



***BZN*** Bozeman Yellowstone  
INTERNATIONAL AIRPORT 

The Gallatin Airport Authority invites applications for  
**Assistant Director of Operations and Maintenance**

Bozeman Yellowstone International Airport (BZN)  
Belgrade, MT

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*

# Gallatin Airport Authority

On October 23, 1940, the Bozeman City Manager called a meeting to advise those present that they had been appointed to serve on the Bozeman Airport Commission. In 1941, the Civil Aeronautics Administration (CAA) financed construction of Gallatin Field in order to provide a training school for pilots just prior to World War II. On July 23, 1942 “it was moved and carried that this commission recommend to the new Airport Board that the airport be known as the “Bozeman Airport” and “Gallatin Field.” On November 22, 1942, the first official landing occurred at Gallatin Field. In 1944, Gallatin County purchased one-half interest in the land and Northwest Airlines became BZN’s first airline.

In 1972, an FAA planning grant resulted in development of the first Master Plan for Gallatin Field. Also in 1972, the Montana Legislature passed legislation authorizing the establishment of Airport Authorities in Montana and by November 1972, Gallatin Field was owned and operated by the Gallatin Airport Authority. It is governed by a five-member board who are appointed by the Gallatin County Commission and charged with the financial success, future planning, development and operation of the airport. Throughout the next four decades, Gallatin Field continued to grow rapidly. In 2011, the Gallatin Airport Authority approved the airport name be changed to Bozeman Yellowstone International Airport. By 2015, the airport surpassed 1 million passengers on an annual basis and surpassed 2 million passengers for the year ended January 2022.

The Gallatin Airport Authority directly employs approximately 60 staff members to operate BZN. There are approximately 1,400 additional employees with various airlines, entities and agencies at BZN generating over \$1 Billion in economic impact for southwest Montana.

## The Airport

The airport is located adjacent to the city of Belgrade, Montana, eight miles northwest of the city of Bozeman and fifty miles north of the city of Big Sky. The airport is situated just 90 miles from both the north and west entrances to Yellowstone National Park. 2021 was the airport’s all-time busiest calendar year reaching just under 2 million passengers. BZN has consistently been one of the fastest growing airports in the nation over the past twenty years and is served by 8 airlines: Alaska, Allegiant, American, Delta, JetBlue, Southwest, United and Sun Country. Combined, these airlines operate an average of 60 arrivals/departures per day to 22 destinations coast to coast with an average of 130 seats per departure.





## The Airport (*continued*)

The airport handles a thriving business and general aviation community that includes two world class fixed-base operators, Yellowstone Jetcenter by Signature and Jet Aviation. Flight school activity is a significant driver of airport activity through Ridgeline Aviation and Summit Aviation which operates the flight training program for Gallatin College. BZN hosts a number of other aviation entities including Big Sky Air Center, Bridger Aerospace, Life Flight, Billings Clinic, Rocky Mountain Rotors, Central Copters, and Airlin's Aircraft. Over 400 aircraft are based at BZN, including 60 business jets.

BZN has four runways. The main air carrier runway 12/30 is 8,994'; parallel runway 11/29 is 5,050'; crosswind runway 3/21 is 2,650'; and the turf runway is 2,802'. On an annual basis, BZN handles over 118,000 aircraft operations.

BZN completed a major terminal expansion in 2011, increasing the size of the terminal from 75,000 square feet to 200,000 square feet. Parallel runway 11/29 opened in 2017, a multi-use parking garage opened in 2018 and a 4-gate concourse expansion to concourse B opened in 2020, increasing the terminal to 275,000 square feet. The airport is currently working on a \$23 million in-line baggage handling system replacing the previous mini-inline system. In the next few years, the airport plans on a \$50 million east terminal remodel/ expansion which will provide improvements in the baggage claim and ground transportation areas. Overall, BZN has a \$300 million capital improvement plan through 2032.



## The Community

Bozeman's economy is one of the strongest in the State of Montana with tourism and the high-tech industry making a big splash in the area. Home to Montana State University, Bozeman's high quality of living attracts and retains excellent employees who enjoy our area's unique recreational opportunities, a nationally-recognized public school system and cultural amenities that exceed cities twice the size. There's simply no better place to live, work, and play.

Bozeman is considered a "dream town" and lauded by many for offering a high quality of life. When you fly in over the Bridger Range or drive into the Gallatin Valley and find yourself surrounded by mountains, it's easy to understand why people want to live, work and play here. Bozeman is the western mountain town that's got it all. Two world-class ski resorts within an hour. Hundreds of miles of trails and even more untouched backcountry. Views too incredible to be real. But this mountain town is anything but sleepy. Stroll along Bozeman's downtown Main Street to find a foodie's paradise, concerts and cultural amenities such as a local symphony and several museums. Include the vibrancy of a college community and an energetic downtown, Bozeman is the complete package.

Population: 53,293 people (2020 Census)





## Downtown Bozeman & Beyond

Bozeman's restaurant scene is fit for a city three times its size, with exciting new places to eat and drink popping up nearly every month. World-renowned chefs make cuisine come alive with global flavors like classic French, Italian, steak, bison burgers, smoked BBQ, fresh sushi and poke, and every ice cream flavor under the alpine sun.

Year-round festivals including the Sweet Pea Festival and the Christmas Stroll, concerts, college sports, museums (including the Museum of the Rockies which features the world's largest collection of dinosaur fossils) and shopping will keep you busy in any weather, helping make the most of the West's best mountain town.



## Montana State University

MSU with an enrollment of over 16,000 students is recognized nationally for its prominence in research among leading public research universities. MSU is among the top 3 percent of colleges and universities in the nation for research expenditures. Because of its high undergraduate profile, MSU undergraduate students get opportunities to do research of national importance on a variety of topics, opportunities that would typically be reserved for graduate students at other universities. That's one reason why MSU is a national leader in producing winners of the Goldwater Scholarship, the nation's premier award for undergraduates in math and science fields.

## Outdoor Recreation

The Bozeman area has something for every outdoor enthusiast. From the Bozeman Marathon for runners to world-class fly fishing in our local rivers, Bozeman is an all-season adventure hub. In winter, skiers can choose from two world renowned downhill ski areas at Bridger Bowl and Big Sky Resort as well as miles and miles of groomed public cross-country skiing trails. During the summer and fall, hikers and cyclists can access hundreds of miles of trails in the surrounding mountains or camp by pristine alpine lakes. Floating the famous Madison River is a popular summer activity, along with thrill-inducing kayaking on the rapids of the Gallatin and Yellowstone rivers.



## Yellowstone National Park

America's first National Park is just a short drive from Bozeman. Established in 1872, Yellowstone National Park is located in Wyoming, Montana, and Idaho, and is home to a large variety of wildlife including grizzly bears, wolves, bison, and elk. See the famous Old Faithful geyser, the brilliant rainbow Grand Prismatic Spring, and the Grand Canyon of the Yellowstone. There's no place like Yellowstone, and it's just a stone's throw away.



## Climate

Average daytime high: January 35°F / July 83°F  
Annual Snowfall: 86 inches in town  
Bozeman averages 300 days of sunshine. Due to the dry climate, summers are pleasant with warm days and cool nights. Mild winter weather is not unusual, and more than a week of consistently frigid weather is rare.

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## In the News

**Money:** [50 Best Places to Live](#) (2020)

**Sunset Magazine:** [10 Best College Towns in the West](#) (2019)

**Policom:** [No. 1 Micropolitan Economy in the U.S.](#) (2021)

**Livability:** [10 Best Places to Raise a Family](#) (2018)

**Livability:** [Top Cities for Tech Jobs](#) (2017)

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## The Position

This is a highly responsible position, directing the Airport's operations and maintenance. The Assistant Director, Operations and Maintenance is the subject matter and technical expert and in-house resource on airport operations and all applicable local, state and federal law, codes, ordinances, regulations policies and procedures. He or she is responsible for the execution of the Airport's Emergency Plan, ensures compliance with the Plan, and works with Operations and ARFF in planning emergency drills. Planning for snow and ice is a vital function of this position, requiring experience in creating and executing Snow and Ice plan, including experience with Runway Condition Assessment Matrix (RCAM). The Assistant Director is responsible for ensuring the airport is in complete compliance with 14 CFR Part 139 and prioritizes projects, sets expectations and ensures resources are available.

The Assistant Director, Operations and Maintenance interacts with a wide variety of individuals including airport tenants and users, passengers, employees and officials. He or she responds to safety and security issues, as well as responds to customer service concerns. The Assistant Director is also responsible for ensuring maintenance activities do not negatively impact airport operations, customers or tenants. The Assistant Director is a strong leader and mentor, providing counsel and direction to the Airport's employees. He or she must be a motivator, identifying employee strengths, along with areas of potential development, and encouraging employees to take advantage of training and educational opportunities.

## Position Qualifications

Graduation from an accredited four year college or university with a degree in Aviation Management, Business, Public Administration, or related field and six (6) years of progressively responsible experience in aviation with oversight, budget, and management responsibilities. Significant knowledge and experience working with FAA representatives under Part 139 or with a complex Part 121 airline, working knowledge of regulations Parts 1542 or 1544 and three to five years' experience directly leading various work groups.

For complete job description, [click here](#).

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## Salary and Compensation

The salary range for this position is \$95,000 - \$134,999 with an attractive benefits package. A starting salary at or near the top range is possible for an exceptional candidate.

## How to Apply

To apply online, [click here](#).

**Deadline for applications: April 24, 2022**

Contact for this search is:

**Dan Sprinkle, A.A.E.**

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**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

