



The Cheyenne Regional Airport Board invites applications for
Director of Aviation
Cheyenne Regional Airport (CYS)
Cheyenne, Wyoming

Executive Search Services Provided by ADK Consulting & Executive Search

The Airport

Cheyenne Regional Airport (CYS) also known as Jerry Olson Field, is a towered public airport one mile north of downtown Cheyenne, in Laramie County, Wyoming. It is owned by the Cheyenne Regional Airport Board. Cheyenne Regional Airport is also home to the Wyoming Air National Guard. It was back in 1911 that Cheyenne had its first glimpse into the world of aviation. While the aerial demonstration that year during Cheyenne Frontier Days was considered less than impressive, it marked the beginning of what would become a rich aviation history. Throughout the years, Cheyenne's Airport would not only impact the city's economy, but its cultural history as well.

Significant Operators at the Airport Include:

- Wyoming Air National Guard
- WYDOT Aeronautics (Offices and Flight Department)
- Wings of Wyoming (Flight School)
- UC Health/Reach Medical

Cheyenne Regional/Jerry Olson Field covers 1,060 acres and has two runways: 9/27, 9,270 x 150 feet (concrete) and 13/31, 6,690 x 150 feet (asphalt).

Items of interest for Cheyenne Regional Airport include:

- 1) The Airport is currently in the middle stages of a \$60 million multi-year Runway Reconstruction Project.
- 2) New Passenger Terminal Completed November 2018.
- 3) Continuing Air Service Development

The Fiscal Year

For Fiscal Year 2022, CYS has total budgeted expenditures of \$22.3 million, including over \$17 million in capital improvements.

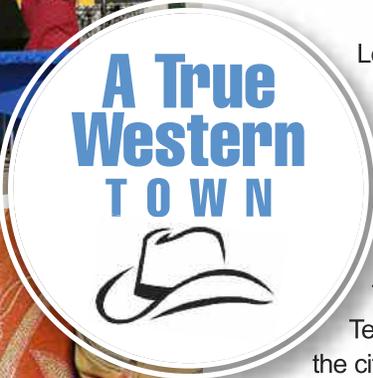
For calendar year ending 2019, CYS had over 16,000 enplanements and 45,000 operations. The airport has 17 full time and 4 part time employees.





The Community

Cheyenne. The name brings forth romantic images of the West - cowboys, rodeos, railroads, and majestic plains. Named a "True Western Town" by True West Magazine and "#1 Western Town" in 2009, along with being one of the best towns to live in by Forbes magazine, the town's slogan, "Cheyenne - Live the Legend," is a fitting invitation for travelers and residents alike to take a step back into the Old West.



Located just 90 miles north of Denver, Cheyenne sits as the northern anchor of the Front Range of the Rocky Mountains and is surrounded by some of the nation's most beloved monuments. South Dakota's Mt. Rushmore and Black Hills, Colorado's Rocky Mountain National Park and Wyoming's own Devils Tower, Yellowstone National Park and Grand Teton National Park are all within a day's drive of the city.



An Emerging Technology Community

Cheyenne is the emerging technology center of Wyoming. The community boasts information data centers like Microsoft, Greenhouse Data, and Echo Star. Additionally, the Array Development Center hosts three floors of innovative tech space for start-up companies and entrepreneurs. Cheyenne is also known as the home of the National Computer Atmospheric Research facility. High speed fiber connects the City and Cheyenne is becoming home to the Wyoming's Bitcoin and blockchain technology efforts.

World-famous Frontier Days and Rodeo Capital of the World.

Cheyenne Frontier Days is the world's largest outdoor rodeo and western celebration. Started in 1897, festivities feature 10 days of the world's best PRCA rodeo action. From bull riding and barrel racing to steer wrestling and team roping, Cheyenne Frontier Days has it all. Nightly concerts, parades, pancake breakfast, chuck-wagon cook-off and other varieties of western entertainment are also a trademark of this much-beloved annual celebration.



In addition, there are numerous other rodeo and western heritage events like the Hell on Wheels Rodeo.



The Community *(continued)*

Home to Wyoming's Capitol and History

Cheyenne plays an important role in the state's history. Cheyenne is the capital of Wyoming and home to the impressive Wyoming State Capitol Building. A dominant structure on the Cheyenne skyline, the building's cornerstone was laid on May 18, 1887. Nearby is the Wyoming State Museum, which houses artifacts and collections showcasing Wyoming's history from its earliest beginnings.

A City Brimming with Arts & Music

Anyone hoping to find art in Cheyenne will not be disappointed. Among the various galleries in Cheyenne are Powder River Art Galleries, Deselms Fine Art, and Link Gallery. Powder River Art Galleries feature western and historic art, wood carvings, cowboy and Indian collectibles and more. Deselms Fine Art, which is in one of Cheyenne's oldest homes, features original art by local and regional artists with national acclaim. Cheyenne Artists Guild hosts numerous art shows throughout the year.

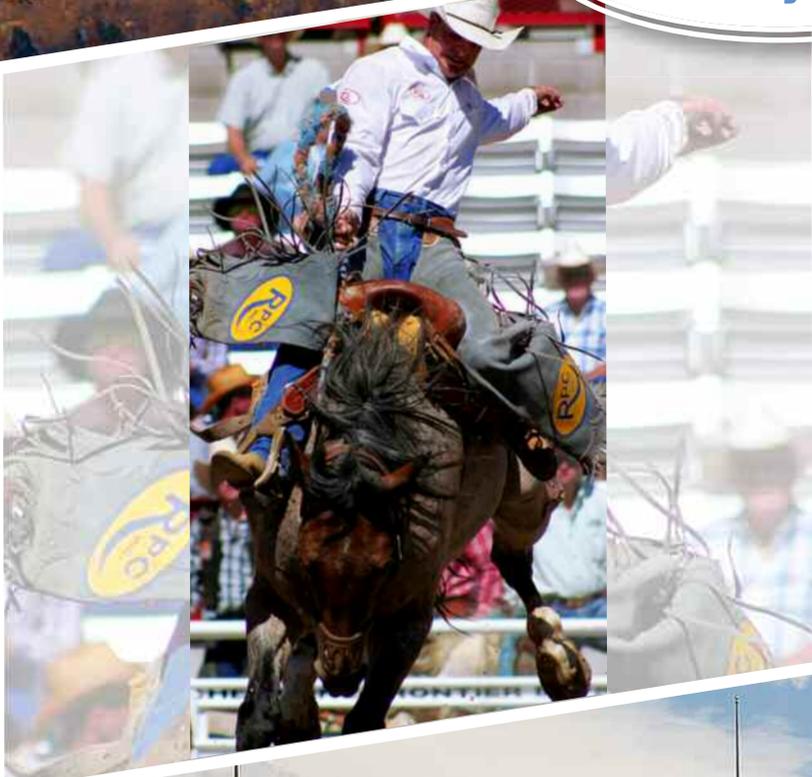
The music scene is beyond amazing and has something for everyone. With more than seven venues that feature weekly artists, there are also numerous free festivals such as Friday on the Plaza, Paintslingers and free shows at Dillinger's Bar.

Arts & Music in Cheyenne





Family Fun in Cheyenne



The Community *(continued)*

Education in Wyoming

Primary education in Cheyenne is provided by the Laramie County School district. The district supports four high schools, with one focused on alternative learning measures. There are twenty-seven Elementary Schools and four Jr. High Schools. Also nearby are several higher educational facilities such as the University of Northern Colorado in Greeley, Colorado State University in Ft. Collins, Colorado University in Boulder, the U.S. Air Force Academy in Colorado Springs, and Metro State University in Denver.

Housing in Cheyenne

There are currently between 50 and 75 homes on the market any given day. In the first half of 2021, the median sales price was \$300,000 with the average price at \$326,590, which is a 12% increase over 2020. Approximately 733 listings in Cheyenne have resulted in 689 listings taken year to date.

Rent prices in Cheyenne are high compared to the national average, but on par with the rest of the Front Range Rental Community. Sample listings in August 2021 reveal the following for rental market considerations:

Studio/Efficiency	1-BDRM	2-BDRM	3-BDRM	4-BDRM
\$692/mo	\$725/mo	\$887/mo	\$1,270/mo	\$1,540/mo

Family Fun in Cheyenne

The romance and feel of the West will not be lost on children in Cheyenne. The city features several parks that are perfect for biking, hiking, boating and other great outdoor activities. In addition, there are family fun places like a trampoline business, arcades, and even a splash pad. The city also offers interesting and unique ways for kids to learn about Cheyenne and Wyoming and the history of both.

Weather and Climate in Cheyenne

Cheyenne, like most of the rest of Wyoming, has a continental semi-arid climate. Winters are cold and moderately long, but relatively dry, having a normal mean temperature of 27.7° F.

Community and State Safety

Wyoming is the second-least worried state when it comes to daily concern about crime and safety. The state (and its safest cities) also boasts some of the lowest crime rates in the land. Nearly 9 in 10 Wyoming residents feel safe in their state, versus just over 5 in 10 nationwide.

The Position

The Director of Aviation is responsible for the oversight and administration of all facets of Airport owned facilities, including day to day operations of the airfield, oversight, and operation of Legend Aero Serve (FBO), creation and implementation of long-range plans and objectives, and interaction with a variety of private and governmental entities and individuals.

As part of his or her responsibilities, the Director of Aviation:

- Develops and submits to the Airport Board proposed plans, policies, and programs for improvement in the operation, maintenance, security, and overall facilities of the Airport.
- Ensures that established policies and procedures are uniformly understood by all applicable parties and appropriately administered by Airport employees.
- Prepares and implements annual budgetary documentation.
- Oversees business development at the Airport, both airside and landside.
- Oversees planning and construction activities at the Airport.
- Ensures compliance with all applicable federal, state, and local regulations governing any aspect of the Airport operation.
- Manages the legal issues and concerns of the Airport, conferring with Airport Legal Counsel as needed and assisting with investigations.
- Applies for and manages improvement grants and projects pertaining to the Airport.
- Provides general oversight of all employees through the department heads that report directly to the Director, including interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees and addressing complaints and resolving problems.
- Acts as a liaison between governmental agencies, air carriers, fixed base operators, Airport users and the public.
- Maintains community-based organization relationships and activities for the Airport, assisting with public relations and economic development initiatives, working on alliance organizations, and serving on boards and committees.
- Promotes the development of air service by developing an active airline information program and by maintaining an open dialogue with air carriers.





Position Qualifications

The Successful Candidate must have a Bachelor's degree from a four-year college or university in Airport Management, Business Administration, Public Administration, or related fields. Candidate must also have six years' progressively responsible or management experience at airports with four years of senior leadership experience.

Candidates will have demonstrated extensive and varied airport experience with strong leadership skills having an emphasis on strategic planning, capital improvement projects, financial management, lease negotiations and community relations. AAAE CM designation required, (or ability to obtain within 1 year of employment); A.A.E. accreditation is preferred.

Salary & Benefits

The salary range for this position is \$115,000-\$145,000 (DOE) with an excellent benefit package. This includes a 100% contribution to the Wyoming State Retirement System as well as vehicle benefits.

How to Apply:

To apply online, [click here](#).

**Deadline for complete applications:
Sunday, September 12, 2021**

Project Manager: **Dan Sprinkle, AAE**
Dan@adkexecutivesearch.com

Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [***admin@adkexecutivesearch.com***](mailto:admin@adkexecutivesearch.com)

