



The City of Boise Department of Aviation invites applications for
Deputy Director of Parking and Landside Facilities

Boise Airport (BOI)
Boise, Idaho

EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH



The Airport

Boise Airport is a joint civil-military airport just 10 minutes from downtown Boise, Idaho. Recently classified as a medium-hub airport, BOI is operated by the City of Boise Department of Aviation and is served in an advisory role by an Airport Commission.

The Boise Airport is Idaho's only major airport and is conveniently located in the heart of the Treasure Valley—a region that has recently seen an explosion in population growth. This exponential growth in our community has translated to an increased demand for air service, with passenger travel increasing 47% from 2010 to 2019. The airport has also seen a strong return to travel after the pandemic, with a new record for passenger counts set in 2022.

Change in population between the
2000 census to 2021:

+32 %
Ada County

+85 %
Canyon County

The Airport *(continued)*

To meet the demand of the traveling public, the Boise Airport has begun a multi-year capital improvement plan, BOI Upgrade, to increase capacity of several items and improve the passenger experience. Projects include multiple parking structures, a new rental car facility, and a new concourse. This project is being completed in phases, with the new concourse and apron as the final stage of the project with a target completion date of 2027. This new concourse will allow the Boise Airport to increase its passenger capacity to more than 6 million annually.

The Boise Airport is served by eight airlines that offer direct flights to 24 nonstop destinations with connecting flights to thousands of cities worldwide. There are currently more than 40 aviation related tenants at the Boise Airport.

As an essential form of business transportation, BOI has helped shape the size and structure of the local business landscape. Warehousing, office parks, hotels and aviation-related operations have been attracted to the efficiency, convenience and proximity of the airport. Boise Airport also serves as the gateway for leisure travelers visiting the Treasure Valley or accessing Idaho's wild backcountry.

BOI is a land of opportunity as the airport owns or controls more than 5,000 acres surrounding the airfield with new non-aeronautical developments currently underway. Construction was completed on a new cargo facility for Amazon and a new taxiway that connects this portion of the airfield to the runway in late 2022—paving the way for additional airfield tenants.

The Idaho Transportation Department, Aviation Division, conducts an Economic Impact Study for Boise Airport and other aviation facilities throughout the state approximately every 10 years. The most recent survey, completed in 2009 and published in 2011, reflected that impact at more than \$1.3 billion.

Enplanements for 2022 were 2,248,435, up 9% from the previous record set in 2019, and the airport has approximately 139,466 operations per year.





The Community

Boise is Vibrant. First-time visitors often comment on Boise's vibrancy. Its vitality. Its energy. With an active arts community and lively downtown filled with shops, restaurants, night spots and—yes—people, Boise is alive with entertainment options.

Boise is Active. When in Boise, do as the locals do: get outside! The city's mild, four-season climate and easy access to mountains, rivers, lakes and more, make it a haven for those looking to explore beyond the city.

Boise is Unforgettable. Memories are made in moments; in the cheer of a crowd, the thrill of experiencing something new - of something unexpected. That's what makes Boise, with so many different events, sports and other exhilarating experiences, so extraordinary.

Boise is No Ordinary Place. Here, outdoor pursuits exist in perfect sync with city life. In minutes you can escape to float a river, ski, boat, hike, bike and more. Boise is becoming a hub for sports fans, too. Home to the famous blue turf of the Boise State Broncos, minor league baseball and ice hockey teams. Come watch a game, even a rodeo, or play on one of the many golf courses or other sporting venues available in the city.

Boise, the capital of Idaho and largest metropolitan center between Portland and Salt Lake City, offers beauty and adventure both outdoors and within our thriving arts scene. You'll find installations, murals and public art around the city, and can tour the Boise Art Museum, Idaho Anne Frank Human Rights Memorial, Zoo Boise, Discovery Center of Idaho, historical museums and other cultural hotspots.

Nationally-renowned theater and performing arts companies also call Boise home, including the Boise Contemporary Theater, Idaho Shakespeare Festival, Ballet Idaho, Idaho Dance Theatre, LED and the Velma V. Morrison Center.

Boise's food scene is diverse and delicious with distinctly Idaho highlights. Often using ingredients sourced from local farms and ranches. For endless variety in one stop, try downtown Boise. Nearly every style of food and attitude is on display—from swanky lounge menus to casual pub fare to ethnic cuisines.

At night, the downtown core becomes a playground. With an active local and regional music scene, several clubs and venues often feature live entertainment. Home to a distillery and several breweries, you can easily find a perfectly made cocktail or small-batch brew.

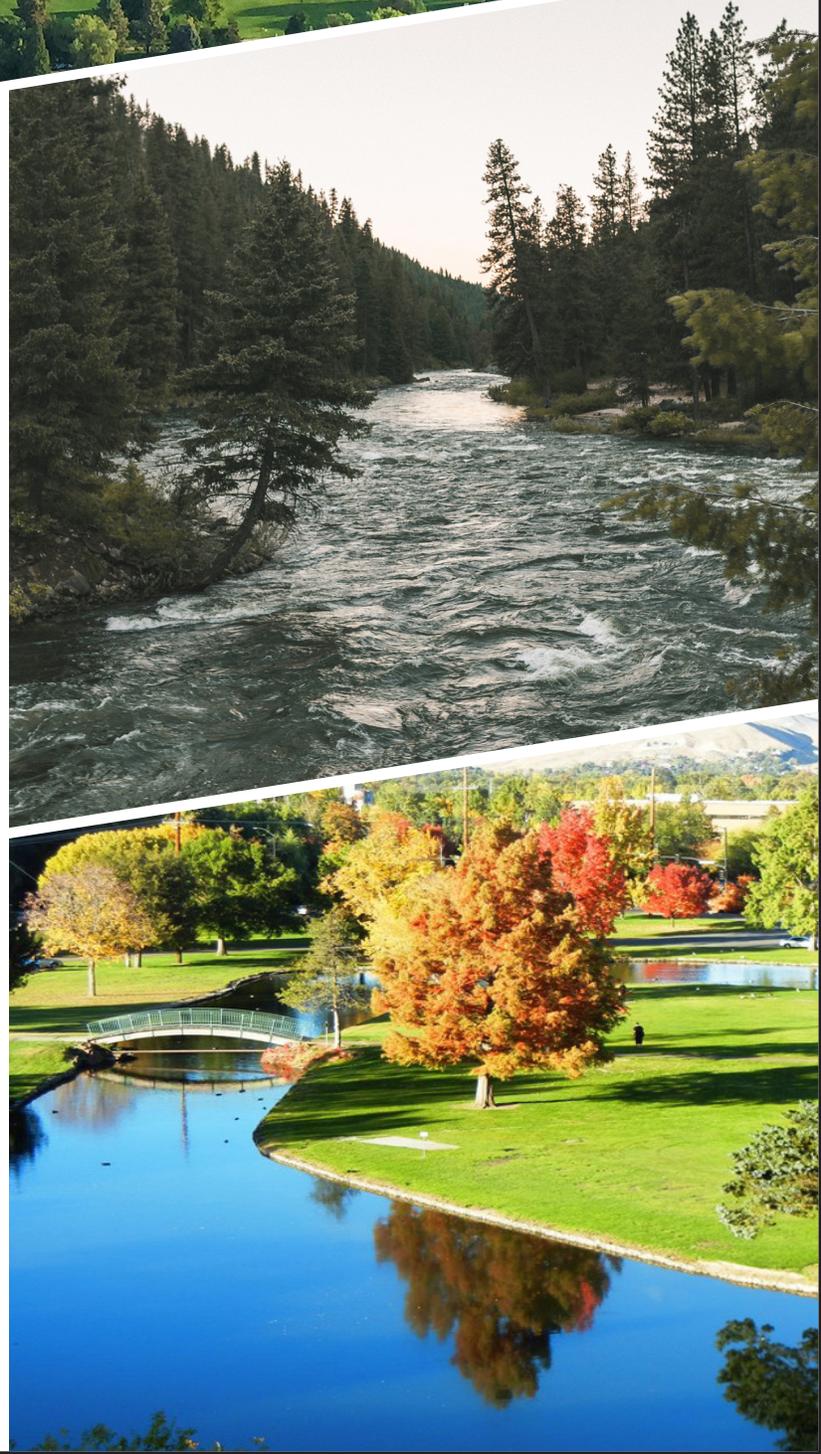
Community Information: [visitboise.com](https://www.visitboise.com)





The Position

The Deputy Director of Parking and Landside Facilities is a highly visible position responsible for the development and management of parking, ground transportation and terminal facilities for the City of Boise. They direct all associated revenue functions including contract management, parking, shuttle and valet operations and other ground transportation such as Uber, Lyft, hotel shuttles and taxis. The Deputy Director manages the parking management agreement ensuring all obligations are met. They analyze parking revenues and prepare and present reports identifying trends and changes. They also prepare bids, negotiate contracts and evaluate RFP's and bid submittals. The Deputy Director also plans and directs parking access and revenue control and establishes departmental procedures and policies. Additionally, the Deputy Director directs the strategic and daily operations of the landside Facilities Maintenance and Custodial Services Divisions, ensuring safe and reliable terminal operations. They manage the maintenance of all landside facilities including prioritizing projects, and establishing standards, policies and procedures. The Deputy Director manages and establishes policies and procedures for predictive maintenance programs, trades and major systems, including baggage system, HVAC, boarding bridges, electrical, plumbing, fire alarm and airfield lighting systems. They manage snow removal activities as warranted.

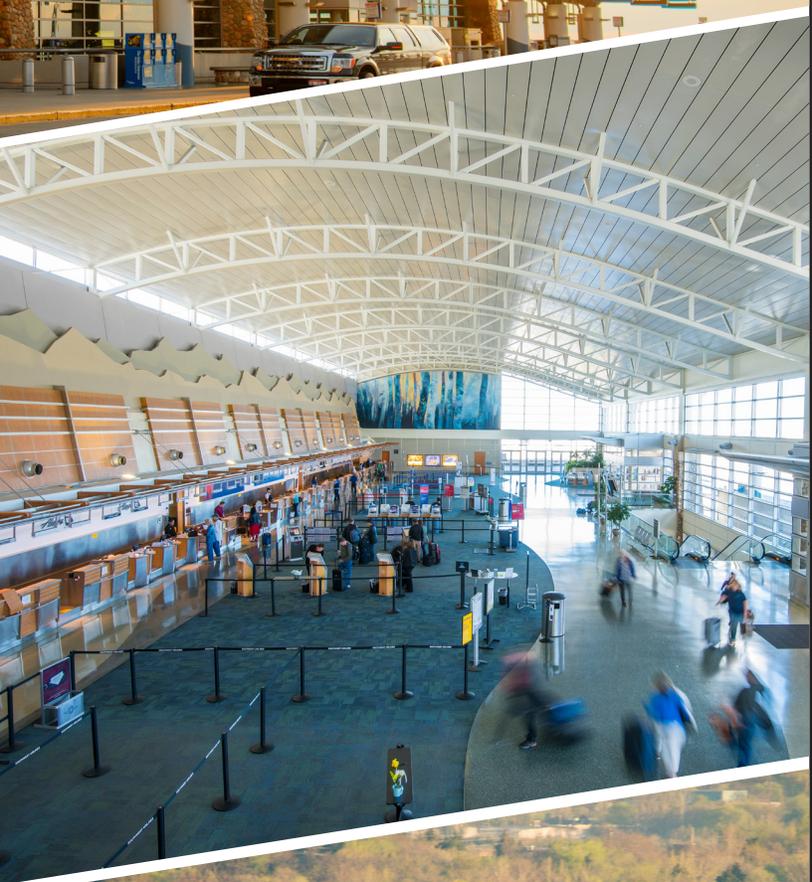




Preferred Experience

The successful candidate for this position will possess a Bachelor's degree in Airport, Business, or Public Administration, Engineering or a related field from an accredited college or university, a Master's in Business Administration is preferred, and 5 years' progressively responsible experience in airport management, airport operations or aviation/airline operations as well as facility maintenance, supervisory and customer relations experience. They will have thorough knowledge of the principles and practices of parking facility management and operations, revenue control, revenue maximization, asset and facility maintenance, and supervision and performance management. The Deputy Director will be future focused and a strategic thinker, foreseeing impact of proposed initiatives and approaches, with the ability to exercise sound judgment in new and changing conditions. The Deputy Director must have the ability to analyze operating conditions and report on problems and recommend appropriate solutions. They must also be able to communicate effectively, orally and in writing. The Deputy Director must be able to analyze and effectively report on current operating conditions, identify problems and recommend and implement appropriate solutions. They must be able to effectively lead a team and have a firm grasp of the principles of supervision and performance management. It is preferred that the Deputy Director have a professional accreditation from the American Association of Airport Executives, extensive supervisory and customer service experience and airport operations and maintenance experience. The successful candidate must be able to pass a Federal security background check and have the ability to obtain and maintain a State of Idaho driver's license.

To see the job description, [click here](#).



Salary and Compensation

The successful candidate will be offered a competitive salary with an outstanding benefits package. The current range is \$142,346.88-\$144,860.56. A starting salary near the top range is possible for the exceptional candidate reflecting the candidate’s work experience and track record of career success.

How To Apply

To apply online, [click here](#).

Deadline for applications: March 29, 2023

The contacts for this search are:
Sybil Murphy, SHRM-SCP, CCP, CBP,
sybil@adkexecutivesearch.com

Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

The City of Boise is an equal opportunity employer.

