THE PORT AUTHORITY OF NY & NJ

Deputy Director, Aviation

Background
The Port Authority of New York & New Jersey manages and maintains airports, bridges, tunnels, bus terminals, PATH, and seaports that are critical to the metropolitan New York-New Jersey region’s trade and transportation capabilities. Through their facilities and services, people are able to make vital connections and businesses are able to grow. Providing safe and efficient travel is their highest priority, and enhancing the well-being of everyone who lives, works, and travels to the region is their strongest commitment.

It is the mission of the PANYNJ to identify and meet the critical transportation infrastructure needs of the bi-state region’s businesses, residents, and visitors: providing the highest quality, most efficient transportation and port commerce facilities and services that move people and goods within the region, providing access to the rest of the nation and to the world, and strengthening the economic competitiveness of the New York-New Jersey metropolitan region.

The Port Authority of New York & New Jersey (PANYNJ) is seeking a dynamic aviation professional for the role of Deputy Director, Aviation in the Aviation Department headquarters located in New York City. The Aviation Department manages/operates the nation’s largest and busiest airport systems (John F. Kennedy International Airport (JFK), LaGuardia Airport (LGA), Newark Liberty International Airport (EWR), Stewart International Airport and Teterboro Airport along with a management agreement at Atlantic City International Airport.

Functional Oversight
Reporting to the Director of Aviation, the Deputy Director, serving as second in command, provides direct oversight of a substantial operating and capital budget and overall direction to an executive management team of 13 senior staff members and an operational/maintenance staff of approximately 1,200 employees; five airports: John F. Kennedy International, Newark Liberty International, LaGuardia, Teterboro, and Stewart International airports, and a management agreement at Atlantic City International Airport.

Major Responsibilities
The Deputy Director will share leadership over:

- Creating a strategy for and direct senior staff in the preparation and execution of an evolving annual Business Plan, a Long-Term Strategic Plan, and a Capital Plan for the Aviation Department.
- Providing oversight to ongoing capital projects at the airports, ensuring that these reflect quality and sustainability and are executed on time and on budget, particularly as related to the remaining elements of Aviation’s redevelopment and Modernization Programs, and that capacity issues are addressed.
- Directing staff in pursuing ongoing commercial development at the airports, maximizing revenues from retail, car rental, parking, real estate, and other related assets.
• Directing staff to ensure that the airports operate safely and efficiently with sensitivity to the environment, complying with all federal, state, and local regulations, policies, and contractual obligations, while applying best practices in airport management.

• Directing staff in the development and implementation of an Aviation Department Security Plan, which ensures the effective protection of aircraft, cargo, passengers, employees, tenants, facilities, and infrastructure through access control, credentialing, security planning, regulatory compliance, and security capital programs.

• Providing leadership to executive staff who negotiate and oversee important commercial arrangements with federal entities, air carriers, concessionaires, ensure that they are mutually beneficial, and expand business.

• Ensuring that the Aviation Department’s Customer Care Program supports a commitment to customer service and encourages actions to improve the quality of the service environment.

• Developing policy, implementing and executing a strategic staffing program, succession plan and an Aeronautical Training program to ensure maximizing the capability and availability of staff.

• Directing staff to implement an aggressive cargo agenda and strategy that maximizes the use of scarce resources and increases revenues to the PANYNJ.

• Providing leadership and implementing programs to maintain and optimize runways, taxiways, airfield lighting, signage, line striping, and pavement markings in strict compliance with all FAA guidance and regulations.

• Managing and maintaining excellent relationships with and securing support from external constituents, airlines, business community, customers, various levels of government, and the surrounding communities.

• Assuring that the region’s airports create maximum financial and economic opportunity for the region, for the Port Authority, and the local community.

Position Requirements

• Bachelor’s degree from an accredited college or university with major course work in aviation management, airport management, business or public administration, engineering or a related field is required. An advanced degree is desired.

• The successful candidate for this critical role, should possess significant progressively responsible experience a senior level management capacity, preferably working for an organization comparable to the size and complexity of the operation in the Aviation Department of the Port Authority.

• Medium to large hub airport and/or airline industry experience with demonstrated hands-on experience in operations, maintenance, administration, and management of airports.

• A demonstrated vision to conceive, develop, and implement major programs, policies, and plans to lead a large customer-driven business with a clear mission, carefully defined objective, targeted goals, and well thought-out strategies.

• Demonstrated strong visionary thinking coupled with the ability to translate mission, vision, objectives, and performance measures into concrete actions and results.
• A credible record of achievement, performance, and accomplishment in partnering with others, such as business associates, local community leaders, and other stakeholders to achieve results and common ends.

• Demonstrated experience in managing large-scale multi-million-dollar capital/airport programs.

• Demonstrated ability to effectively organize and manage human, physical and financial resources, to achieve business goals.

• A hands-on, customer service-driven executive, willing and capable to motivate staff and operate out-of-the-box.

• Proven track record to perform effectively under pressure and to resolve conflict situations constructively.

• Demonstrated ability to manage conflict, build consensus, and facilitate problem solving and collaboration among various stakeholders.

• Strong analytical decision-making and problem solving skills.

• Strong interpersonal skills with demonstrated ability to interact effectively with the workforce at all levels as well as external constituents

• Demonstrated excellent communication skills (oral, written, and presentation) to effectively interact with individuals and groups across a spectrum of technical capabilities.

Compensation & Benefits
The Port Authority of New York and New Jersey offers a competitive salary, an outstanding benefits package and a professional environment that supports development and recognizes achievement.

Benefits include Comprehensive Health, Dental and Life Insurance Plans, Pension and Deferred Compensation Plans, Paid Time Off (Vacation, Sick, Holidays) and Relocation Assistance.

EQUAL OPPORTUNITY EMPLOYER
The Port Authority of New York & New Jersey/Port Authority Trans-Hudson (PATH) is an Equal Opportunity Employer