



The City of Dallas invites applications for
Director of Aviation

Dallas Love Field Airport (DAL)
Dallas Executive Airport (RBD)
Dallas Heliport/ Vertiport (JDB)
Dallas, TX

EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH



The Airports

The Department of Aviation manages and operates the Dallas Airport System comprised of Dallas Love Field Airport, Dallas Executive Airport, and the Downtown Dallas Heliport. With over 300 employees in its workforce, the Dallas Airport System is one of the most vital transportation systems in North Texas. It is the mission of the Department of Aviation to create innovative Airport experiences by promoting safety and comfort, valuing its employees, developing its facilities, recognizing its unique role in the Dallas community, and contributing a positive economic impact.

Dallas Love Field Airport

Centrally located less than seven miles from Downtown Dallas, Dallas Love Field Airport is leading the evolution of the airport experience. DAL is the 2018, 2019, and 2020 recipient of the Airport Service Quality Award for North American Airports that serve 15-25 million passengers. Today, it is the 31st-busiest airport in the United States and the busiest medium-hub airport despite its federally mandated cap of 20 gates and barring of international travel. In 2018, DAL surpassed 8 million enplaned passengers for the first time.

Combining the economic contributions of the airport and related business operations, visitor spending, and capital improvement program spending for Fiscal Year 2020-2021, total economic contributions created by Dallas Love Field reached \$5.6 billion in economic activity, boosted labor income by \$1.7 billion paid through more than 28,000 local jobs. Total revenues to the City of Dallas from taxes, fees for licenses and permits, and other revenues exceeded \$47 million.



The Airports (*continued*)

As a vital transportation link to the region, growing demand at Dallas Love Field will stem from the following: the transformation of neighboring industrial areas such as the Stemmons biotech corridor, the renovation of Dallas' Convention Center, Lemmon Avenue's development and revitalization, and residential, mixed-use, and commercial growth and redevelopment near and in Downtown Dallas.

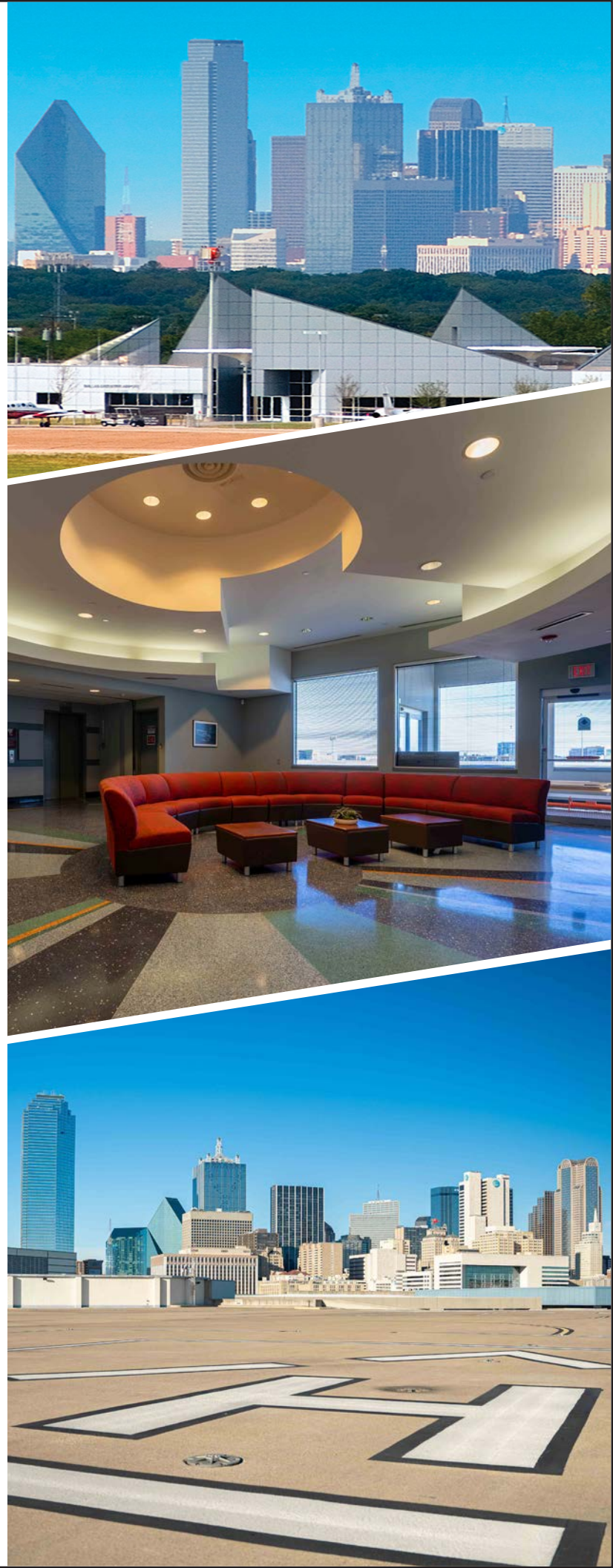
Dallas Executive Airport

Located less than ten miles from Downtown Dallas, Dallas Executive Airport occupies over 1,000 acres of land and is within minutes of the best Dallas has to offer. The airport features 480 acres of developable land, more than any other regional general aviation airport. The facility, fenced, gated, and digitally monitored, offers easy access to major thoroughfares inclusive of I-20, I-30, I-35E, I-45, US-67, and Loop 12.

Fully equipped with an air traffic control tower, a full instrument landing system, all the necessary aeronautical lighting, airport markings, and air navigation radio aids, DEA provides accessibility even under adverse weather conditions. Two full-service fixed-based operators provide a range of amenities including meeting rooms, pilot lounge areas and sleeping quarters, car rentals, fuel maintenance, hangar rentals, and charters. The airport's terminal building has a full-service restaurant and administrative offices. The business conference center features a large briefing room as well as breakout rooms—available for use by airport guests and tenants. State-of-the-art amenities and infrastructure provide first-class service to corporate and business segments of general aviation. With prime land ready for development, Dallas Executive Airport also provides excellent growth opportunities for both aeronautical and industrial development.

Dallas Heliport/Vertiport

As the world's largest urban elevated Heliport/Vertiport, the public-use facility is located in the Central Business District on the south end of the Dallas Convention Center. The Dallas Heliport has a dual deck, accommodating three helicopters plus two vertical-take-off and landing aircraft at the same time. The facility has approximately 169,000 square feet of flight deck, a dedicated automobile parking lot, a full-service lobby to include a conference room, and a pilot waiting area. Both rotor aircraft and tilt-rotor aircraft, such as the Osprey V-22, can be accommodated at the facility.





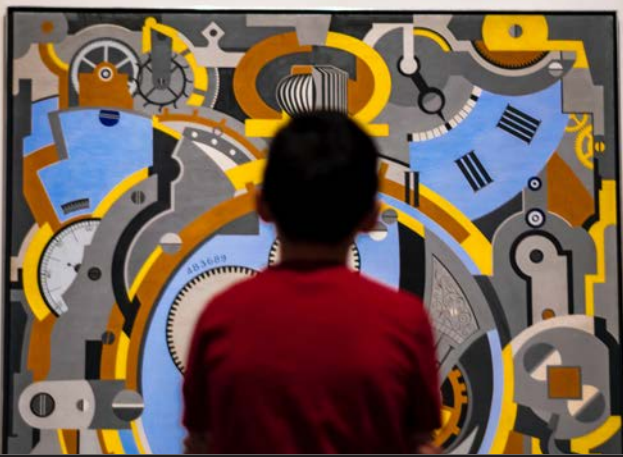
The Community

Dallas is the ninth largest city in the US and the third largest in Texas with a population of 1,281,047. The Dallas-Fort Worth Arlington MSA consists of twelve counties: Collin, Dallas, Delta, Denton, Ellis, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant and Wise and has a population of 6,954,330. The Dallas-Plano-Irving MD (metropolitan division) is slightly smaller with a population of 4,604,097 and is composed of eight counties: Collin, Dallas, Delta, Denton, Ellis, Hunt, Kaufman, and Rockwall. Dallas is in the Central Time Zone in North Central Texas, thirty-five miles east of Fort Worth, 245 miles north northwest of Houston and three hundred miles north of the Gulf of Mexico and the area is home to 21 Fortune 500 companies including Exxon Mobil, JC Penney, AT&T, Texas Instruments, and others.

Home to seven professional sports teams, Dallas is a sports mecca. Sports enthusiasts will enjoy watching The Dallas Cowboys (NFL); Dallas Stars (NHL); Dallas Mavericks (NBA); Dallas Wings (WNBA); FC Dallas (MLS) and the Texas Rangers (MLB) plus NASCAR and Indy racing. The area is also home to more than two hundred golf courses.

Dallas is a commercial and cultural hub of the region. Downtown's Sixth Floor Museum at Dealey Plaza commemorates the site of President John F. Kennedy's assassination in 1963. In the Arts District, the Dallas Museum of Art and the Crow Collection of Asian Art cover thousands of years of art. The sleek Nasher Sculpture Center showcases contemporary sculpture. Dallas delivers BIG in the arts and culture scene thanks to the largest contiguous urban arts district in the country. From galleries in the Bishop Arts District to street art in Deep Ellum, there's something in every corner of the city and many of the museums offer free entry.

AMERICAN ART





The Community (*continued*)

If you are looking for activities with the kids, or a fun night out on the town, Dallas has so many things to do from the classics like Reunion Tower and Perot Museum of Nature and Science, to new experiences in must-see spots like Trinity Groves and the Design District.

For foodies, Dallas doesn't disappoint. Taste the unique culture of Dallas firsthand, with incredible dining options spread throughout the city. Sample the finest in chef-driven cuisine – from internationally-inspired dishes like Laotian boat noodles, ceviche and sashimi, to Texan mainstays like tacos, steak and barbecue. No matter your tastes or your budget, there's an unforgettable meal waiting for you in Dallas.

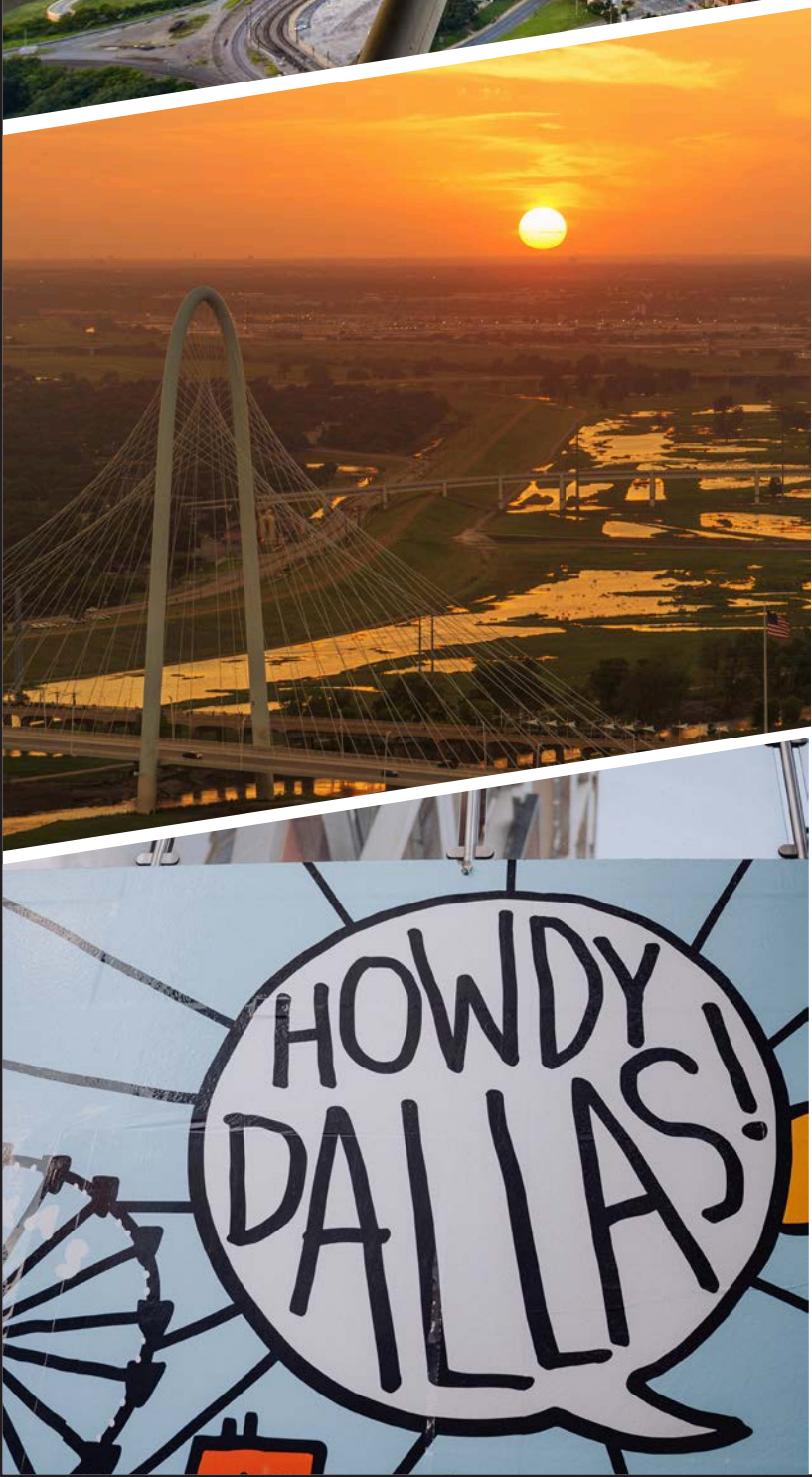
If live music is more your scene, there's no shortage of opportunities to check out a band or artist performance. Head to Granada Theater on Greenville Avenue in East Dallas to start. Check out Trees and The Bomb Factory for a night out, too – these venues epitomize the music history of the Deep Ellum neighborhood and showcase local, national and international artists on a weekly basis.





The Position

The Director of Aviation is a highly visible position overseeing the Department of Aviation which is responsible for planning, directing and providing executive-level management for Dallas Love Field Airport (DAL), Dallas Executive Airport, and Dallas Heliport/ Vertiport. The Director is responsible for aviation operations, administration, and personnel management, ensuring the Airport's effectiveness and efficiency. The Director plans and directs all aspects of the Department and its operations, coordinating and directing air and landside programs within budgetary allocations. This position works with the city manager to establish priorities, procedures and strategies to accomplish goals, meet customer needs and remain in compliance with laws, regulations and standards. The Director works with Aviation Department and City employees, Airport stakeholders, airline representatives and management to achieve goals and objectives. They manage, direct, coordinate CIP projects, special projects and other Airport initiatives. The Director represents the City at local, state and national meetings. This position also approves personnel actions including hiring, training, evaluations and terminations. The Director is responsible for the department's operating budget, from creation to administration. The Aviation Director responds to requests from the City Manager or the City Council as requested, providing accurate responses and monthly reports as needed to keep stakeholders abreast of aviation challenges and opportunities.



Preferred Experience

The successful candidate for this position will have at least 10 years' experience in aviation planning, airport management, business administration or management, or a related field and a Bachelor's Degree in airport management or planning, aviation, business, finance, engineering or a related field. The Director must have knowledge of business management principles, practices and techniques, as well as thorough knowledge of the rules and regulations associated with airport operations and management, including Transportation Security Administration (TSA) and Federal Aviation Administration (FAA) rules and regulations. They must have experience in developing and administering budgets and the ability to plan, assign, train, direct and evaluate the work of others including skilled trades, administrative, and professional employees. In addition, the Director should have a proven track record in establishing and maintaining effective working relationships. The successful candidate will also have senior level communication and writing skills.

For the full job description, [click here](#).

Salary and Compensation

The salary range for this position is to be negotiated with the advantageous applicant. DAL offers an attractive benefits package and will assist with relocation costs.

How To Apply

To apply online, [click here](#).

Deadline for applications: May 28, 2023

The contact for this search is:

Kenneth Gwyn, A.A.E.

kenneth@adkexecutivesearch.com

Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

The City of Dallas is an equal opportunity employer.

