



The Connecticut Airport Authority invites applications for
Director of Finance

Bradley International Airport (BDL)
Windsor Locks, CT

EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH



The Airports

The Connecticut Airport Authority (CAA) was established as a quasi-public agency in 2011 and took over operations in 2013 to own and improve Bradley International Airport and five state-owned general aviation airports (Danielson, Groton-New London, Hartford-Brainard, Waterbury-Oxford, and Windham). The CAA strives to provide excellent customer service and top-quality facilities for its passengers while making Connecticut's airports more attractive to new airlines, establishing new routes, and supporting Connecticut's overall economic and growth strategy.

The CAA's five general aviation airports are also crucial components of the state's overall transportation system, providing access to corporate aircraft, local pilots, and convenient charter service for regional businesses.

In 2023, the CAA is celebrating 10 years of nonstop transformation, innovation, and growth. Specifically, Bradley International Airport has been consistently ranked as one of the nation's best airports by Conde Nast, recorded 9 years of passenger growth, completed \$375 million worth of capital improvements, increased the number of nonstop flights by 35%, and processed 2.9 billion pounds of cargo since 2013.

Bradley International Airport (BDL) is New England's second-largest airport. BDL is continuously recognized by leading travel publications for its ease of travel. BDL welcomes travelers with new nonstops and expanded customer experience services and amenities. In 2022, BDL opened a \$210 million state-of-the-art Ground Transportation Center which provides new convenience for car rental users, added public parking, and access to public transportation.

In 2023, BDL embarked on two major improvements - a \$185 million baggage screening system, and a \$42 million terminal expansion.

BDL operates as a completely self-funded entity and contributes nearly \$3.6 billion to the regional economy.



The Airports

Danielson Airport (KLZD) is a public-use, publicly owned general aviation airport on 257 acres, located approximately two miles northwest of Danielson in the Town of Killingly, in Windham County. The Airport consists of a single 2,700-foot asphalt runway with a full parallel taxiway. Airport facilities include aircraft T-hangers, an aircraft maintenance shop, a flight school, and a seasonal skydiving operation.

Groton – New London Airport (KGON) is a public-use, publicly owned general aviation airport on 489 acres. It is located in the Town of Groton, seven miles from New London's city center, in New London County and is situated in the Mystic Region, a popular area for visitors. The airport consists of two asphalt runways: 4,000 feet and 5,000 feet long, and a supporting infrastructure that includes a taxiway system, aircraft parking aprons, hangar facilities, an instrument landing system, an air traffic control tower, automated weather observation stations, vehicle parking and numerous tenant facilities. FAA contract tower operating hours are 7 am to 10 pm daily.

The Airport's primary role is to serve general aviation, business, recreational and tourist-related demand in southeastern Connecticut. To meet this demand, the Airport provides infrastructure and aeronautical support facilities for corporate jets, and multi- and single-engine aircraft operators. A complimentary range of FBO (Fixed Based Operator) services and amenities are offered including aircraft maintenance, fuel, storage, sales, rentals, and personal flight instruction. Additional services available include private charter flights, underwater egress training for pilots and passengers, as well as car and truck rentals. There is also a full-service restaurant in the main terminal. A Level 2 Electric Vehicle Charging Station is available 24 hours a day in the parking lot adjacent to 165 Tower Avenue. Charging is free to the public.

Although a majority of operations occurring at the Airport involve general aviation aircraft, the Airport is home to the Army National Guard's 1109th Theatre Aviation Sustainment Maintenance Group (TASMG). The TASMG assists in deployment and redeployment, provides technical assistance in support of Army aviation, and accounts for a considerable number of military flight operations from and to the Airport.





The Airports

Hartford – Brainard Airport (KHFD) is a public use, publicly owned airport situated on 201 acres, located in the City of Hartford, just 3 miles from the downtown business district. It is the premier general aviation facility serving central Connecticut in the county of Hartford. The airport is designated as a Regional GA Airport and also a Reliever Airport in the FAA's National Plan of Integrated Airport Systems (NPIAS). This means the airport can relieve congestion at nearby commercial service airports including Bradley International Airport, thereby providing improved general aviation access to the overall community.

The airport consists of one seasonal 2,350-foot-long turf runway and two asphalt runways, 4,400 and 2,300 feet long, one lighted helipad, and supporting infrastructure that includes a taxiway system, aircraft parking aprons, an instrument landing system, air traffic control tower, weather station, vehicle parking, and numerous airport tenant facilities. FAA contract tower operating hours are 6 am to midnight daily.

A full range of FBO aviation business services are available including concierge, fueling, ground support, aircraft repair, avionics and flight school training. Other business service offerings are T-hangar and corporate aircraft storage, private air charter, aircraft sales and rental, car rental, and an on-airport restaurant.

Hartford – Brainard Airport is also home to Connecticut Aero Tech School. As a part of the State technical high school system, the newly constructed school offers training programs in the aviation maintenance technology fields.



The Airports

Waterbury – Oxford Airport (KOXC) is a public use, publicly owned GA airport on 424 acres located approximately seven miles from the City of Waterbury in New Haven County, in the Town of Oxford. A small northern portion of the airport is located within the Town of Middlebury. The airport is designated as a National GA Airport in the FAA's National Plan of Integrated Airport Systems (NPIAS). The airport's primary role is to serve general aviation corporate, business and recreational flight operations. Notably, the airport contains the highest concentration of GA activity in Connecticut, and there is a State designated Airport Development Zone surrounding the airport for business development opportunities.

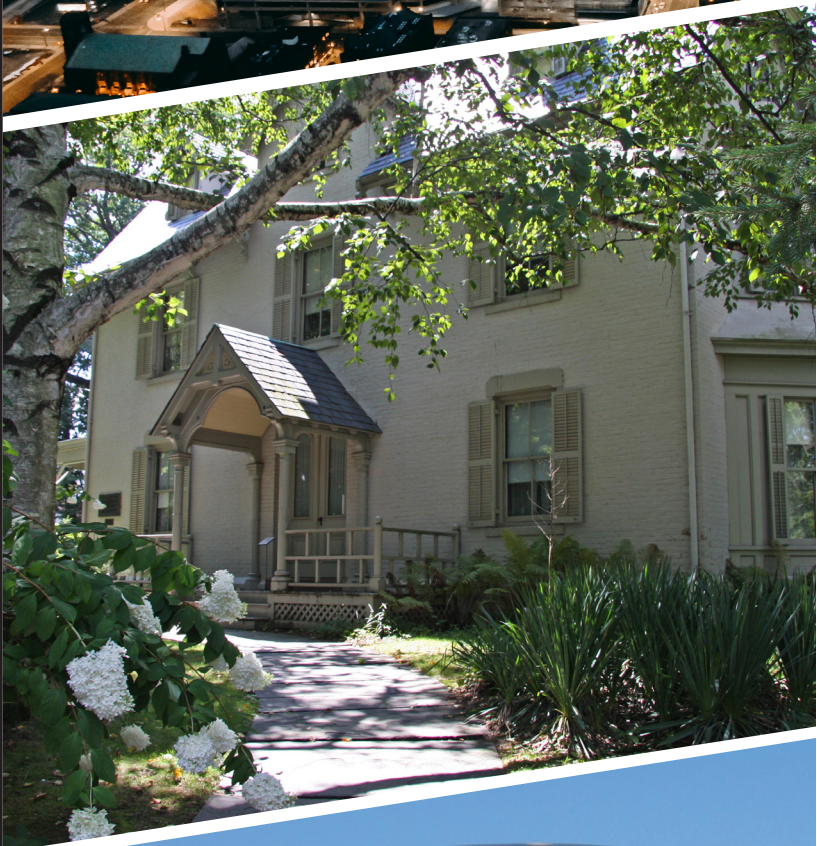
The airport consists of a single 5,800-foot-long asphalt runway and supporting infrastructure that includes a full parallel taxiway, aircraft parking aprons, an instrument landing system, air traffic control tower, weather station, vehicle parking, and numerous airport tenant facilities. FAA contract tower operating hours are 6 am to 9 pm daily.

A full range of FBO aviation business services are available including concierge, fueling, ground support, aircraft repair, avionics and flight school training. Other business service offerings are in-flight catering, T-hangar and large aircraft storage, aviation insurance, corporate aircraft management, sales, rental, and interior refurbishment, car rental, and an on-airport restaurant. A Level 2 Electric Vehicle Charging Station is available 24 hours daily in the parking lot adjacent to 288 Christian Street. Charging is free to the public.

Windham Airport (KIJJ) is a public use, publicly owned General Aviation airport on 280 acres, located approximately three miles from the City of Willimantic, in the town of Windham, in Windham County. The University of Connecticut's flagship campus in Storrs, Connecticut is a fifteen-minute drive from the airport, and Eastern Connecticut State University is also nearby in Willimantic. The airport is designated as a Local GA airport in the FAA's National Plan of Integrated Airport Systems (NPIAS) and has a primary role to serve small and medium sized general aviation aircraft in central Connecticut.

The airport consists of two asphalt runways, 4,200 feet and 2,700 feet long. Complimentary facilities include aircraft parking aprons; T-hangars and larger aircraft hangar storage; aircraft maintenance and repair; propeller overhaul, repair and sales; weather station; and self-service aircraft fueling facilities accommodating single and multi-engine aircraft with a focus on corporate business and recreational flight operations.





The Community

Hartford is Connecticut's capital and one of New England's oldest cities. Home to the nation's oldest public art museum, the Wadsworth Atheneum, the oldest public park, Bushnell Park, and the oldest continuously published newspaper, the Hartford Courant, Hartford is a destination that has seamlessly woven a rich historical past into a vibrant modern city. Whether you are here for work, for play, or for both, you'll discover that "Hartford Has It". Enjoy tantalizing bites at local restaurants, see a show at one of the nation's leading theaters, Hartford Stage, or catch a sporting event with the Wolf Pack, Yard Goats, or the national champion UConn Huskies. Better yet – do it all!

Hartford is only 125 miles from New York City, 109 miles from Boston and 98 miles from Providence, ensuring that fun day trips are only a few hours away.

As of the 2020 census, Hartford's population was 123,088, making it Connecticut's fourth largest city after the coastal cities of Bridgeport, New Haven, and Stamford.

Whether you love history or art, science or sports, you'll find it in Hartford. Residents and visitors enjoy spending time at the Connecticut Science Center. Located directly across from the Connecticut Convention Center and accessible via a pedestrian bridge, the Connecticut Science Center is the place for endless exploration. With 150 hands-on exhibits, a state-of-the-art 3D digital theater, four educational labs, plus daily programs and events, everything from physics to forensics, geology to astronomy is right at your fingertips.

The Community

Did you know that Mark Twain and his family lived in Hartford from 1874 to 1891? In the Mark Twain House, he wrote his most important works including *The Adventures of Huckleberry Finn* and *The Adventures of Tom Sawyer*. Plus, right across the street you can visit the house of Harriet Beecher Stowe, who was a friend of Twain.

For art enthusiasts, the Wadsworth Atheneum Museum of Art is the oldest continuously operated museum in the United States. Composed of five connected buildings, the museum's collection holds approximately 50,000 works of art that span 5,000 years.

For a fun family day, head to Bushnell Park. The 50-acre park is the oldest publicly funded park in the country. The park offers views of Connecticut's capitol and its gold-leaf dome, rides on a vintage 1914 carousel, and tree-lined walking paths. Food trucks and some of the city's most popular restaurants line its periphery.

Speaking of restaurants, Hartford boasts a dining scene combining its historical New England traditions with its contemporary, innovative spirit. Hartford's locally owned restaurants offer a wide range of cuisines, ensuring there's something for every palette.

Fun Facts:

- Charles Bulfinch (1763-1844), the first nationally recognized American architect, completed his first public building, the Old State House in 1796. The Old State House is the oldest state house in America.
- Hartford was the first city in the country to erect a building designed for use as a YWCA in 1867.
- The Bulkeley Bridge is the largest stone arch bridge in the world.
- Hartford Public High School is the second oldest secondary school in operation in America.
- The Hartford Courant is the oldest continuously published newspaper in America. The first issue of "The Connecticut Courant" was published on October 29, 1764.
- The first author to submit a typewritten manuscript to a publisher was Hartford resident, "Mark Twain".





The Position

As a member of the Connecticut Airport Authority (CAA) senior management team, the Director of Finance is responsible for all facets of finance activities including planning, implementing and directing accounting policies and procedures, goal setting, and training, identifying and implementing best practices, and managing Accounting and Finance staff. They direct general accounting activities including account reconciliation, purchase order and accounts payable processing, fixed asset accounting, construction job costs and revenue accounting. The Director guides the preparation of the annual budget, including development and calculation of airline rates and charges, variance analysis and forecast development.

The Director of Finance is a working position responsible for training and managing a staff of 10-12 individuals. They are responsible for the Airport Authority's debt portfolio including debt service funding, compliance and disclosure requirements, new debt issuance and credit rating agency reviews. The Director guides all cash management and investment activities and is responsible for ensuring the Authority's compliance with GAAP/GASB, CAA and state accounting policies. They develop and implement departmental policies and procedures and associated internal controls. The Director manages the annual audit process, providing feedback and recommendations to the Deputy Executive Director. They review contracts and leases and recommend adjustments to real estate terms. They also manage Federal grants and Passenger Facility Charge (PFC) programs, including FAA reporting requirements.



Preferred Education and Experience

- Graduation from a 4-year college or university with a degree in accounting, finance or a related field;
- CPA certification;
- 12 years' progressively responsible experience in accounting or finance and 5 years' management experience in an accounting or finance environment;
- Considerable knowledge of GAAP/GASB accounting compliance;
- Knowledge of accounting ERP systems (JD Edwards experience preferred);
- Experience in managing treasury functions;
- Experience with management and placement of debt financing;
- Experience in airport or aviation related financial management activities desired; and
- Experience with commercial real estate/property management; and experience with job cost accounting desired.

For full job description, [click here](#).

Salary and Benefits

The starting salary range for this position is \$175,000 - \$215,000 with an attractive benefits package. For more information on our benefits package, [click here](#).

How To Apply

To apply online, [click here](#).

Deadline for applications: July 16, 2023

The contacts for this search are:

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Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

The Connecticut Airport Authority is an equal opportunity employer.

