



Contra Costa County Airports  
**Buchanan Field & Byron**  
Linking Transportation, Business and the Community  
[contracostacountyairports.org](http://contracostacountyairports.org)

The County of Contra Costa invites applications for  
**Director of Airports**

Buchanan Field (CCR)  
Byron Airport (C83)  
Concord, CA

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*

# The Airport

Contra Costa County owns Buchanan Field (CCR) in Concord, California and Byron Airport (C83) in Byron, California. The Airports are managed by the Contra Costa County Department of Public Works – Airports Division, which operates within an enterprise fund system. Both Buchanan Field and Byron Airport are experiencing dynamic development growth with multiple projects planned and underway, positioning the airports for future success and revenue generation. Both are General Aviation (GA) reliever airports serving commercial service, charter, business, recreational, flight instruction, military and emergency service users in the San Francisco Bay and San Joaquin Valley.

There is an Aviation Advisory Committee that provides advice and recommendations to the Board of Supervisors on aviation issues related to the economic viability and security of airports in Contra Costa County. The County also has an Airports Committee, a subcommittee of the County Board of Supervisors, to provide input and oversight of airport issues. This committee is made up of Board of Supervisors members with the two County airports within their respective Districts.

Buchanan Field (CCR) boasts a recently renovated runway, premier aviation services and facilities, emergency response services, access to Bay Area transportation and business centers, and amenities to connect the public to aviation. Buchanan Field has an Airport Tour Program that has provided tours to over 1100 children. Buchanan Field currently offers scheduled “hop on jet service” with JSX to Southern California.

Byron Airport (C83) is a popular base for skydivers, gliders and other recreational flight activities. The airport opened to the public in 1994 to provide greater service to the eastern part of Contra Costa County. It is located approximately three miles south of the Town of Byron.

The Contra Costa County Airports Division (CCAD) proactively promotes its airports and services to attract aviation emerging innovation and technology businesses. Buchanan Field is in a dense suburban environment and Byron Airport is in a rural environment. Together these airfields offer businesses a unique opportunity to design, develop, and test in both environments in the heart of the Bay Area.

In partnership with the University of Alaska Fairbanks and the Pan-Pacific Unmanned Aerial System Test Range Complex (PPUTRC), Contra Costa County Airports are official Federal Aviation Administration (FAA) unmanned aerial system (UAS) test sites in the United States.





## The Airport *(continued)*

In 2021 the County broke ground on a new terminal facility for Buchanan Field. This \$14 million, 19,000 square foot terminal building will include a new aircraft rescue and firefighting (ARFF) facility, general aviation terminal, and airport administration offices and is anticipated to be completed by mid-2024. In addition, a new \$580,000 ARFF and Maintenance storage building was recently completed at Byron Airport.

### Mission

To promote aviation, serve as an asset to our community, and promote respect and partnership with our stakeholders. We strive for constant improvement, professionalism, and continued fiscal responsibility.

### Vision Statement

Well trained quality staff that use a collaborative approach.

- A leader in service delivery through teamwork and cooperation with our communities
- Flexible and creative in finding solutions
- A culture of great customer service
- Work with a common vision of success within our department and our communities
- Steward of the environment for future generations
- Employer of choice that promotes professional development and work life balance
- Explore and apply cost effective technology
- Celebrate staff and successes
- Promote strategic thinking and implementation
- Provide quality products and services
- A safe environment for employees and the public we serve

To see the airport video, [click here](#).



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## The Community

**Contra Costa County** is located in the state of California in the United States. As of the 2020 census, the population was 1,168,064. The county seat is Martinez. It occupies the northern portion of the East Bay region of the San Francisco Bay Area and is primarily suburban.

Taking its name from the Spanish for “opposite shore,” Contra Costa County sits due east from San Francisco along the shores of San Francisco Bay. The name, which dates back to the Mexican land grant days of the 1830s, reflects the heritage of Spanish colonization and can be found in names such as Mt. Diablo, which dominates the county landscape at 3,849 feet above sea level. It is the centerpiece of Mt. Diablo State Park, one of many recreation areas residents and visitors can enjoy. The East Bay Regional Park District of Contra Costa County is an outdoor enthusiast’s delight; it is comprised of more than 100,000 acres within 65 parks, including more than 1,200 miles of hiking trails. There is a variety of recreational opportunities in the county including swimming, biking, golfing, fishing and picnicking. There is truly something for everyone.

Today Contra Costa County is home to more than a million people, most of whom live in the affluent suburbs of Concord, Lafayette, Moraga, Orinda, and Walnut Creek. The county is famed for its mild Mediterranean climate, its wealth of sunny open spaces served by biking, hiking, and equestrian trails, and its easy access to San Francisco via the Bay Area Rapid Transit (BART) and Interstate Highways.





## The Position

The Director of Airports reports directly to the Chief Deputy Public Works Director in matters of policy and issues coming before the Board of Supervisors.

Under general direction, the Director manages and operates the County airports and plans for development of future airport facilities, developing and managing a capital improvement and maintenance program. The Director promotes and manages County property used for aviation purposes and represents the County in aviation matters and related community relations.

To see the Job Description, [click here](#).

## Position Requirements

- Possession of a bachelor's degree from an accredited college or university with a major in airport management, business administration, public administration, engineering, planning, law enforcement, security or a closely related field.
- Possession of an Accredited Airport Executive (A.A.E.) Certificate or Certified Member (C.M.) issued by the American Association of Airport Executives desired.
- Five (5) years of full-time (or equivalent of full-time) progressively responsible experience at a civil airport in airport operations, airport property management, airport budgeting, airport noise abatement, public relations, capital and maintenance programming.
- Additional qualifying experience may be substituted for the required education on a year-for-year basis up to a maximum of four (4) years.

The Director of Airports must be adept at managing competing demands, multiple priorities, and have a passion for public service. The County has one of the State's most heterogeneous populations, rich in ethnic, cultural, and socioeconomic diversity. The successful candidate will possess a value system that engenders trust and confidence, and embodies a commitment to racial equity, diversity, and inclusion. As a leader, the Director of Airports will make equity, diversity, and inclusion a priority in the hiring, training, and long-term development of the division's staff. A successful candidate must be an effective communicator, able to build consensus by listening, working and collaborating with a variety of stakeholders and partners in a teambuilding environment. Given the opportunities and diversity of Contra Costa County's airports located in both an urban and rural locations, a successful Director of Airports must be able to think strategically for both short and long term needs of the airports and the surrounding communities.

***Contra Costa County enacted a mandatory COVID-19 vaccine requirement for employees. Proof of full vaccination will be required of all employees, including new hires. The policy requirements can be found [here](#).***



## Salary and Compensation

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*\*The salary range is currently under review and is expected to be increased in the Spring of 2022.*

## How to Apply

To apply online, [click here](#).

**Deadline for applications: February 6, 2022**

Contact for this search is **Rod Dinger, A.A.E.**,  
[rod@adkexecutivesearch.com](mailto:rod@adkexecutivesearch.com)

ADK will review and process applications as they are received, and we highly encourage you to apply as soon as possible.

**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at:  
[admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com)

