



The Metropolitan Airport Authority of Rock Island County
invites applications for
Assistant Director of Aviation & Operations
Quad City International Airport (MLI)
Moline, Illinois

Executive Search Services Provided by ADK Consulting & Executive Search

The Airport

The Quad City International Airport (MLI) is a public airport in Rock Island County, Illinois, three miles south of Moline. The Metropolitan Airport Authority of Rock Island County is governed by an eight-member Board of Commissioners. The commissioners are appointed by the Rock Island County Board Chairman and the Mayors of East Moline, Moline, Milan, Rock Island and Silvis.

Quad City is the third-busiest commercial airport in Illinois. Quad City International Airport covers 2,600 acres and has three runways. The airfield at the Quad City International Airport can accommodate any type of aircraft in virtually any type of weather conditions with the longest runway extending just over 10,000 feet, ILS, and high-intensity lighting.

A Foreign Trade Zone and U.S. Customs Office are located at the airport, enabling international inbound and outbound shipments. The Customs & Border Protection offices recently opened in the easternmost former cargo building. There are three cargo facilities and the airport has expansion capabilities. A number of air freight companies are located at the airport including BAX Global, DHL, and UPS Supply Chain Solutions.

Fixed Base Operator, Elliott Aviation, offers world class service and FBO activities. In 2003, the Airport Authority established a wholly owned subsidiary, QCIA Airport Services, to offer fueling, ground handling and other services to commercial and charter airlines. MLI is currently served by Allegiant, American Airlines, Delta and United and offers nonstop service to 10 cities.

In 2014, MLI had 371,000 enplanements and 68,000 operations. The most recent and upcoming capital improvements include the construction of an \$8M rental car service center, an 88-room Holiday Inn Express, a corporate hangar with fuel farm, a new Customs facility, the replacement of 123 airfield guidance signs and renaming taxiways, and the construction of new taxiways leading to runway 13/31 and runway 9/27. There are 84 employees: 48 union employees and 36 non-union employees.





The Community

The Quad Cities are comprised of East Moline, Moline, and Rock Island, Illinois, and Bettendorf and Davenport, Iowa, as well as a variety of smaller cities and towns that are joined by the Mighty Mississippi River.

The Quad Cities is a bi-state community offering activities for all tastes. Arts, bicycle and walking trails, music festivals, a local hockey team and the Quad City River Bandits- who have recently been voted the #1 Midwest league, and last year, received top honors as “Best Riverfront Stadium” for Modern Woodman park.

There are over 50 golf courses in the area and the community annually hosts the John Deere Classic PGA tournament at TPC Deere Run. The iWireless Center is a 12,000-seat multi-purpose arena located in Moline, Illinois. The arena has garnered numerous architectural industry awards since its construction. It brings in top music artists, circuses and rodeos, ice shows, and more. There are art museums, children’s museums, and natural history museums. Night life and concert venues along the riverfront and in historic “districts” is abundant.

Local Colleges and Universities include St. Ambrose University and Palmer College of Chiropractic, Davenport, Augustana College in Rock Island, and Western Illinois University-Quad Cities Campus, in Moline.



For more tourism information, please visit www.visitquadcities.com.

For a business/economic overview, please visit www.quadcitieschamber.com



The Position

The Assistant Director of Aviation & Operations is responsible for planning, coordinating, and supervising the overall operational aspects of the Quad City International Airport. The work is performed under the direct supervision of the Director of Aviation, but leeway is granted for the exercise of independent judgment and initiative.

The nature of the work performed requires that the incumbent establish and maintain effective working relationships with Federal and State officials, law enforcement officials and the public and possess integrity, ingenuity and inventiveness in the performance of assigned tasks.

For a full job description, [click here](#).



The Ideal Candidate will have:

- ◆ Comprehensive knowledge of airport operations, policies and procedures.
- ◆ Thorough knowledge of the principles of supervision, management and administration.
- ◆ Thorough knowledge of Federal, State and local airport safety and security regulations.
- ◆ Thorough knowledge of principles of budget preparation.
- ◆ Knowledge of federal and state governmental grant and financial assistance programs.
- ◆ The ability to coordinate long term planning efforts.
- ◆ The ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines.
- ◆ The ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology.



Position Requirements

The successful candidate will have a Bachelor's Degree in Aviation Management, Business Administration or a related field and extensive experience in facilities and airport operations management or three to five years of any equivalent combination of experience and training which provides the knowledge, skills, and abilities necessary to perform the work. Accredited Airport Executive (A.A.E.) designation or the ability to obtain this designation within two years of hire is a plus. An FAA pilots rating is highly desirable.

Salary & Compensation

Annual salary range is \$86,480 – \$129,000 DOE and eligible for incentive bonus depending on performance. An excellent benefits package is provided including a defined benefit pension plan and a vehicle allowance.

How to Apply:

A. Please submit, **in PDF format**, both a cover letter and résumé. You may send both as one file. Please do not send your cover letter in the body of an email. Send your PDF files to ADK Executive Search at:

MLI@adkexecutivesearch.com

B. Please complete the ADK employment application form at: **[ADK Application Form](#)** (this is a secure link)

Filing Deadline: Monday, October 12, 2015

Only complete electronic submissions will be considered.

The Quad City International Airport (MLI) is an equal opportunity employer.

Email questions to: **MLI@adkexecutivesearch.com**

Photos courtesy of the Quad City International Airport and the Quad Cities CVB.

