



McKinney
National Airport

The City of McKinney invites applications for
Airport Director

McKinney National Airport (TKI)
McKinney, Texas

Executive Search Services Provided by ADK Consulting & Executive Search

The Airport

McKinney National Airport (TKI) is located in McKinney, Texas, one of the fastest growing cities in America. The airport offers easy access to surrounding cities, fewer delays and superior infrastructure and services.

McKinney National Airport is a premier general aviation reliever airport providing best in business class aeronautical services, amenities and customer service to attract and retain aeronautical businesses and General Aviation aircraft.

The airport is owned by the City of McKinney and is home to many business aircraft including the fleet of several major corporations such as Texas Instruments, Toyota Motors, Global Life, Encore Wire, Front Burner Restaurants, Dallas Jet International and many more. It is also an air base for PHI Air Medical which provides 24-hour emergency helicopter ambulance service to the area. There are several flight schools located at the airport including Monarch Air, the North Texas Flying Club, and the Texins Flying Club. The airport also housed Civil Air Patrol Texas Wing 295th Squadron from 2013-14.

McKinney National Airport is a premier general aviation reliever airport providing best in business class aeronautical services, amenities and customer service to attract and retain aeronautical businesses and General Aviation aircraft.

McKinney National Airport is a general aviation reliever airport recognized as among the top 84 out of 5,000 airports in the nation. It supports private transportation as a viable alternative to commercial air transportation. The airport is a regional economic engine. It supports business, air charter, flight training, aero-medical, law enforcement and recreational aircraft. The airport's Fixed Base Operator (FBO), McKinney Air Center, offers a wide variety of services including 24-hour aircraft fueling, flight crew amenities, line services and hangar leases. Total traffic for fiscal year 2016 was 118,982 operations and fuel sales topped more than 1.14 million gallons. It is the North Texas airport of choice for business and personal aviation transportation, supporting all civilian flying, except scheduled commercial passenger airlines. The airport also offers U.S. Customs for international flights and has hangar and office pad sites and business opportunities available.





The Airport *(continued...)*

With close proximity to U.S. 75 and the Sam Rayburn Tollway, the airport has convenient access to corporate business parks, entertainment venues, retail centers and restaurants in Collin County and the surrounding area, including the cities of McKinney, Plano, Allen, Frisco, Richardson and Dallas.

McKinney National Airport provides services and amenities that attract businesses and jobs. It generates ad valorem tax revenue to pay for local road improvements and repair, emergency services, education and more. It benefits the community by the revenue it generates to help provide city services and education dollars. It benefits all citizens - even those who don't fly.

For example, McKinney National Airport generates taxes for education, but it also supports education in a more direct way. McKinney Independent School District (MISD) offers classes through its McKinney Aviation Academy, through which students can earn an associate's degree by the time they graduate from high school.

McKinney National Airport continues to improve. The most recent capital improvement projects completed or underway include a 7.5-acre Aircraft Parking Apron reconstruction and expansion (\$6.5 MM). A funding request was submitted for \$27MM Runway and Taxiway Extension and Taxilane overlay to strengthen and additional upcoming projects include a \$5MM Airport erosion repair, \$1MM taxiway connector relocation, \$16MM Taxilane construction that will require acquisition of 28 acres, and \$16MM Terminal Complex.

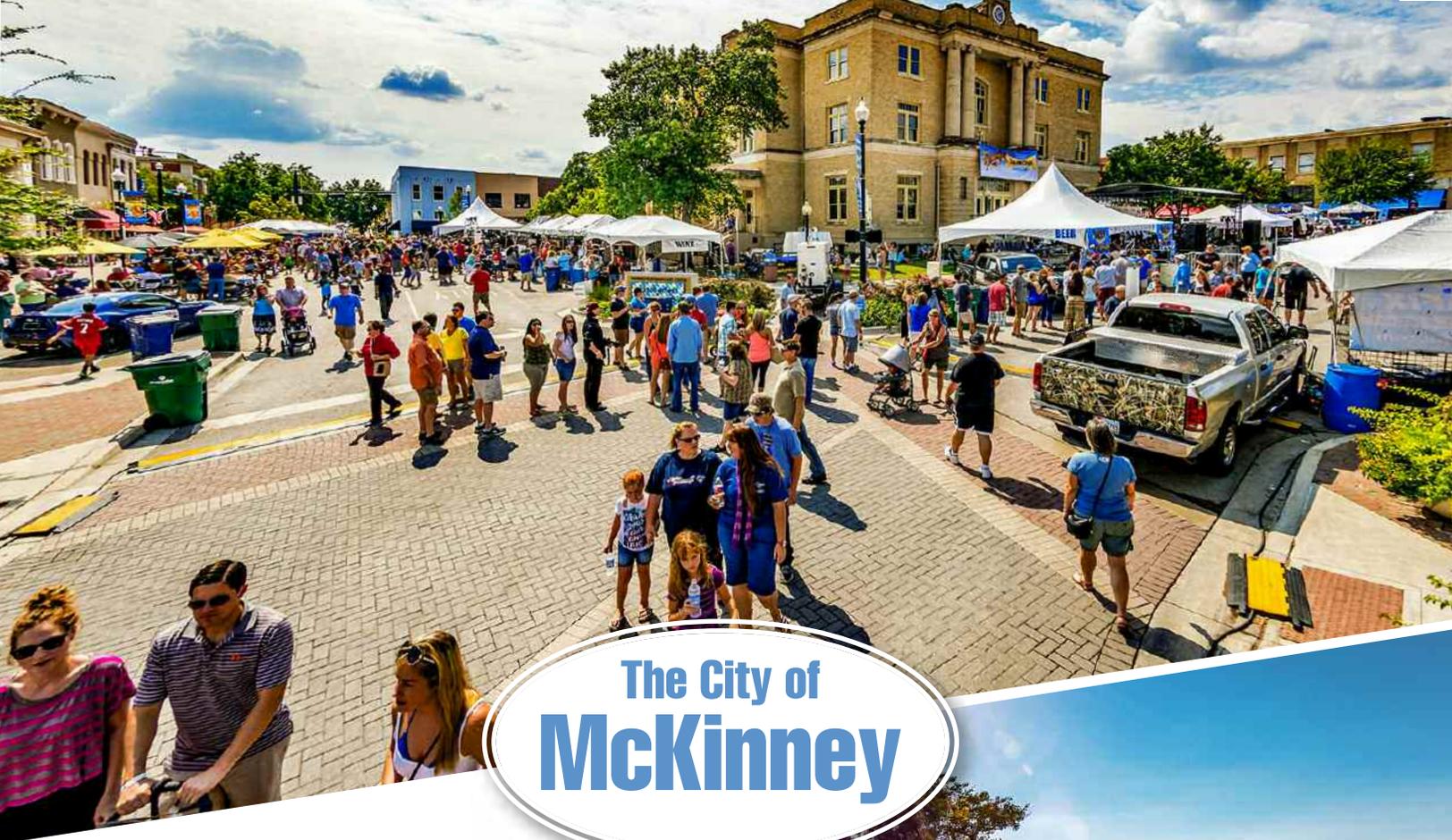
For the fourth year in a row in 2017, McKinney Air Center was again voted in the top 10 U.S. FBOs. Not only was McKinney Air Center voted #1, but the McKinney National Airport tower was voted #3. The US Customs and Border Protection Agency at TKI was ranked 6th in the nation.



Significant operators at the airport include McKinney Air Center, Monarch Air offering Business class Charter, turbo maintenance, flight instruction, sales, rentals, aircraft management; Select Avionics; Air-O Specialists offering light aircraft maintenance; First Flight offering turbo maintenance (King Air specialists) and on-call long range medical transportation; PHI SkyMed offering on-call helicopter aeromedical transportation; Care Flight offering on-call helicopter aeromedical transportation. Flight Departments: Texas Instruments, Air Flite; Encore Wire; Global Life Insurance; and many more.

There are 22 employees at the airport. The operating budget FY 2016-2017 is approaching \$7.3 million dollars.





The City of McKinney

The Community

The City of McKinney, Texas has the two most desirable aspects that an Airport professional could ever hope for. Professionally, it is a well-resourced community experiencing tremendous growth and with much more growth anticipated in the years ahead. Personally, it is one of the best places to live in America. Strong and successful planning by city leaders, coupled with an involved community, have moved McKinney into prosperity. The city's population has grown by over 50% in the last ten years. Currently at over 168,000, it is expected to reach 350,000 at full build-out.

Clearly, the quality of life and the growth are coupled in McKinney's recipe for success and these ingredients create an ideal environment for a top-quality Airport Director.

McKinney's brand is *Unique by Nature*. Located on the northeastern corner of the Dallas-Fort Worth Metroplex and the county seat of Collin County, McKinney has many unique assets that other cities do not, including a rolling terrain and a vibrant historic downtown centered around the former Collin County Courthouse – now the McKinney Performing Arts Center. The McKinney National Airport is a full-service North Texas general aviation airport and the largest and most active corporate flight departments in the region call it home. The Airport enjoys convenient access to the entire North Texas Area.





The Community *(continued...)*

McKinney's growth has been explosive. From just over 20,000 residents in 1990, it has more than doubled every ten years. It reached almost 56,000 in 2000 and over 132,000 in 2010. Currently McKinney's population is estimated at 168,358. With its jurisdictional boundaries set, McKinney has much open land to its northwest and the city's population is expected to climb to 350,000 before it is built out. During this period of incredible growth and prosperity, McKinney has maintained the appeal for its residents by investing in parks, open space and other amenities. Throughout this, McKinney's historic downtown remains its crown jewel, home to many community events, thriving local businesses and restaurants.

McKinney is a community of diverse residential neighborhoods. From stately homes in the Historic District to magnificent homes in Stonebridge Ranch, choices abound for homebuyers, yet this adds to the sense of community rather than detracts from it. Despite its swift growth, McKinney still feels like a small town – clearly the formula for its popularity.

Conservative values are prominent in Texas, and especially so in Collin County. While fiscally conservative, diversity is valued in McKinney and reflected in the makeup of the community. Numerous community events provide opportunities for residents and visitors alike to congregate, socialize, and enjoy McKinney.



The Position

Under the general direction of the Deputy City Manager, the **Airport Director** will direct and implement the development of the Airport and be responsible for managing Airport Operations and the Fixed Base Operation (FBO) in accordance with the Airport Strategic Plan. Tasks associated with managing these entities includes facility (office, general storage and hangar) leases, coordinating procurement, budgeting, new business development and environmental, safety, and Americans with Disabilities Act compliance. The **Airport Director** administers requests for federal funding and ensures that the Airport Sponsor complies with federal grant assurances and federal aviation regulations.

The **Airport Director** will supervise professional, technical and clerical personnel. Supervisory duties include instruction; assignments, review of work plans, monitoring standards of performance, coordinating activities, allocation of personnel to divisions within the Airport Department and personnel evaluations.

For a full job description, [click here](#).

Position Qualifications

- An undergraduate degree in Aviation Administration, Business Administration, Public Administration or closely related field or equivalent experience in a related field that provides the appropriate level of knowledge and exposure necessary.
- Thorough working knowledge of regulations, laws, and requirements that correlate to administering the functions of a general aviation airport.
- Professional certification in aviation administration is preferred.
- A personal, criminal, and employment background check is required for this position.
- Eligible to work in the US.





Salary & Benefits

The salary for this at-will, executive position is \$108,074 - \$156,707 annually, depending upon qualifications. The starting salary will be based upon the relevant knowledge and experience of the candidate selected. The City of McKinney offers an excellent benefit package that includes, medical benefits, and participation in the Texas Municipal Retirement System.

How to Apply:

A. Please submit both a **cover letter and résumé.** **We require your files to be submitted as PDF documents.** We prefer that you send both your cover letter and résumé as one combined document. *Please do not send your cover letter in the body of an email.* Send your PDF files to ADK Executive Search at:

TKIAD@adkexecutivesearch.com

B. Please complete the ADK employment application form at: **[ADK Application Form](#)** (*this is a secure link*)

Filing Deadline: Friday, September 29, 2017

Only complete electronic submissions will be considered.

Email questions to:

TKIAD@adkexecutivesearch.com

