



**FORT WAYNE-ALLEN COUNTY
AIRPORT AUTHORITY**

The Fort Wayne-Allen County Airport Authority Invites Applications for
FBO General Manager
Fort Wayne Aero Center
Fort Wayne International Airport (FWA)
Fort Wayne, Indiana

Executive Search Services Provided by ADK Consulting & Executive Search



THE AIRPORT

Fort Wayne International Airport (FWA) and Smith Field (SMD) are owned and operated by the Fort Wayne-Allen County Airport Authority. This is an independent authority with total autonomy from local government. There are 73 full time positions at FWA. The 2016 operating budget is \$17.4 million with a capital budget of \$11 million. Over 718,000 passengers utilized FWA in 2015 and the annual airport operations figure was over 36,000.

The Authority is self-funded and derives its operating revenue from a variety of airport user-related fees and local property tax revenues. SMD is located on the city's North side and serves the area's general aviation needs.

The Authority is responsible for the day-to-day operations and long term planning for both airports. It is governed by a 6-member Board of Directors that sets policy, approves the budget and hires the airport's Executive Director. The Executive Director is responsible for all additional hiring. The Board is comprised of 3 members appointed by the Mayor of Ft. Wayne and 3 members appointed by the Commissioners of Allen County.

On January 1 Fort Wayne Aero Center, the Fort Wayne-Allen County Airport Authority's new fixed base operator (FBO) at Fort Wayne International Airport opened for business. As northeast Indiana's premier full-service FBO, the newly-constructed 12,000 square foot facility boasts high-end architectural considerations-such as floor-to-ceiling color-tinted windows in various shades of blue and green overlooking the airfield-and an array of pilot amenities, including a lounge and private rest area, WiFi, two conference rooms with audio/visual capabilities, a fitness center, and more.

With a strong emphasis on customer service, Fort Wayne Aero Center strives to provide its guests with heightened support for an unparalleled experience. Along with critical aviation services-such as Jet A and 100LL fueling, maintenance, de-icing, quick turns, concierge, heated hangar space, and charter, cargo, ground handling and forklift services-the FBO offers all the benefits of the Avfuel network, including Avfuel Contract Fuel and AVTRIP rewards.

FWA currently has 4 airlines – Allegiant, American, Delta, and United – serving 12 non-stop markets: Atlanta, Chicago, Dallas-Ft. Worth, Detroit, Minneapolis, Myrtle Beach (seasonal), Orlando, Phoenix, Punta Gorda, Tampa-St. Petersburg, Philadelphia, and Charlotte (starting October 2014). Most markets, both domestic and international, may be reached from FWA through convenient one stop connections via the airlines' individual hubs. FWA is also the home of the Indiana Air National Guard 122nd Tactical Fighter Wing and is served by Federal Express and UPS.



Links of Interest:

- [Fort Wayne-Allen County Airport Authority](#)
- [Greater Fort Wayne, Inc.](#)
- [City of Fort Wayne](#)
- [Allen County](#)
- [Northeast Indiana Regional Partnership](#)



ABOUT THE AREA

As of 2013, Fort Wayne had an estimated population of approximately 254,000 and is the second largest city in Indiana. So what does Fort Wayne have to offer? The website www.findyourspot.com says Fort Wayne is a “choice” town. Since we could not say it any better, we quote them: In the northeast corner of Indiana, not far from the Michigan border and a stone’s throw from Ohio, lays Fort Wayne. This choice town has earned the All-America City Award and the prestigious City of Livability Award, and it is easy to see why. Fort Wayne is an unassuming town, made special by its exceptionally high quality of life. Wonderful opportunities exist in education, employment, arts, and recreation. These, plus a comfortable climate, excellent medical care, secure environment, and a low price tag on everything the city has to offer make Fort Wayne a truly appealing place.

Fort Wayne’s strong economy is grounded in its origins as a farming community, but today jobs in manufacturing, electronics, education, insurance, and medical services are also plentiful.

Educational opportunities are rich and varied, particularly for postsecondary schooling, and students can choose from a liberal arts education, training in the health care industry, or anything in between. Arts United of Greater Fort Wayne ensures that residents and visitors have the opportunity to enjoy arts and culture, whether they choose the symphony, ballet, civic theater, art museum, or historical society.

Recreational activities also abound at the city’s 87 public parks and at facilities where pro teams compete in basketball, baseball, and hockey. A four-season climate gives locals great opportunities to enjoy their favorite sports, whether it’s gliding across the ice at a city rink or splashing in the water at a public pool.

In addition, residents have access to five top-notch hospitals, with state-of-the-art heart and cancer centers. All this combined with a cost of living that ranks consistently below the national average, and it’s easy to see why the beautiful, green neighborhoods and progressive business climate of Fort Wayne continues to win awards and attract newcomers. This is truly one of the greatest cities in America.

**Fort Wayne
has been an
All-America City
Award recipient
in 1982, 1998,
and 2009.**



ABOUT THE AREA *(continued)*

For a fun outing, visit the Children's Zoo. Your family will love 38 acres of animals, rides, and beautifully landscaped grounds. Don't miss the African Journey, featuring lions, hyenas, and monkeys. You can even hand-feed giraffes! Ride the Sky Safari, trek through the Indonesian Rain Forest, say hello to orangutans or sharks. See why the zoo has been voted Indiana's #1 Summer Attraction.

For theatre lovers, the historic Embassy Theatre hosts acclaimed traveling shows each year, as well as top-notch Fort Wayne performing groups. From touring Broadway show productions to Civic Theatre productions and First Presbyterian Theater productions, Fort Wayne is set to host a lively theater season. Fort Wayne is also home to the year-round Fort Wayne Philharmonic, acclaimed Fort Wayne Ballet, touring concerts and more.



Things to Do Links:

- [Convention & Visitors Bureau](#)
- [Fort Wayne Museum of Art](#)
- [The Phil-Fort Wayne Philharmonic](#)
- [Children's Zoo](#)
- [Parks & Recreation](#)
- [Fort Wayne Komet Hockey Club](#)
- [Tin Caps Baseball](#)
- [Mad Ants Basketball \(NBA-D League\)](#)
- [IPFW Division I Athletics](#)



ABOUT THE POSITION

The FBO General Manager is responsible for delivery of customer and FBO services, to include direct management and P&L responsibility for a world-class FBO at Fort Wayne International Airport. This position includes oversight of all aspects of the FBO including customer relations, line operations, fuel sales, hangar leasing, new business development, quality control, human resources, and environmental and safety compliance.

The ideal candidate will have:

- Exceptional interpersonal and communication skills to positively relate to customers and airport tenants, employees, regulatory agencies; and members of the business community and general public;
- Knowledge of FAA, TSA, and State of Indiana rules and regulations affecting airport operations;
- Working knowledge of Microsoft Suite and web based applications;
- Ability to plan, organize, and supervise the work of others;
- Ability to communicate effectively in oral and written forms;
- Competencies of leadership, entrepreneurship, negotiation, influence, operations decision making and customer orientation.

For a full job description, [click here](#).

POSITION REQUIREMENTS

The successful candidate will have a Bachelor's degree with 3 years of relevant experience or five (5) to ten (10) years related experience and/or training; or equivalent combination of education and experience. Also required is a minimum of five years' experience at an airport that includes fueling commercial air carrier (cargo & passenger) aircraft.



SALARY & BENEFITS

The salary range for the FBO General Manager is \$75,468 - \$120,749, with an excellent benefit package.

HOW TO APPLY

A. Please submit, in PDF format, both a cover letter and résumé. One file is appreciated. *Please do not send your cover letter in the body of an email.* Send your PDF files to ADK Executive Search at: FWA@adkexecutivesearch.com

B. Please complete the online ADK employment application form at: [ADK Application Form](#) (this is a secure link).

 **Filing Deadline: Friday, March 18, 2016**

Only complete electronic submissions will be considered.

Email questions to FWA@adkexecutivesearch.com

PHOTOS & INFORMATION COURTESY OF:

Fort Wayne-Allen County Airport Authority