



The St. Joseph County Airport Authority invites applications for  
Assistant Vice President of Operations and Maintenance

South Bend International Airport (SBN)  
South Bend, IN

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*





## The Airport

South Bend International Airport is owned and operated by the St. Joseph County Airport Authority and governed by a four-member board appointed by the County Commissioners. SBN employs more than 60 team members in administration, maintenance, operations, and public safety.

Located just 10 minutes west of downtown South Bend, SBN serves more than one million air and train travelers annually in its multi-modal facility. Allegiant, American, Delta, and United provide nonstop service to twelve destinations – Atlanta, Charlotte, Chicago, Dallas/Fort Worth, Detroit, Fort Myers/Punta Gorda, Las Vegas, Minneapolis, Orlando/Sanford, Phoenix/Mesa, Sarasota/Bradenton, and Tampa/St. Petersburg – with easy connections worldwide. The South Shore train provides daily service from SBN to Millennium Station in downtown Chicago.

Pre-pandemic, SBN was in its third year of double-digit growth. SBN anticipates to end 2023 very close to 2019 numbers.

In addition to robust operations by Fed Ex and UPS, SBN is home to one of SkyWest's twelve maintenance bases. A&P mechanics work on the industry's premier fleet of regional aircraft including CRJ200, CRJ700, CRJ900 and E175.






### The Airport *(continued)*

Two Fixed-Base Operators (FBOs) provide competitive service from the north side of the airfield. South Bend International Airport also has both a General Aviation Facility (GAF) and Federal Inspection Station (FIS) to process international flights. The GAF is staffed with one full-time U.S. Customs and Border Protection (CBP) officer.

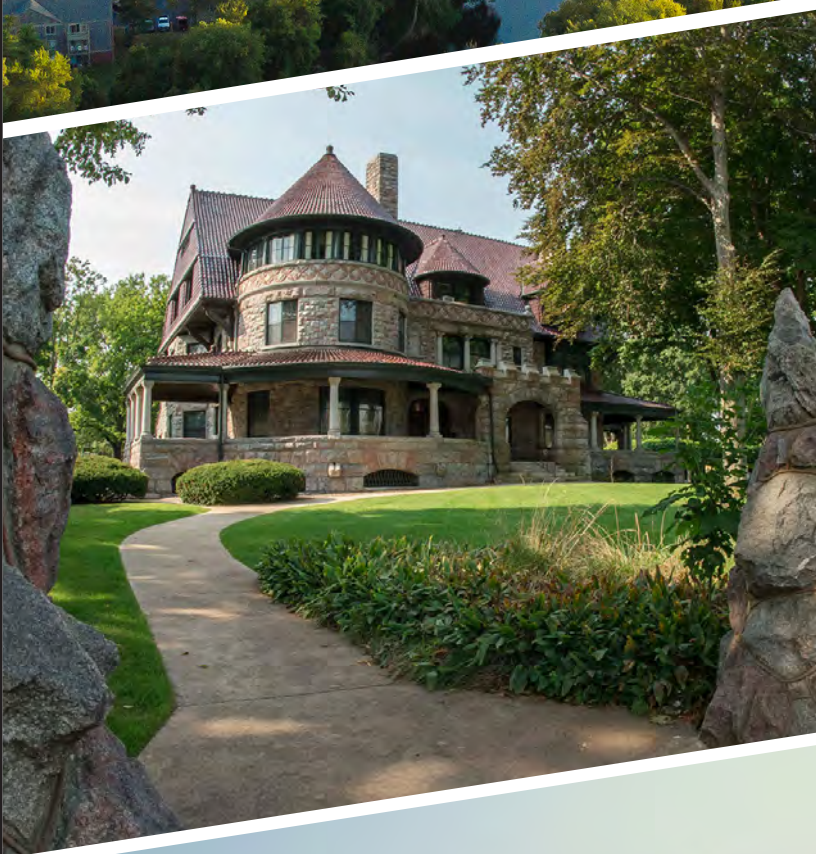
SBN has completed the second year, and they are in the third construction year of a multi-year, multi-phase, approximately \$70M taxiway and terminal apron improvement. The project will separate the terminal ramp from the taxiway, making for safer operations while also repairing the sloping ramp.

Our Mission, Vision and Values drive decisions. South Bend International Airport looks forward to having the right candidate be the next addition to our team.

<b>MISSION</b>	SERVE THE TRAVELING PUBLIC AND COMMUNITY
<b>VISION</b>	PURSUE CONTINUOUS IMPROVEMENT TO BE THE FIRST CHOICE FOR TRAVEL BY BEING A PREMIER COMMUNITY ASSET THROUGH SERVICE AND FACILITIES
<b>VALUES</b> 	<p>THE ATTITUDE FOR THESE VALUES ARE MULTIDIRECTIONAL. THEY APPLY IN EACH DEPARTMENT, IN THE AUTHORITY, AND IN THE COMMUNITY.</p> <p>Service  Accountability  Forward  Empowerment  Teamwork  You</p>

Our employees drive our mission, vision, and values.





## The Community

---

Established in 1865, South Bend, Indiana is the state's fourth-largest city and part of the South Bend-Mishawaka-Elkhart metropolitan area, with a population of more than 300,000. Its name was chosen because of the location on the southern-most bend of the St. Joseph River. This area was well known among native Americans, fur traders, and missionaries who traveled from eastern shores to the Mississippi and beyond.

It was home to the Studebaker family and their iconic Studebaker Automobile Company. It was here that James Oliver developed his Chilled Plow into the most popular plow in the world. Mansions and museums pay homage to this past. The area still boasts notable industrial strengths such as the booming recreational vehicle manufacturing found in neighboring Elkhart. South Bend is characterized today by smart growth and 21st-century innovation.





## The Community (*continued*)

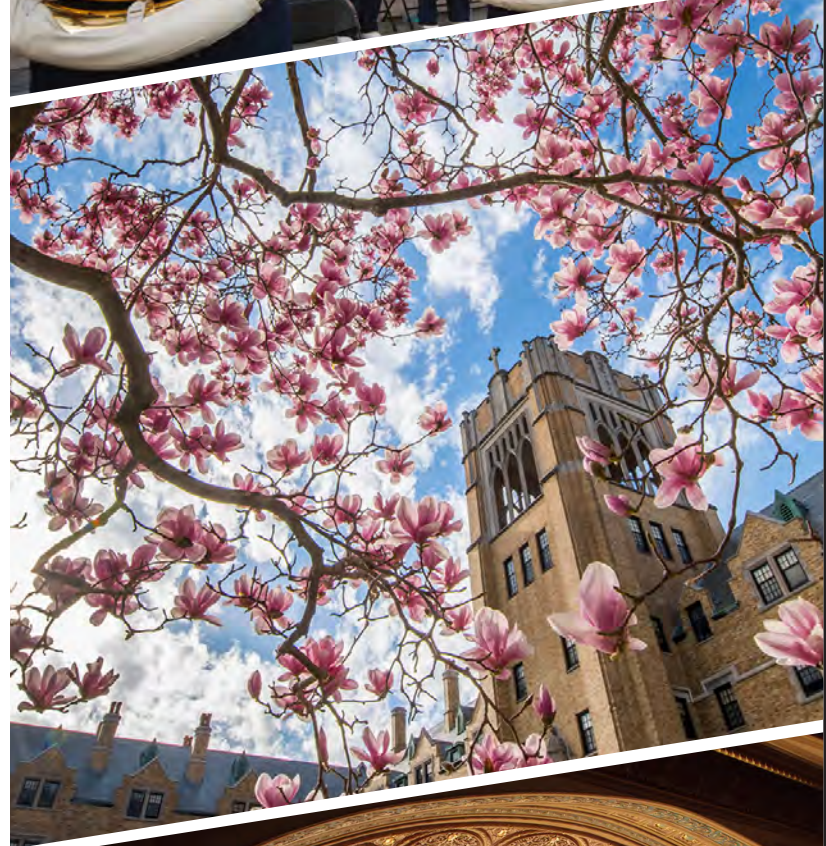
The South Bend Region is most well-known as the home to the iconic University of Notre Dame. Notre Dame has consistently been ranked as one of the most stunning university campuses in the United States and around the world. From the Main Building's signature Golden Dome and the Basilica of the Sacred Heart to the Grotto and "Touchdown Jesus," there is history and beauty everywhere. In addition, the area is a regional center for higher education. The Bend welcomes students to Andrews University, Bethel University, Holy Cross College, Indiana University South Bend, Ivy Tech Community College, and Saint Mary's College. Each campus brings a rich variety of visual and performing arts, sporting events, and year-round cultural activities.

Those who enjoy peaceful rural scenes, vast beaches, vibrant downtowns, and safe, family-friendly neighborhoods will find plenty to love in the South Bend Region. Residents enjoy access to amenities such as Lake Michigan beaches, bike trails, and burgeoning local culinary scenes. In addition, Chicago is just a short train ride away.

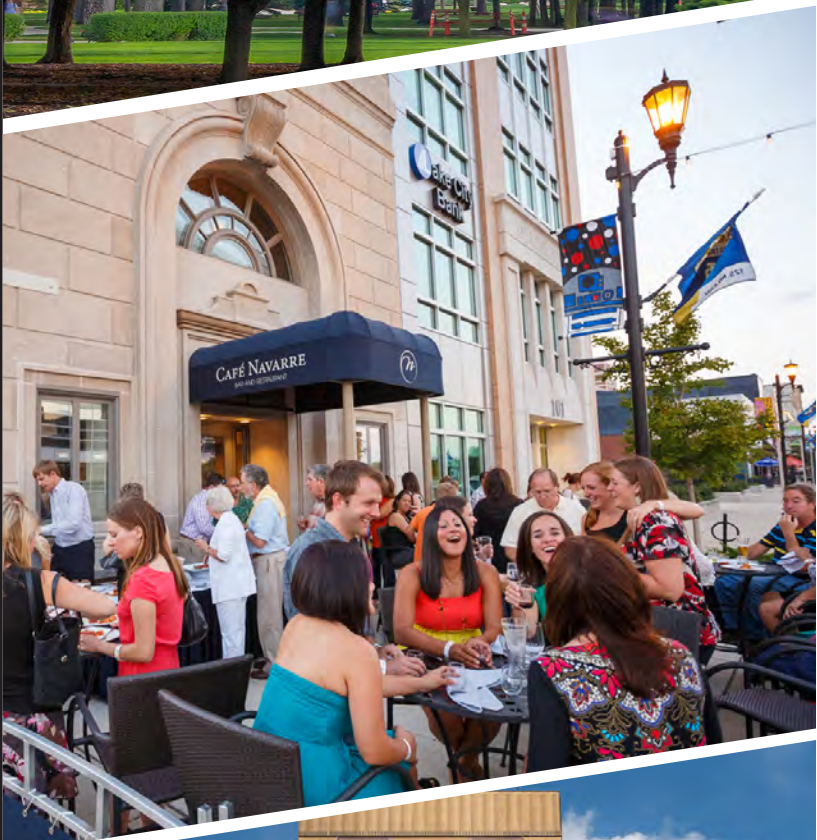
Whether you choose to make your home in Southwestern Michigan or in St. Joseph, Elkhart, or Marshall County, each of our surrounding communities has a strong focus on the vibrancy of urban cores that are spurring economic revitalization across the region. The region recently secured a 3.5 billion dollar investment by General Motor and Samsung SDI to produce EV battery cells, bringing 1,600 plus jobs. Both the diversity and low cost of housing in the South Bend Region is perhaps one of the most amazing amenities of making one of our communities your home.

The region has always been home to outstanding arts, entertainment, and recreation. The Morris Performing Arts Center in downtown South Bend, the Lerner Theatre in downtown Elkhart, and Notre Dame's own DeBartolo Performing Arts Center draw top national acts throughout the year. Four Winds Field sits in the heart of downtown South Bend and is home to the South Bend Cubs, the high-A affiliate of the Chicago Cubs. Downtown Mishawaka offers unique dining and shopping with the Riverwalk Trail connecting Beutter and Battell Parks. One of Indiana's oldest zoos, the Potawatomi Zoo, sits on South Bend's east side and is home to over 500 animals. The region is home to countless local artists and two art museums.

Community Video: <https://www.youtube.com/watch?v=YQJTOHTxYr0>







## The Position

---

Under the general supervision of the Vice President of Operations, the Assistant Vice President of Operations & Maintenance role will be responsible for directly assisting the Vice President of Operations through the coordination and management of all facets of the Airport's Operations department and Maintenance department. This position will work closely with the Airport's executive leadership team and all other Airport departments to accomplish the overall missions, goals and objectives of the Airport. This individual will work to ensure accordance and compliance with all federal, state and local directives, policies, procedures, and plans, while allocating resources and managing the on-going inspections, maintenance, and technical support activities required to ensure that operations and facilities are maintained in a safe, efficient and effective manner.

The Assistant Vice President (AVP) of Operations & Maintenance plans the sequence of work programs and projects and directs the day-to-day activities of operations and maintenance personnel. The AVP provides guidance and direction to subordinate managers/supervisors and monitors their performance and results, providing coaching in decision making when required or requested. This position and the department manage FAA compliance, budgeting, inspections, department personnel, accidents, incidents, and assist airport staff, tenants, and concessionaires in the coordination of day-to-day operational activities airside, landside, and in the terminal building.



## Preferred Experience & Education

- A Bachelor's degree in Aviation Management or related field is preferred; however, experience may be considered in lieu of education for the exceptional candidate.
- Five (5) years of professional, job related experience within specialized field with increasing levels of responsibility.

For the full job description, [click here](#).

## Salary and Compensation

The salary range for this position is \$90,000 - \$147,000 and is accompanied by an excellent benefits package. Salary may be negotiated near, or at the midpoint of the range for the exceptional candidates, based on qualifications and experience. Relocation assistance will be offered.

## How To Apply

To apply online, [click here](#).

**Deadline for applications: August 13, 2023**

The contact for this search is:

**Sybil Murphy, SHRM-SCP, CCP, CBP**

[sybil@adkexecutivesearch.com](mailto:sybil@adkexecutivesearch.com)

**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

The St. Joseph County Airport Authority is an equal opportunity employer.

