



The City of Minot invites applications for
Airport Director

Minot International Airport (MOT)
Minot, North Dakota

Executive Search Services Provided by ADK Consulting & Executive Search

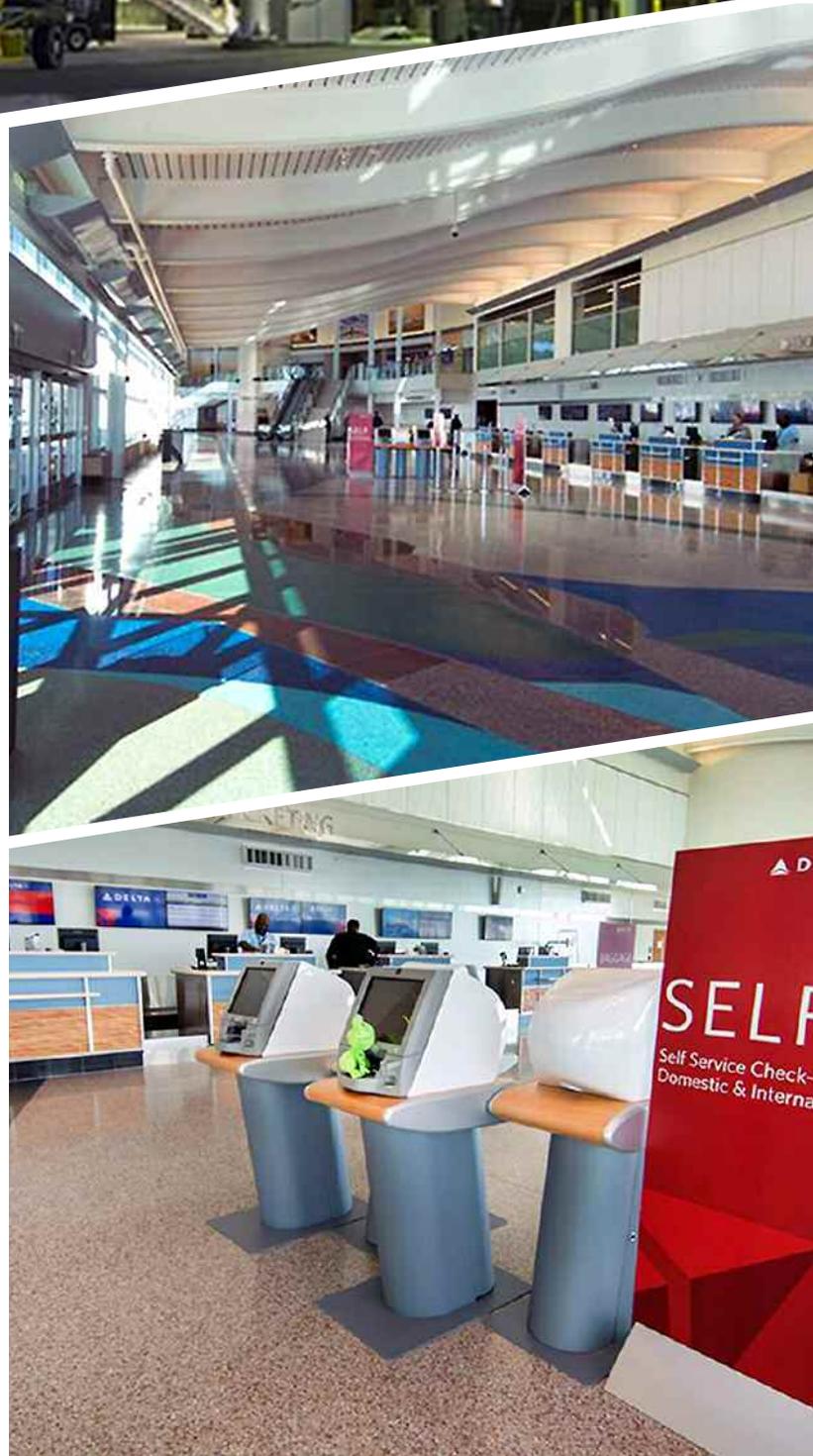


The Airport

Conveniently located only two miles north of downtown Minot, **Minot International Airport (MOT)** is a municipal, non-hub primary commercial service airport located in west-central North Dakota. The airport was administered by the City Park Board until June 13, 1947 and is now under the direction of a full-time Airport Director and the Minot City Council. Scheduled commercial service is provided by Delta (MSP), United (DEN), and Allegiant (AZA, LAS). In pre-pandemic 2019, MOT enplaned over 170,000 commercial passengers and logged 38,000 tower operations. A new, state-of-the-art passenger terminal was opened in 2016 to accommodate the rapidly expanding travel demands of this vibrant region. With approximately 125,000 square feet, it is the newest and largest terminal building in the state of North Dakota. There are more than 1,400 parking spaces available, with plug-ins available in the long-term lot.

In addition, there is an active and growing general aviation community providing aircraft storage and maintenance, flight instruction, fueling, and emergency medical flight operations. Customs and Border Protection operates a Federal Inspection station on the airfield as well.

MOT is embarking on an ambitious capital improvement program, which will include a large storm water management project as well as a runway and taxiway rehabilitation/realignment project. There are opportunities for non-aeronautical revenue development and air service development as the community continues to grow and thrive.





The Airport *(continued...)*

There are two runways at MOT. Runway 13 / 31 is the primary runway with ILS approach capabilities. It is 150 feet wide and 7,700 feet long. Runway 8/26 is a crosswind runway being 100 feet wide and 6,351 feet long.

With airport growth and activity, new and updated projects are continuously in the works to improve the travel experience.

Some of our amenities include:

- Entertainment options for children and families
- Full-Service bar and restaurant
- MOT offers free wireless internet access provided by SRT
- Power bars and a surplus of in-seat charging stations

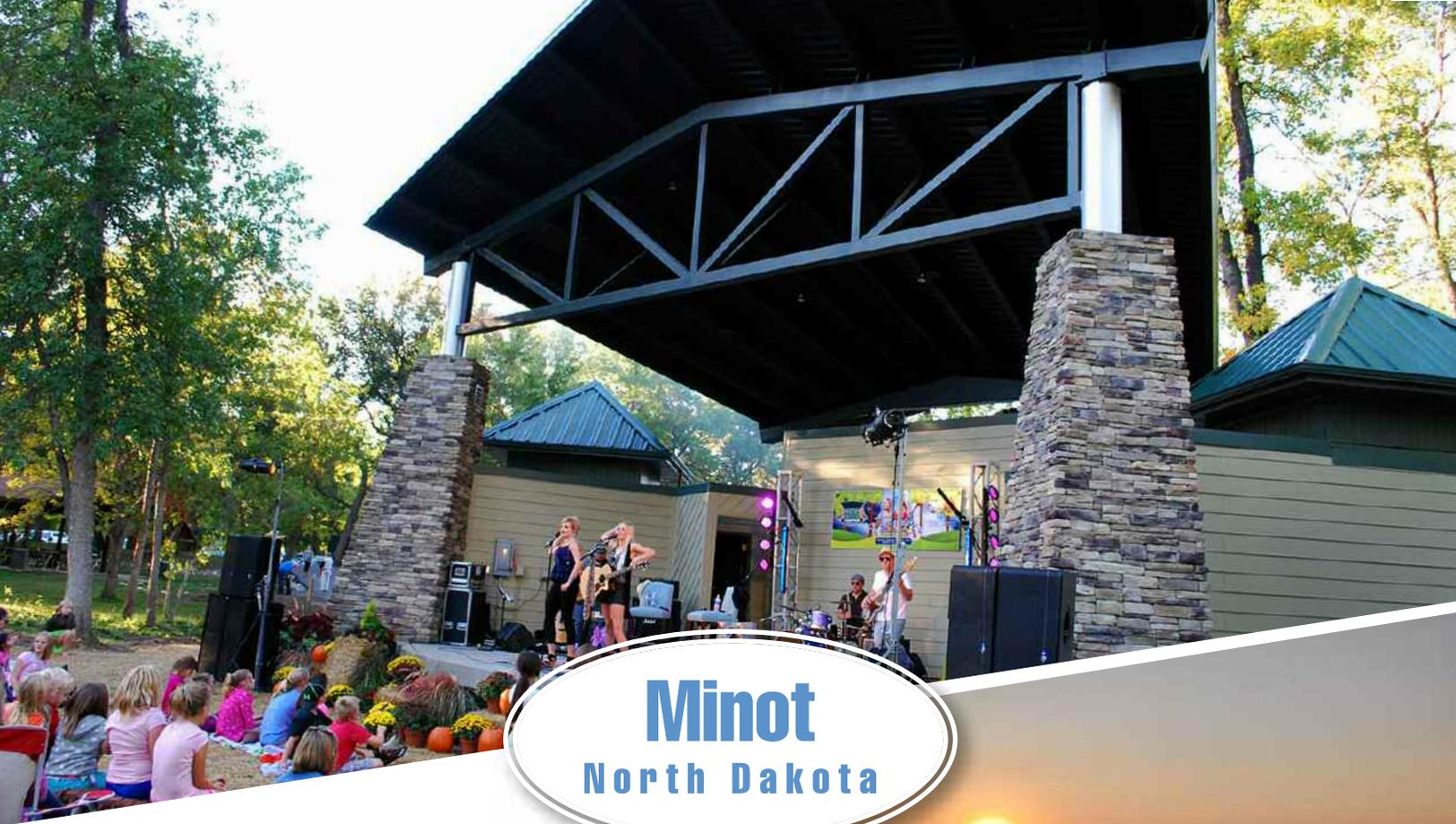
Significant Operators at the Airport Include:

Dakota Territory Air Museum: The Dakota Territory Air Museum was founded in June of 1986 with the incorporators' dream and desire to provide the most comprehensive aviation facility in the state and region.

AvFlight: AvFlight's capable staff is available 24 hours a day to assist with quick turns and efficient technology stops. Services include: catering, customs, international garbage disposal, rental cars, and 24-hour service.

Minot Aero Center: The Minot Aero Center provides many services including flight instruction, aircraft rentals, pilot services, aircraft maintenance, testing center services, and more.

Executive Air Taxi Corporation: Executive Air Taxi Corporation is a privately owned and operated FBO that offers charter service.

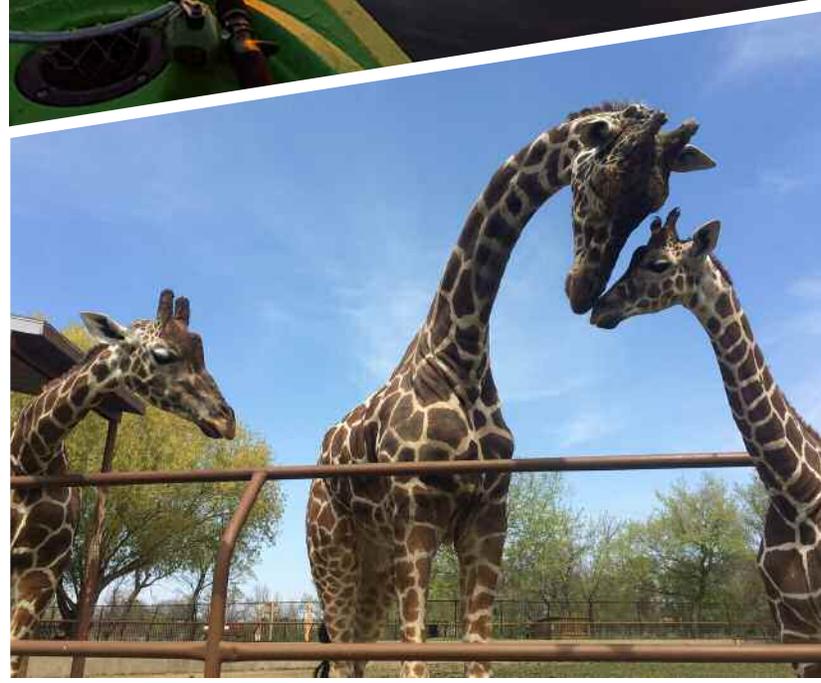


Minot North Dakota

The Community

Minot is in north central North Dakota and is a trading center for a large portion of northern North Dakota, southwestern Manitoba and southeastern Saskatchewan. Minot became known as the “Magic City” many decades ago when it experienced rapid growth, attributed to expansion of the railroad. The City is again facing an exciting time of fast paced growth over the past ten years, with the development of the Bakken oil formation in western North Dakota. North Dakota now ranks as number two in the nation for oil production. Oil industry activity has assisted Minot and North Dakota in maintaining an exceptionally low unemployment rate and in drawing other industries to the area. The state of North Dakota, however, was founded on agriculture which today remains as the number one economic industry. The population of Minot, according to the 2010 Census, was at 40,888. Recent estimates have placed this total at around 50,000 residents, with an additional 5,600 individuals residing at Minot Air Force Base located 13 miles north of the City.

Minot and the surrounding area offer a wonderful quality of life with help from the outdoors. North Dakota’s four seasons present many options to explore fun, healthy and family friendly recreational activities. Residents have access to excellent medical care and top-notch education, with a variety of both public and private schools. Residents also have the opportunity to further excel through higher education at Minot State University located in the heart of the city.





The Community *(continued...)*

The City of Minot supports a wide range of community activities and events involving visual arts and theater; shopping opportunities; dance and music organizations, including a symphony orchestra and the North Dakota State Fair. Minot is proud to be home to the Norsk Hostfest, North America's largest Scandinavian festival. There are many recreational opportunities within the Minot Park District park system which consists of 21 different parks, well maintained trails through the city, public and youth golf courses, swimming pool and splash pads and the Roosevelt Park Zoo.

The All Seasons Arena on the North Dakota State Fairgrounds is host to concerts, rodeos and other local and regional events throughout the year. With all it has to offer, the Minot community is an extremely attractive and inviting area in which to raise a family.

Minot operates under the Council-Manager form of government. The City Council consists of Mayor and 6 Council Members elected at large. The Minot City employs 428 Full-time personnel and has a total combined operating and capital budget of \$143M for 2021.



City of Minot

The Position

The Airport Director position is advanced professional and managerial work coordinating, planning, implementing, and supervising all airport activities including airport safety, facility maintenance, and compliance inspection. Work is performed under the executive direction of the City Manager. Supervision is exercised over all airport safety, maintenance, and administrative personnel.

- The ideal candidate will have thorough knowledge of:
- Current Federal Aviation Administration regulations and advisory circulars.
 - Airport operation, safety, and maintenance processes and procedures.
 - Effective management methods and practices.

For a complete job description, [click here](#).

Please Note: Due to the Director status of this position, Veteran's Preference will not apply.

Preferred Qualifications

A Bachelor's degree in Business, Aviation Management, Public Administration or a related field and five year of supervisory or managerial experience at a certified air carrier airport. Master's degree is desirable. Accredited Airport Executive (A.A.E.) certification or International Airport Professional (IAP) designation is a plus.

Salary & Compensation

The salary range for this position is \$100,931 - \$132,430 with an attractive benefits package.

How to Apply

To apply online, [click here](#).

**Deadline for complete applications:
Sunday, June 20, 2021.**

Project Manager: **Linda Frankl, AAE**
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Please note: after your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [**admin@adkexecutivesearch.com**](mailto:admin@adkexecutivesearch.com)

