



MVY AIRPORT
MARTHA'S VINEYARD

The Martha's Vineyard Airport Commission invites applications for

Airport Manager Martha's Vineyard Airport (MVY)

Vineyard Haven, Massachusetts

Executive Search Services Provided by ADK Consulting & Executive Search

The Airport

Martha's Vineyard Airport (MVY) is a public airport located in the middle of the island of Martha's Vineyard, three miles south of the central business district of Vineyard Haven, in Dukes County, Massachusetts. This airport is owned by Dukes County and operated by the Martha's Vineyard Airport Commission. MVY lies on the border between the towns of West Tisbury and Edgartown. It is often used for general aviation but is also served by four commercial airlines.

The Martha's Vineyard Airport, and its dedicated team of employees, has served the needs of island residents and seasonal guests since the early 1950's after the facility was converted from a Naval training base to a public use airport.

Although the Airport's primary mission is to promote access to the National Airspace System by our general and commercial aviation users, it also supports our local economy and community in numerous ways. We pride ourselves on providing superior standards of service to all of our customers, pilots, tenants, and users by maintaining the highest levels of safety, professionalism, efficiency, convenience, and customer service that we possibly can.





The Airport *(continued)*

The Martha's Vineyard Airport Commission is responsible for the care and operation of the Airport, and the one square mile of land upon which the airport is located. The seven member volunteer commission is appointed to three-year terms by the County Commission, and represents a cross section of experience and backgrounds.

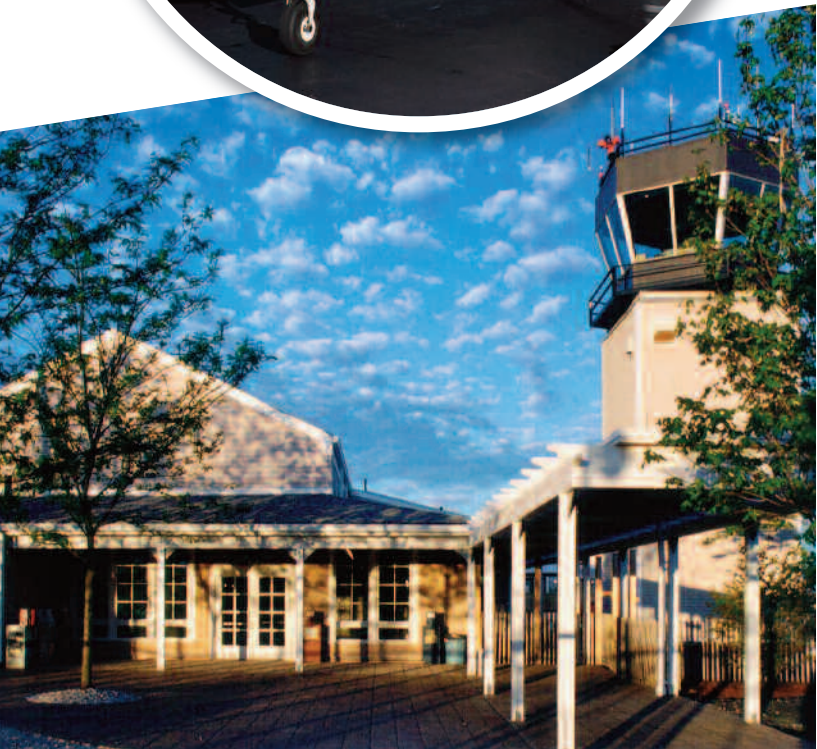
The Airport Business Park is one of the crown jewels of the airport with a vast array of businesses and retail outlets located in this “center of the island” location. And there is ample room to grow!

The Airport has significant expansion plans in place that include a new ARFF Building, a new SRE building, a new solar farm, Business Park enhancements and expansion, and future structural additions to the terminal building. Finishing the Master Plan is also on the agenda.

The Airport Commission has eighteen full-time and up to eight seasonal employees who operate the airport, the airport business park, airport water and waste water services, implement policy, and ensure compliance with state and federal guidelines for public airports.

Significant operators at the airport include Cape Air with year round service, and seasonal service from Delta, Jet Blue, and American Airlines, as well as rental car operators, a restaurant and the Martha's Vineyard Airport FBO.

Enplanements for the year ending 2014 were nearly 53,000 and the number of operations approached 47,000. The operations budget for 2016 is \$4.6 million.



The Community

Martha's Vineyard, a Massachusetts island, sits in the Atlantic just seven miles south of Cape Cod. A longtime New England summer colony, it encompasses harbor towns and lighthouses, sandy beaches and farmland. It's accessible only by boat or air. Vineyard Haven, on the eastern end, is a ferry port and the island's commercial center.

Martha's Vineyard is a short 40-minute flight from Boston's Logan Airport, and only a 45 minute ferry ride to Woods Hole on the mainland. Ferries transport day-trippers and residents alike approximately every hour, so getting to the island is easy and convenient.

Far less developed than Cape Cod—thanks to a few local conservation organizations—yet more cosmopolitan than neighboring Nantucket, Martha's Vineyard is an island with a double life. From Memorial Day through Labor Day the quieter (some might say real) Vineyard quickens into a vibrant, star-studded place. Population is nearly 16,000 year round residents swelling to well over 115,000 in the summer.

Martha's Vineyard is comprised of six towns, each with its own vibrant and unique culture. Each town is governed by a board of selectmen elected by town voters and each is also a member of the Martha's Vineyard Commission, which regulates island-wide building, environmental, and aesthetic concerns.

Summer regulars have included a host of celebrities over the years, among them Carly Simon, Ted Danson, Spike Lee, and Diane Sawyer. And two United States Presidents, Obama and Clinton, have spent summers on the island. Things stay busy on September and October weekends, a favorite time for weddings, but begin to slow down soon after. In many ways, the Vineyard's off-season persona is even more appealing than its summer self, with more time to linger over pastoral and ocean vistas, free from the throngs of cars, bicycles, and mopeds.

In each of the six distinctive port towns, you will find taxis, public transportation, rental cars, scooters and bicycles to help you get around.

Food and Dining: Surrounded by the sea and rich in farmlands and open fields, Martha's Vineyard is perfectly placed to offer an unparalleled choice of foods and fun places to enjoy it. Start your day with fresh baked goods from any one of Martha's Vineyard's fine bakeries. From bread to biscuits, scones to soda breads, you'll find any number of ways to satisfy your morning appetite!





The Community *(continued)*

And not to be overlooked are Martha's Vineyard's farm stands and Farmer's Markets. One of the summer's most popular activities is paying a visit to the West Tisbury Farmers Market and other open markets that take place throughout the week and throughout the Island. Here shoppers will find the freshest and best produce that Martha's Vineyard farmers have to offer along with baked goods, pantry items and more.



A new on-island \$50 million hospital was built in 2010, the Martha's Vineyard Hospital located in Oak Bluffs. It is part of the Partners Healthcare network owned by Massachusetts General Hospital. A new walk-in clinic is expected to open in the spring of 2016.

Arts and Culture: A vibrant arts and culture scene means that year round you can enjoy sophisticated experiences such as galleries, live music, theatre, dance and exciting speakers series in a wonderfully casual environment.

The Martha's Vineyard Art Association maintains a place for the exhibition and sale of works of art created by artists living and working on Martha's Vineyard. It also teaches and encourages the teaching of art and promotes artistic activities.

The Martha's Vineyard Jazz Festival "*All Things Jazz*" presents the diversity of jazz in a variety of formal and informal venues, including live musical performances, art exhibits, book readings and signings, film presentations, and master classes.

Vineyard Arts Project is a performing arts residency space that fosters the development of new work in dance and theatre. At its state-of-the-art studios and housing compound, Vineyard Arts Project provides an unparalleled nurturing environment for creative development. Vineyard Arts Project's commitment to the development of new work attracts highly-respected and sought-after artists. Intimate in-studio performances enable the public to experience firsthand the progression of new work alongside its creators. Vineyard Arts Project also initiates young artist training programs to cultivate future generations of legendary artists.

Education: The island schools are highly regarded. Five of the six towns have their own elementary schools, while Aquinnah residents usually attend nearby Chilmark's elementary school. The Martha's Vineyard Public Charter School, located in West Tisbury, serves the entire island and provides grades K-12. Martha's Vineyard Regional High School, which is located in Oak Bluffs, serves the entire island.





The Position

The Airport Manager serves at the will of the Martha's Vineyard Airport Commission, which is responsible for the care and operation of the Airport.

The seven member volunteer commission is appointed to three-year terms by the County Commission and represents a cross section of experience and backgrounds. The airport is a fully certificated Part 139 airport with a long history of scheduled commercial air service. The Commission, in compliance with its enabling legislation, has retained significant proprietary exclusive rights on the airport property, by which the Commission supports itself.

The Commission selects the Airport Manager to operate the airport, the airport business park, manage aviation and non-aviation tenants, airport water and waste water services, implement policy, and ensure compliance with state and federal guidelines for public airports.

The Airport Manager provides overall management and administration of the Airport and shall be responsible for the safe condition and efficient operation of the airport to include aircraft operations, airfield maintenance, administration of lessee activities, and the administrative actions associated with these general areas of responsibility.

For a full job description, [click here](#).



Position Requirements

Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Experience: Ten years' experience at a Part 139 airport with progressively responsible management and supervisory duties, which demonstrates administrative ability and leadership qualities. Experience should include management at a similar size facility and oversight of similar programs. FBO management experience highly desirable.

Education/Training: Bachelor's degree in Business, Aviation Management, Public Administration or a related field. Master's degree is desirable. Accredited Airport Executive (A.A.E.) certification or International Airport Professional (IAP) designation is a plus.

Salary & Benefits

The starting salary range for this position is \$130,000 - 155,000 DOE with an excellent benefit package. Relocation is negotiable.

How to Apply:

A. Please submit, **in PDF format**, both a cover letter and résumé. One file is appreciated. Please do not send your cover letter in the body of an email. Send your PDF files to ADK Executive Search at: **MVY@adkexecutivesearch.com**

B. Please complete the ADK employment application form at: **[ADK Application Form](#)**
(this is a secure link)

Filing Deadline: Saturday, January 30, 2016

Only complete electronic submissions will be considered.

Email questions to **MVY@adkexecutivesearch.com**