

The City of Tyler, Texas invites applications for

Airport Manager

Tyler Pounds Regional Airport (TYR)

Tyler, Texas

Executive Search Services Provided by ADK Consulting & Executive Search



The Airport

Tyler Pounds Regional Airport (TYR) is a Part 139 commercial service, non-hub airport located approximately six miles west of Tyler, Texas. The airport is owned by the City of Tyler. TYR is presently served by American Airlines with direct flights to DFW and Frontier Airlines with direct air service to Denver, Colorado. TYR serves a broad area of East Texas and is home to vibrant general aviation activities with two FBOs and about 140 based aircraft on the airport. Additional operators at the airport include two restaurants, three rental car agencies and a historic aviation museum. 2019 enplanements were just over 60,000.

In 2002, TYR opened a new 49,255 square foot air carrier terminal building. The terminal has four gates with two jet bridges that will serve regional jets and narrow body commercial aircraft. Fully automated parking lots are adjacent to the terminal providing a high level of convenience to our customers. The design of the commercial service terminal has customer convenience as a priority. In addition to the terminal, a new automated car wash facility was completed in 2014.

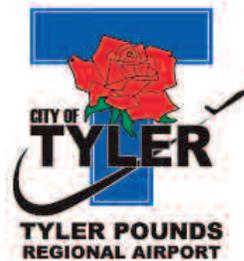




The Airport *(continued)*

The airport has three runways each being 150' wide. In 2019, the airport saw the completion of the rehabilitation of Runway 4/22. This runway is now 8333' long and is capable of handling most commercial service aircraft. The parallel taxiway to the runway is scheduled for completion in March 2020. Both involved the removal of the aged asphalt pavement and were reconstructed using concrete pavement. In addition to the runway/taxiway reconstruction, the relocation of the Instrument Landing System to Runway 4/22 began in 2019 and is scheduled for completion in March 2020.

The airport is now in the early stages of updating the Airport Master Plan.



The Community

The City of Tyler is strategically positioned about 95 miles east of Dallas/Ft. Worth and 95 miles west of Shreveport, LA. It was incorporated in 1850 and named after the 10th President, John Tyler. The City of Tyler is under a Council-Manager form of government. The six-member district Councilmembers are elected for a two-year term and the Mayor is elected at-large for a four-year term. The City Manager is appointed by the council to serve as Chief Executive Officer for the City. The City employs more than 800 full-time employees and has a huge love for our Volunteer Tyler Program.

Even in difficult economic times, Tyler's diverse economy remains robust with its base in the manufacturing, retail, oil & gas, education and health care industries. Employment is stable, and better than much of the US. The City of Tyler has successfully dealt with declines in tax revenues without substantial cuts in public services.

Tyler features a large, state-of-the-art healthcare and medical community, built around a series of major hospital and clinic systems, including the UT Health East Texas (formerly ETMC), CHRISTUS Trinity Mother Frances Health System, and Baylor Scott & White Texas Spine & Joint Hospital which serve all of the East Texas region.

The City of Tyler is known as the official Rose Capitol of America with 1/3 of all commercially grown rose bushes in America produced in a 50-mile radius of Tyler. Tyler has grown to be the one of the largest communities in East Texas. Boasting an MSA population of over 235,000, Tyler offers the cultural diversity, quality education, health care, and recreational opportunities of a large city with the hometown friendliness and quality of life of a small community.

Tyler offers many reasons to visit and many more to stay. The springtime finds Tyler covered in the vivid colors created by the azaleas, dogwoods, and spring flowers. The arrival of the flowers is celebrated by the annual Tyler Azalea and Spring Flowers Trails in March and April. After the azaleas peak, then the roses begin their annual visit to bear proof that Tyler is "The Rose Capital of America". The entire month of October, Tyler celebrates Rose Season with community events including the pinnacle event, the Texas Rose Festival, which happens the third weekend of October.





The Community *(continued)*

Tyler offers a wide variety of educational opportunities. The Tyler Independent School District (TISD) which serves the community is rated 4A. In addition to TISD, charter, private, and parochial school systems offer complete pre-school to 12th grade programs. Tyler is also home to Tyler Junior College, Texas College, and the University of Texas at Tyler. These institutions offer undergraduate as well as master's degree programs.

Tyler also boasts an active fine and performing arts community. The East Texas Symphony Orchestra was formed in 1936 and performs several concerts throughout the year as well as special non-subscription performances. Tyler enjoys a first-class performing arts center on the campus of UT-Tyler with The Cowan Center. Tyler Civic Theatre features 5 plays each season and a melodrama every April. Tyler Children's School of Performing Arts offers a variety of children's and adult productions throughout the season. Located on the campus of Tyler Junior College, the Tyler Museum of Art contains three galleries featuring a growing permanent collection of 19th and 20th century art and photography as well as special exhibits on loan.

Serving as the health care center for East Texas, Tyler is home to some of medicine's most advanced care. Tyler has four hospitals including a Level I trauma center. The medical community also offers a wide range of support services including nursing agencies, in-home health services, medical equipment providers, volunteer health organizations and support groups.

Recreational activities abound in and around Tyler. We are surrounded by 25 prime sporting lakes offering wonderful opportunities for fishing and boating. Golf enthusiasts will find a variety of clubs in the immediate area, providing a delightful mix of private and public courses. The City of Tyler also offers 25 city parks, with playgrounds, athletic fields, walking and bicycle trails, and many more perks. Finally, Tyler State Park offers families 985 acres of woods around a beautiful spring-fed lake. This is a place where you and your family can boat, swim, picnic, or pitch a tent. SPORTyler, a not-for-profit organization is dedicated to promoting amateur sports and public recreational activities in the Tyler area.

Tyler's population is 108,215 and the average household income is \$73,666, and the median home value is \$157,836. The City has a property tax rate of \$25.99 cents per \$100 valuation.



The Position

The **Airport Manager** will serve as manager of all airport sponsored activities and responsibilities to include overseeing, coordinating, as well as supervising airport administrative and operations staff to meet FAA Part 139 requirements and City regulations.

For a complete job description, [click here](#).

Position Qualifications

A Bachelor's Degree in airport management, business management or related field is preferred, along with 3-5 years of relevant experience, preferably in a management role. Must have a valid Texas Driver's License (or the ability to obtain same within 3 months of hire date), with a clear driving record. Must be able to work alternating work schedules, including being on call. Must be able to pass a FAA 10-year fingerprint-based criminal history records check (no felony convictions of any nature during the past 10-years).

Salary & Compensation

The City of Tyler provides a competitive benefits-compensation plan for individuals who are productive, who are interested in providing municipal services while receiving market-driven salary, excellent benefits, and productivity pay when performing at above average.

The salary range for this position is \$80,000 - \$125,000 and is accompanied by a comprehensive benefits package. Benefits include: medical, dental, vision, life, disability insurance, a deferred compensation plan, paid time off (PTO), 10 paid holidays annually as well as other optional benefits. The city participates in the Texas Municipal Retirement System (TMRS) at a 7% employee rate and vested after 5 years of service, that will match your contribution 2:1 when you retire with the city.

How to Apply:

To apply online, [click here](#).

Deadline for applications: Sunday, March 22, 2020

Project Manager: **Kenneth Gwyn, AAE**
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Please note: after your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [**admin@adkexecutivesearch.com**](mailto:admin@adkexecutivesearch.com)

