



Fly Lansing

Capital Region International Airport

The Capital Region Airport Authority invites applications for
President & Chief Executive Officer
Capital Region International Airport & Mason Jewett Field
Lansing, Michigan (LAN)

Executive Search Services Provided by ADK Consulting & Executive Search

The Airports & Port Lansing

The Capital Region Airport Authority (CRAA) is a regional authority which owns and operates Capital Region International Airport (LAN) and Mason Jewett Field (TEW) in Lansing Michigan. The Authority is governed by a six-member board of directors. The board consists of three voting members appointed by the mayor of the city of Lansing and confirmed by the Lansing City Council, and three voting members appointed by the Ingham County Board of Commissioners. The board also includes ex-officio representation from Clinton and Eaton counties.

The Capital Region International Airport is an essential asset to the tri-county area. Serving a population of over 447,000 people, as well as state government and some of the largest employers in Michigan, the airport plays a significant role in the transportation system and economic health of the region and the state. The combined airports contribute nearly 7,400 jobs and almost \$240 million in wage income to the tri-county region and an overall economic impact of \$ 1 billion. Hundreds of thousands of travelers use the Capital Region International airport each year to connect to the entire world through major airlines.

The airport is serviced by American, Delta and United as well as numerous flights coordinated through Apple Vacations and offers direct flights to a number of US hubs from Lansing. In addition to passengers, the airport transitions thousands of tons of air cargo annually, and provides support for corporate and general aviation.





The Airports & Port Lansing

The airport is also the home of Port Lansing, and provides an array of global logistics services to promote international trade. There is a U.S. Customs & Border Protection Federal Inspection Station for the clearance of international passengers and cargo, as well as an 850-acre collocated Foreign Trade Zone, which is operated via a partnership with TOC Logistics.

Additionally, Port Lansing contains the Global Logistics Centre, a 48,000 square foot warehouse that is capable of handling all types of cargo. The Global Logistics Centre maintains a Container Freight Station, where imported sea containers from across the globe are brought in order to be broken down and distributed to their customers.

Port Lansing also includes 125 acres of shovel-ready land, of which 65 acres has direct airside access. Port Lansing has very favorable lease rates on all of its available properties, and aggressively markets them to potential customers.

CRAA also owns and operates Mason Jewett Field (TEW), a general aviation airport. The airport maintains a 4000' paved runway, automated weather, and an automated self-fueling system.

CRAA employs approximately 40 people with an annual budget of \$13 million and annual passengers at LAN of approximately 329,000. For the calendar year ending 2015, there were 33,907 operations.

The Capital Region Airport Authority is, and will continue to be, dedicated to finding ways to be cost-conscious and efficient, and to bring air service to the region.



The Community

Lansing is at the heart of Michigan's Lower Peninsula, at the junction of most major highways. It's easy to find your way around the region, and downtown is only ten minutes from Lansing Capital Region International Airport. Greater Lansing is centrally located – it's within a 90-minute drive of most major metropolitan areas in the state. Lansing is home to a myriad of great restaurants and unique boutiques. Residents and visitors alike can celebrate culture and the arts in Lansing's world-class performance venues and galleries and sports enthusiasts can catch a game at the Michigan State University Campus.

The Greater Lansing area is an important center for educational, cultural, governmental, business, and high-tech manufacturing institutions, including three medical schools, two nursing schools, two law schools, a Big Ten University in Michigan State, the State Capitol, the state Supreme Court and Court of Appeals, the Library of Michigan and State Historical Center, a federal court and headquarters of four national insurance companies.

It's a good thing residents of Lansing save money on housing, groceries and other living expenses because this city offers a wealth of entertainment options. Luckily, there's great value to be found in the many things to do in Lansing, the fourth city on Livability.com's list of the Best Affordable Places to Live.

The cost of living in Lansing is 8 percent below the national average, according to The Council of Community and Economic Research. With a median home value of \$85,000, houses in Lansing are nearly 33 percent below what they are in most major cities. Residents also enjoy low transportation costs, typically spending less than 18 percent of their monthly salaries on car payments and gas. Living in Michigan also brings the advantage of having a flat-rate individual income tax of 4.33 percent.

Here are some great options of things to do in Greater Lansing that are sure to please:

Delicious artistry is on tap. Sample a craft brewed beer, or visit one of Lansing's newest distilleries for artisanal vodka and other spirits. Greater Lansing is home to nearly a dozen wineries, breweries and distilleries most offering onsite tasting rooms.

For an educational family trip, tour the State Capitol building, visit Impression 5 Science Center or learn about the state's history at the Michigan Historical Museum.





The Community *(continued)*

If outdoors activities are more up your alley, head over to one of Lansing's numerous parks, gardens and nature centers. Try the new River Town Adventures for canoeing and kayaking on the Grand River in the heart of Lansing's urban center.

Art aficionado? Mid-Michigan is full of galleries, exhibits and cultural events. Explore the thought provoking contemporary art displays at the Eli & Edythe Broad Art Museum or take in a Broadway show at the Wharton Center for Performing Arts, both located on the campus of Michigan State University.

Sports fans unite! As home to Michigan State University, Greater Lansing is Spartan country. Pull up a chair at a Big10 game for the best sports action in the Midwest.

Did you know the Greater Lansing region's reach extends around the globe? We're smack in the middle of America's heartland, but area companies ship their products and services worldwide, and area colleges and universities send their students and scholars almost everywhere. In all, our region's reach extends to more than 130 different countries:

- TechSmith Corporation's software products, including Camtasia Studio® and SnagIt®, are sold in 30 countries and are available in five languages.
- General Motors Corporation sells its vehicles in almost every country in the world, and Lansing-built GM vehicles are shipped to 43 different countries.
- Capital Region International Airport was designated a U.S. Port of Entry, which allows the airport to handle international flights.
- Thomas M. Cooley Law School ranked first in the number of foreign national students among the 195 ABA-accredited law schools. Nearly 200 foreign students from 46 different countries were enrolled at Cooley.
- Michigan State University and Lansing Community College's study-abroad programs are among the largest in the United States - more than 3,000 students from the schools studied in more than 60 countries on all continents last year.

Whether you're interested in wine tasting, arts and culture, family fun, or the history of our great city, there are lots of activities to occupy your time in Greater Lansing.

For more information about the city, [click here](#) to visit the Lansing Convention and Visitors Bureau.

The Position

The President – CEO (Executive Director) is responsible for the safe and efficient daily operation, administration, planning, maintenance and development of the Capital Region International Airport and Mason Jewett Field. The President-CEO is responsible for regulatory and policy compliance affecting the Airports and Airport personnel as issued by pertinent authorities.

The Executive Director will:

1. Direct the Operation, Maintenance, and Development of Authority airports, ensuring compliance with State and Federal Regulations and policies established by the Airport Authority Board of Directors.
2. Ensure the effective management of Authority financial resources.
3. Hire and manage Human Resources at the minimum levels necessary to ensure the effective operation of the Authority and compliance with State and Federal Regulations.
4. Develop an annual Capital Improvement / Equipment Replacement Budget, supported by local tax levy dollars; and State and Federal Grant funds.
5. Lead the development of strategic development plans, and FAA sponsored Airport Master Plans, for each Authority airport.
6. Establish and maintain strategic business plans promoting the development of domestic and international passenger, cargo, corporate aviation, and distribution – logistics business sectors.
7. Establish and direct Authority public relations programs and serve as primary representative for the Authority in all public settings.
8. Project the Airport Authority's image into the community in a proactive and positive manner.
9. Represent Authority interests in matters of legislation and regulatory development and by participating on local, state, federal, private and professional boards or associations.
10. Maintain effective business relationships with passenger and cargo airlines, airport concessions and operators, airport tenants, including legally sound airport use agreements with each.
11. Serve as the Authority's primary liaison with State and Federal agencies, and elected representatives, on all Airport regulatory and financial matters.

For a full job description, [click here](#).





Position Preferences

It is preferred that the successful candidate have a Bachelor's Degree, in Business Administration, Airport Management or related field of study. Possession of certification as an Accredited Airport Executive (AAE) by the American Association of Airport Executives is preferred, or attainable within 3 years. It is preferred that the candidate demonstrate ten (10) years of progressively responsible experience in the administration and operation of a commercial service airport that is comparable to airports owned and operated by Authority and also has demonstrated management, financial and administrative capabilities. Experience as a veteran of the U.S. military is a plus.

Salary & Compensation

The salary range for this position is \$129,000 to \$149,000 with an attractive benefits package.

How to Apply:

A. Please submit, in **PDF format**, both a **cover letter and résumé**. You may send both as one file. *Please do not send your cover letter in the body of an email.* Send your **PDF** files to ADK

Executive Search at:

LAN@adkexecutivesearch.com

B. Please complete the ADK employment application form at:

[ADK Application Form](#) (*this is a secure link*)

Filing Deadline: Sunday, August 7, 2016

Only complete electronic submissions will be considered.

Email questions to: **LAN@adkexecutivesearch.com**

