



**TBi AIRPORT
MANAGEMENT**

TBI Airport Management invites applications for
Manager, Airside Operations and Maintenance



Ontario International Airport (ONT)
Ontario, California

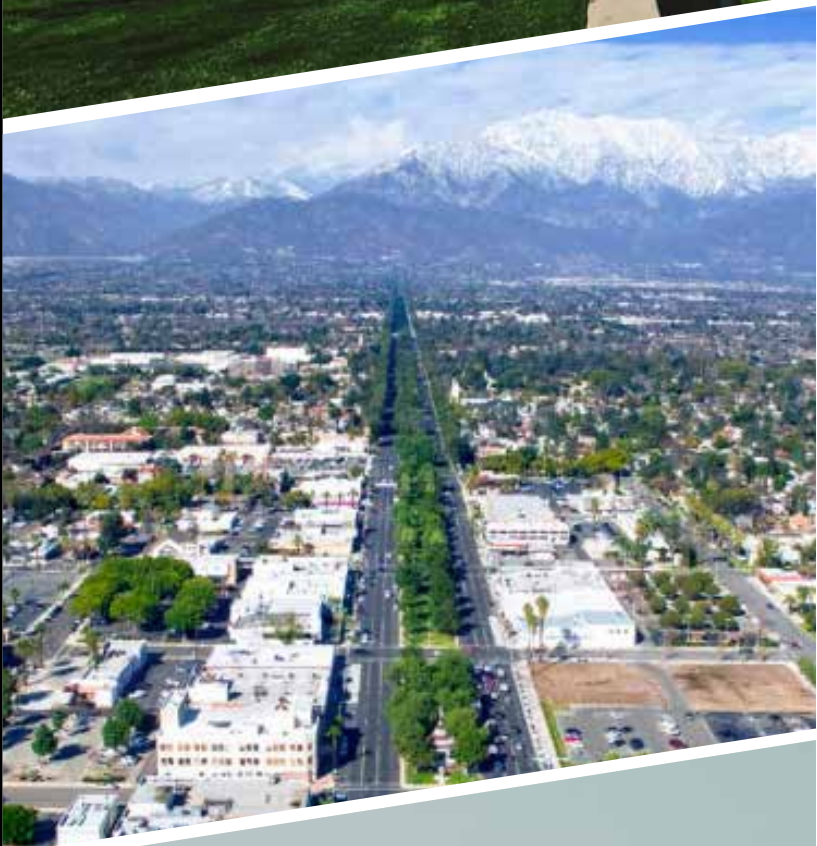
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The Position

TBI AM's Ontario International Airport Airside Operations and Maintenance works under the direction of the President and leads, plans, organizes and directs all airport operations and maintenance activities on behalf of the OIAA. The position manages employees performing maintenance of the airport and internal communications as well as managing, directing, planning, organizing and coordinating daily airside operations. The primary aspects of this position are maintaining the Airport's Part 139 certification, airport rules and regulations and associated LOAs, MOUs, SOPs and policies. The Manager also prepares and manages both TBI and ONT budgets and implements and monitors expenditures, to include reviewing payrolls and training funds for prevailing wage (defining specific job duties, responsibilities and tasks) and conducting wage rate analysis. The manager participates in recruitment, interviewing and selection activities as well as supervising staff scheduling and related activities.

This position manages capital improvement projects for maintenance, airside operations and assists other OIAA departments with capital improvements. The Manager provides leadership, guiding operations and maintenance in their work to meet the current and future needs of the airport through strategic and tactical planning, budgeting, management and coordination and communication with Airport stakeholders. The Manager establishes, directs, publishes and maintains standard operating procedures and ensures compliance with FAA regulations. He or she prepares written reports, negotiates contracts, and supervises department safety program compliance. The Manager is the point-of-contact for TBI AM/Vinci Airports.





Position Qualifications

The ideal candidate for this position will have a bachelor's degree in airport management, business administration or a related field. He or she will also have five (5) years of high-level airport management experience that includes airport operations or maintenance at a commercial service airport. A.A.E. accreditation from the American Association of Airport Executives is desired. Knowledge of airport operations, planning and maintenance, FAA rules and regulations, especially regulations affecting FAA Part 139, operations, security, construction and equipment is also desired. He or she will also have experience and knowledge of effective management principles and practices, as it relates to supervision and employee development. The Candidate must have knowledge of airport lease and contract negotiation and preparation, as well as rates and charges. This is highly visible work requiring the Manager to be able to establish and maintain effective relationships with internal and external stakeholders. The Manager must also be able to develop goals and accomplish objectives, research, analyze, develop and present ideas. Experience with prevailing wage is helpful.

For a full job description, [click here](#).





Salary and Compensation

The salary range for this position is \$140,000 - \$160,000 with a discretionary bonus based on performance and an attractive range of benefits.

How to Apply

To apply online, [click here](#).

Deadline for applications: TBD

Contact for this search is:

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Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

