a second parking garage, and runway reconstruction.

The Ideal Candidate

Newport News/Williamsburg International Airport seeks an Executive Director who is a creative, energetic, proactive leader who will combine diplomacy with consensus building in developing a new vision for our airport. You will have demonstrated proven leadership skills in an airport management setting at the number one or two position.

Qualifications of a Superior Candidate

A Bachelor's degree is required in Airport Management, Business Administration or closely related field. An MBA is very desirable. To be considered, you will be currently employed as an airport

executive with at least ten (10) years progressive experience in airport management with at least three (3) years at the number one and/or number two position. A.A.E certification is preferred with a CM as a minimum.

You will coordinate, direct, and manage the work of others as an experienced leader and effective team builder. Your leadership style will be described as participatory and team-oriented. You must be a persuasive communicator while exhibiting a high level of diplomacy. You must possess an extensive knowledge of principles and practices of modern airport management which has been acquired through verifiable work experience and education. You will have hands-on experience in working with local, state, and especially, federal officials and politicians pursuing financial support for your airport.

Compensation & Benefits

Annual starting salary \$150,000—\$180,000 DOQ.

The Peninsula Airport Commission offers excellent benefits including health insurance, retirement and relocation benefits.



How to Apply

Please submit a cover letter, resume, and at least five professional references to ADK Executive Search at:

PHFExecutiveDirector@adkexecutivesearch.com

Your cover letter should include the following:

1. Your management philosophy and the size of airports/facilities and communities you have served.
2. Your specific experience at the number one or two position at an airport.
3. The size of the operating budget, capital improvement budget, and staff you have managed.
4. What you feel it takes at today's airport to develop the necessary revenues that allow an airport to grow and prosper.
5. Your experience in implementing both aeronautical and non-aeronautical related airport development.
6. Your philosophy on building and maintaining a team environment.
7. Your experience working with an Airport Commission.

Finalists must successfully complete an in-depth background investigation. The Peninsula Airport Commission is an Equal Opportunity / Affirmative Action Employer.

Filing Deadline: August 31, 2008

Only complete electronic submissions will be considered.



Photos in this brochure courtesy of:

- Newport News/Williamsburg International Airport
- Newport News Tourism and Development Office
- Executive Lifestyle Magazine

Position closes August 31, 2008.

Email questions to:

PHFExecutiveDirector@adkexecutivesearch.com