



The City of Brownsville invites applications for  
**Assistant Director of Airport**

Brownsville South Padre Island International Airport (BRO)  
Brownsville, TX

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*





## The Airport

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**Brownsville/South Padre Island International Airport** (BRO) is a city owned, public use airport located four miles east of the central business district of Brownsville, a city in Cameron County, Texas. It is a convenient airport for flying into the Rio Grande Valley and northern Mexico. Most cities in the Rio Grande Valley are accessible from BRO by automobile within 30–60 minutes and it is the closest commercial airport to South Padre Island and SpaceX's "Starbase" launch site at Boca Chica Beach.

The airport is served by United Airlines, American Airlines, and two FBOs: Hunt Pan Am and Southmost Aviation. The Brownsville South Padre Island International Airport recruited a new commercial airline, Avelo Airlines, with direct routes to Burbank/Hollywood, Orlando and Las Vegas. The airport has an active FIS with 24-hour US Customs services available. The airport footprint covers 1,700 acres and has two runways capable of serving 95% of the commercial fleet and 100% of the GA fleet.

A new, 91,000-sq. ft., four-gate terminal was opened in January of 2021. Multiple terminal enhancement projects are still underway. BRO employs 26 people with an annual budget of approximately \$4.1 million. Enplanements for the year ending 2022 were 134,240 and the airport's operations for year ending September 2022 were approximately 23,476.

The Brownsville Aerospace Industrial Park consists of hundreds of acres in industrial space, both on and off the airport, and is home to Foreign Trade Zone No. 62. The park's proximity to the 7,400-foot runway makes it ideal for real time delivery of industrial and commercial products.

Upcoming significant capital improvements scheduled to begin in 2023 include a runway reconstruction, hangar construction, parking lot expansion, microgrid, terminal concession development and land acquisition for an expected runway extension. Brownsville/South Padre Island International Airport is in the process of pursuing Spaceport designation. This will increase the safety, capacity, efficiency and resiliency of space operations while creating multiple opportunities for private investors, such as real estate developers and leasing companies.





## The Community

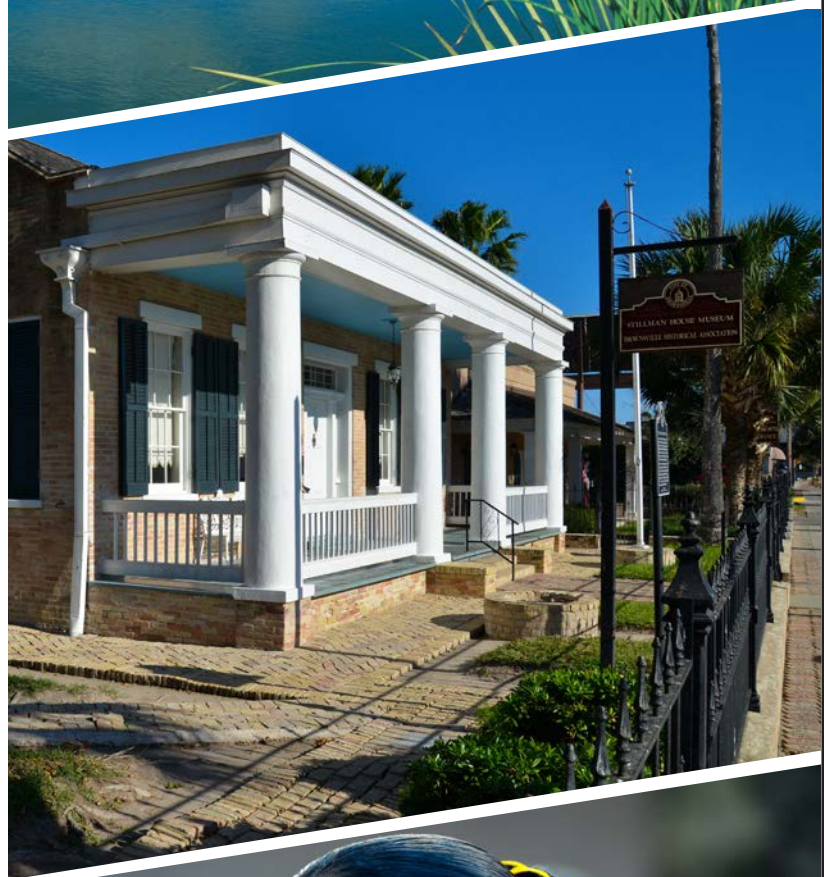
Brownsville is located at the southernmost tip of Texas on the northern bank of the Rio Grande, directly north and across the border from Matamoros, Tamaulipas, Mexico. Steeped in a rich South Texas heritage, Brownsville has a semi-tropical climate, palm trees, everblooming bougainvillea, exotic birds and warm gulf breezes. The nearby waters of the Gulf of Mexico help keep Brownsville cooler than many other Texas cities in the hot summers.

There's much to see and do in Brownsville. From tours of the Historic Downtown District to the exciting Gladys Porter Zoo, one of the nation's top ten zoos, Brownsville offers something for the whole family. For those with active lifestyles, Brownsville has 64 miles of hiking and biking trails and 30 parks. Tree-lined resacas, or oxbow lakes, run throughout neighborhoods and parks, offering backyard recreation like kayaking, and stand up paddleboarding.

Additionally, SpaceX is developing the Starship program at Starbase, just 15 miles east of Brownsville. The Starship program requires routine rocket launches and plans for two launches per month are being laid and soon to be realized. Anywhere in Brownsville is a front-row seat to watch history being made.

**History and Culture** – Visitors and residents enjoy the Brownsville Cultural Trail, a series of trails organized to take you past Brownsville's most important historic homes and buildings. You may also want to visit the Historical Brownsville Museum, the Stillman House Museum, the Resaca de la Palma State Park or the Palo Alto Battlefield National parks.

**Outdoor Activities** – The City's "Active Plan" is a blueprint for a 428-mile hike and bike trail network that will link the rich natural, cultural and historical resources—creating a regional identity for outdoor tourism, promoting healthier lifestyles, and generating a sense of community pride. Take a day and explore the Gladys Porter Zoo, relax on the shores of the Boca Chica Beach, or visit the Resaca de la Palma State Park, which boasts the largest tract of native habitat in the World Birding Center network. With more than 1200 acres of trails and local wildlife, this beautiful paradise is the perfect location for biking, hiking and bird watching.







## The Community (*continued*)

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**Art & Entertainment** – There is a variety of entertainment options for the whole family. The Brownsville Museum of Fine Art offers a changing exhibition schedule of regional art of South Texas and Mexico. Galeria 409 displays work from local artists around the Rio Grande Valley and is a great place to get to know the culture of the area. The Camille Playhouse is one of the busiest and most respected community theaters in South Texas, and the Children's Museum of Brownsville has hands-on exhibits that the entire family will enjoy. Annually, the City hosts the Latin Jazz Festival, the Conjunto Festival, and most recently the multi-day, multi-stage event "Crossroads."

### **South Padre Island**

Down south, at the end of the world's longest barrier island, you'll find South Padre Island and the cleanest, most scenic beach in Texas. From the moment you cross the Queen Isabella causeway and see the blue waters of the Lower Laguna Madre beneath you and the Gulf of Mexico in front of you, you'll know you're in a special place and feel like you've left the world behind. And once you're on the Island the feeling never goes away.

South Padre Island is only 1/2 mile at its widest point, which means that no matter where you are, you are always just steps away from the beach. South Padre Island is also the Sand Castle Capital of the World and The Fireworks Capital of Texas.

The Lower Laguna Madre that hugs our western shore is one of 6 hyper-saline bodies of water on earth, creating one of the most unique and abundant fisheries anywhere. South Padre Island has been hosting TIFT, the Texas International Fishing Tournament, and the Largest Salt Water fishing Tournament in Texas for over 75 years, giving testament to our World Class on and off shore fishing credentials.

Due to South Padre Island's favorable winds and shallow bay, it's also known as the Kite Boarding and Wind Surfing Capital of Texas.



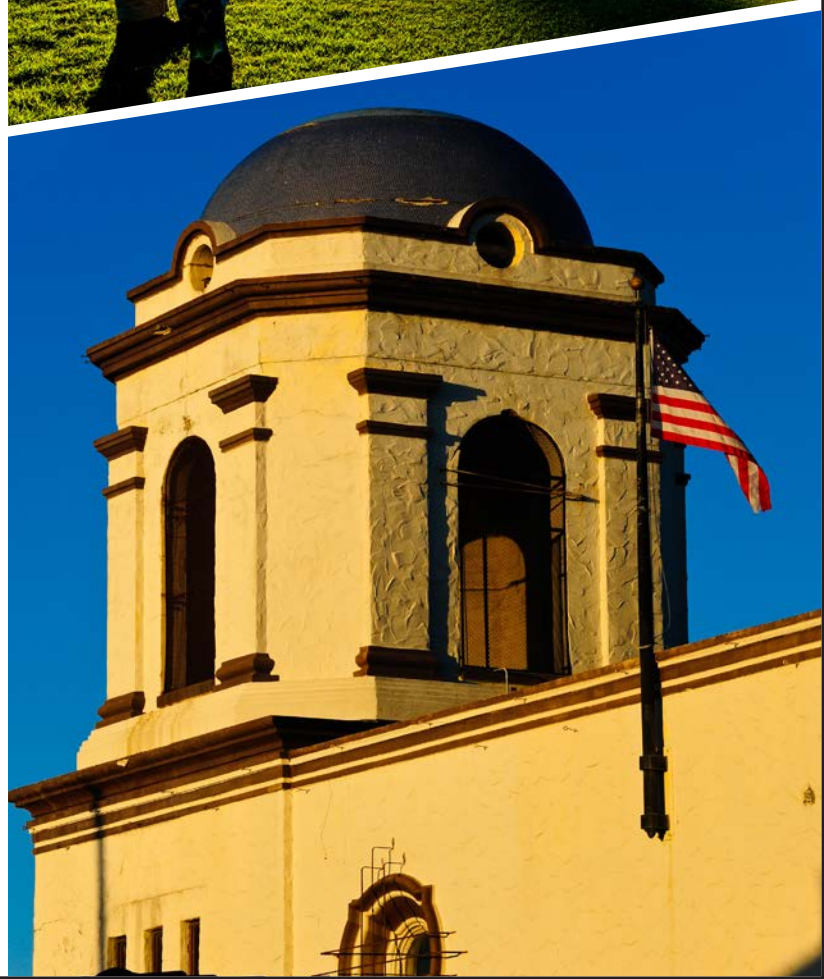




## The Position

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The Assistant Director of Airport directs plans, manages and organizes all functions associated with the operation of the Brownsville-South Padre Island International Airport (BRO). This includes airside, landside, security, ground transportation and terminal operations. They develop and manage the budgets for operations and security. The Assistant Director manages inspection of airfield operations and facilities to ensure compliance with the Airport Certification Manual (FAR Part 139) and other federal regulations; interprets and implements all actions associated with and required by FAA Advisory Circulars and Cert Alert. They develop the budget for both the Operations and Security divisions and develop workplans to support those areas of responsibility. The Assistant Director advises, recommends, develops and implements policies and procedures and consults with the President/CEO, Airport tenants and airline representatives on a variety of issues. They ensure the Airport's compliance with a variety of programs, including review and update of the Airport Certification Manual, Airport Emergency Plan, Storm Water Management Plan, Spill Prevention and Counter Control Procedures, and Wildlife Hazard Management Plan. They are the primary liaison between senior Airport management and Airport users and maintains contact with air traffic control, certification inspectors, airlines, Airport tenants and others. The Assistant Director directs and implements training and exercise programs and directs the review and design of construction projects consistent with the Airport Master Plan and the FAA-approved Airport Layout Plan. They prepare and present written and oral reports and briefings to City officials and Airport Advisory Board and civic organizations. The Assistant Director must be a strong leader with experience providing direction and leadership, motivating, mentoring and developing airport staff while maintaining communication with employees of other City Departments.







## The Ideal Candidate

The Assistant Director of Airport will have graduated from an accredited college or university with a Bachelor's degree in aviation management, public administration, business management or a related field. A Master's degree is preferred. They must also have at least 5 years' experience in airport management or a related field, as well as experience in the public sector. The Assistant Director must have management level experience in fiscal and budget management as well as policy and decision-making experience. A strong background in airport operations, to include terminal and airfield operations, CIPs, as well as experience working with the Federal Aviation Administration, Transportation Security Administration, Department of Homeland Security, and Customs & Border Protection is required. The Assistant Director must be a strong leader with experience providing direction to and motivating airport staff and employees of other City Departments. They must be knowledgeable of the operations and business practices associated with running both general aviation and commercial airports. Certification by the American Association of Airport Executives (AAAE) as a Certified Member (CM) is preferred or the Candidate must have the ability to obtain the certification within 2 years of employment. The Candidate must also be able to pass a security background check and possess or be able to obtain a state of Texas driver's license.

To see the full job description, [click here](#).





## Salary and Compensation

The salary range for this position is Min \$76,585.60, Med \$93,808 Max \$111,030 with an attractive range of benefits including a retirement system, sick and annual leave, and health and life insurance.

## How To Apply

To apply online, [click here](#).

**Deadline for applications: July 16, 2023**

The contact for this search is:

**Dan Sprinkle, A.A.E.**

[dan@adkexecutivesearch.com](mailto:dan@adkexecutivesearch.com)

**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at:

[admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

The City of Brownsville is an equal opportunity employer.

