



Melbourne International Airport

The Melbourne Airport Authority invites applications for
Director of Capital Improvements
at Melbourne International Airport (MLB)

Melbourne, Florida

Executive Search Services Provided by ADK Consulting & Executive Search



THE AIRPORT

Melbourne International Airport (MLB) is a public airport located in the heart of Melbourne, in Brevard County, Florida, on Florida's Space Coast. It is owned by the City of Melbourne and governed by a seven-member airport authority which is appointed by the Melbourne City Council and the private sector. The airport has a budget of approximately \$30 million, includes no debt and receives no local tax dollars.

Melbourne International Airport covers 2,450 acres and has three asphalt runways. In the year ending December 31, 2014, the airport had 121,370 aircraft operations and 444,844 enplanements. Melbourne International Airport is recognized as "America's Fastest Growing Aviation and Aerospace Manufacturing Hub".

World-class tenants are partners with the airport and some are in the midst of new development and facilities. There is nearly \$80 Million in capital improvements currently under design or under construction at MLB, including expansion of Embraer's facility where the Phenom 100 and 300 business jets are currently produced. Beginning in 2016, Embraer will assemble its new Legacy 450 and 500 aircraft airside at MLB. The Florida Institute of Technology Research, Science and Technology Park encompasses approximately 100 acres.

Recently, Harris Corp. announced that it is keeping its world headquarters at MLB, along with several other Harris entities. Northrop Grumman just completed its 500,000 sq. ft. facility, adding 1800 jobs to the Space Coast community, and MidAirUSA operates from MLB's new 83,000 sq. ft. MRO facility. General Electric Transportation, Rockwell Collins, DRS Technologies, L-3 and Thales Group are also located at MLB. The airport is making plans for a multi-year transformation of its terminal, which includes a fully-outfitted customs facility that can process up to 500 passengers an hour.

With so much new construction, MLB is credited with replacing many of the jobs once lost by the shuttered space program. In fact, the community has experienced a significant surge in economic development which is enjoying great momentum airside at MLB.



THE AIRPORT *(continued)*

Ongoing projects include:

- Multiple phase approach to terminal improvements design
- Air traffic control tower design
- Cargo apron and taxiway S/K improvements
- Construct taxiway F & extension of taxiway V
- VOR upgrade and relocations
- Focused environment assessment
- Master plan update
- Widening of taxiway K
- Installation of 50,000 gallon fuel tanks and equipment
- Aviation facility project of \$48.1 million

Upcoming projects slated for 2016 include:

- Construction of aircraft hangar
- Replacement of security system
- Construction of air cargo facility – phase 2
- Progression on the airport road connector to I-95
- Terminal building improvements

Melbourne International Airport is currently served by legacy carriers Delta Air Lines and American Airlines which offer daily, nonstop flights to their respective hubs in Atlanta and Charlotte and one-stop service to just about anywhere in the world. Elite Airways is building its airline model from MLB, while providing international charter service from the airport. FBO Baer Air also offers service to the Bahamas and executive charter service.





THE CITY OF MELBOURNE

Ideally located midway on the Atlantic Coast of mid-Florida, residents and visitors to Melbourne and the Melbourne Beaches enjoy a world of Florida charm, nature and recreation, culture, dining, and shopping. We enjoy a year-round semi-tropical climate, 72 miles of unspoiled beaches and outdoor activities including golf, fishing, boating, swimming, surfing, camping, nature trails and more.

Considered Florida's Space Coast, it's a short drive north on I-95 to NASA, Kennedy Space Center Visitors Complex and the Astronaut Hall of Fame. This exciting, popular attraction features the Space Shuttle Atlantis, 3 different IMAX films taking you into space, and a life-size replica of the International Space Station Center. A favorite pastime is to watch rocket launches from your backyard, or better yet, from the Cocoa Beach pier.

MLB is the closest airport to the second largest cruise port in the world, Port Canaveral, home to Disney, Carnival, Norwegian and other cruise lines.

Melbourne is only about an hour due east of Walt Disney World, SeaWorld, Universal Studios – and for the very adventurous, Gatorland. Melbourne encompasses both sides of the Intracoastal Waterway and the Indian River Lagoon, which is home to an incredible number of endangered species.

Over 300 days of sunshine offer residents and visitors an ideal climate. The average temperature is 72 degrees F. The community boasts a respected school system that includes aviation magnet schools. The local FIT University not only operates an aviation school on the MLB airfield, but offers classes that include the engineering of surfing. The Atlantic Ocean provides a lovely breeze that cools the summer and warms the winter.

THINGS TO DO...

Melbourne is a unique community that features every natural Florida sport you can imagine from fishing, golfing, boating, paddleboarding and diving. The Space Coast is the surfing capital of the East Coast. The Gulf Stream runs just off the coast, providing a plethora of saltwater fishing: snook, tarpon, shark, flounder, bluefish, and sea trout.



THINGS TO DO... (continued)

Area lakes offer the finest freshwater fish. With the nearby establishment of the professional Orlando City Soccer, soccer tournaments are gaining popularity. The Orlando Magic NBA basketball team games are a short hour's drive away. The Grant Seafood Festival is the third weekend in February. The Melbourne Art Festival is held the last full weekend in April. Discover the "real Florida" at Forever Florida – a nature preserve and working cattle ranch with nature tours and up close animal encounters.

Keep your cool inside when temperatures rise outdoors. Cultural lovers can enjoy a variety of entertainment, including Broadway and celebrity performances at the Maxwell King Center (321-242-2219) and the Henegar Center of the Performing Arts (321-723-8698), to local performers at Melbourne Civic Theatre (321-723-6935) and other community theaters. Brevard Symphony Orchestra (321-242-2024) and the local municipal bands & community orchestra offer performances year-round. Many museums and galleries showcase the works of local artists and traveling exhibits. Shopping is a pleasure at Melbourne Square Mall and there are many other fine centers located throughout the South Brevard Area. A favorite bargain spot is the Super Flea and Farmers Market. Select antiques, boutiques, specialty shoppes and unique restaurants can be found in Historic Downtown Melbourne and the Eau Gallie downtown district. Melbourne Greyhound Park is open 7 days a week, offering live dog racing from January through April.

HELPFUL LINKS:

[Melbourne International Airport](#)

[The City of Melbourne](#)

[Melbourne Visitor Information](#)

[Melbourne Chamber of Commerce](#)

[Melbourne Tourism](#)





JOB DESCRIPTION

Under general direction of the Executive Director, the position provides technical and administrative coordination in support of Melbourne International Airport's capital improvements, facilities maintenance and tenant improvement projects. You will ensure that the business and operational aspects of long range infrastructure and facility planning and development are effectively and efficiently identified and carried out in a manner that positions the Airport Authority to continue to stimulate economic development for the region and maintain sustainability.

The incumbent oversees the planning, design, procurement and implementation of capital improvements and is responsible for all project management of these activities. In the upcoming

years there is significant planning and construction activity on the horizon to support an airport that is recognized as one of the fastest aerospace hubs in the country.

The Successful Candidate will possess a thorough knowledge of:

- Principles of urban planning and zoning.
- Principles and practices of airport planning and environmental services development and administration.
- Federal, state and local laws, codes and regulations, including Federal Aviation Administration (FAA) regulations related to planning and environmental services disciplines.
- Federal Aviation Regulations (FAR) and Advisory Circulars (AC) regarding planning and design of airports, obstructions to air navigation, airport operations and noise compatibility.
- Principles of organization and management, including personnel management and budgetary control.
- Principles and practices of budget preparation and administration.
- Computer applications used in planning and statistical analysis.
- Air traffic control operations, flight procedures and aircraft performance.

For a complete job description, [click here](#).



JOB REQUIREMENTS

To be considered for this opportunity, you must have a Bachelor's degree from an accredited college or university in Aviation Management, Public Administration, Facilities Management, Contract Management, Engineering or a closely related field with at least eight (8) years of increasingly responsible management experience in planning, organizing and directing construction management activities involving airfield infrastructure such as runways, taxiways, nav aids, hangars, large buildings and facilities maintenance, public works or related operation AND two (2) years of management and supervisory experience. P.E. and/or A.A.E. Certification a plus.



COMPENSATION & BENEFITS

Starting salary range is \$72,157.00 to \$121,193.78 with an excellent benefit package including insurance, Florida retirement system, optional 457 deferred compensation plan, vehicle provided and relocation benefits.

HOW TO APPLY

A. Please submit, **in PDF format**, both a cover letter and résumé. You may send *both as one file*. Please do not send your cover letter in the body of an email. Send your PDF files to ADK Executive Search at: MLB@adkexecutivesearch.com.

B. Please complete the ADK employment application form at: [ADK Application Form](#) (this is a secure link).

Filing Deadline: Monday, September 14, 2015

Only complete electronic submissions will be considered.

Email questions to MLB@adkexecutivesearch.com