



The Susquehanna Area Regional Airport Authority invites applications for  
Deputy Executive Director

Harrisburg International Airport (MDT)  
Middletown, PA

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*





## The Airport

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**Susquehanna Area Regional Airport Authority (SARAA)** is a municipal authority which owns and manages the Harrisburg International Airport (HIA) and three regional general aviation airports. Together these facilities safely and efficiently handle approximately 150,000 aircraft operations each year, providing Pennsylvania residents with the opportunity to remain connected with the global marketplace via aviation. Harrisburg International Airport and its surrounding property represent SARAA's primary facility, housing most of the staff and all administrative offices. SARAA has 120+ employees. Additionally, 1400+ people work at HIA for the airlines, TSA, FAA, restaurants, shops, car rental companies, the hotel, and other businesses located on airport property. HIA is SARAA's primary revenue source.

**Harrisburg International Airport:** Harrisburg International Airport (FAA Code: MDT) is the third largest airport in Pennsylvania, which features daily non-stop flights to seventeen cities and one-stop flights to destinations around the world. HIA's strategic location in Central PA offers travelers an "Altogether Better" travel experience, providing a convenient alternative to fly closer to home without the need to travel to other major airports. Business and leisure travelers find the location and size of the airport reduces the stress of travel. At Harrisburg International Airport, travelers can save Money, Distance, and Time (MDT).

Outbound passengers enjoy easy highway access, ample parking, and shorter lines. The airport offers casual dining restaurants, fast food outlets, retail shopping, and flight options with five major airlines. Amenities include a frequent flyer lounge, a private lactation suite, and free WiFi access. A new flagship dining experience on the horizon is set to launch in 2024. Inbound passengers enjoy a waiting area with rocking chairs, a short walk to baggage claim and ground transportation options to get travelers right where they need to be.

The runway at HIA is 10,001 feet long (almost 2 miles) and 200 feet wide, and can handle any size aircraft, including the world's largest military cargo planes. It is also not uncommon to see some of the planes from the Presidential fleet such as "Air Force One" performing touch and goes at HIA. The east end of the airport hosts a large cargo facility where UPS and FedEx operate. The 193rd Special Operations Wing of the Air National Guard and their C-130 aircraft are also located on the east end of HIA. AvFlight, HIA's Fixed Base Operator (FBO), provides service to some of the airlines at HIA, handles private aircraft that come to HIA, as well as refueling the larger commercial planes.



## The Airport *(continued)*

**Background/History:** Harrisburg International Airport has been serving Central Pennsylvania for over 100 years. In 1898, the Signal Corps of the U.S. Army was stationed on our present site in Middletown. The first airplanes landed in 1918 at the base, which was renamed Olmsted Air Force Base after WWII. By the time it was decommissioned in 1969, the base had grown to employ 11,400 civilians. At this point, Harrisburg International Airport began to serve the public, under the ownership of the Commonwealth of Pennsylvania. Commercial service began in 1969.

In 1998, the Commonwealth transferred ownership to the Susquehanna Area Regional Airport Authority. A joint municipal authority created in 1997 under the Pennsylvania Municipality Authorities Act, SARAA is governed by representatives from the counties of Dauphin, Cumberland and York, the cities of Harrisburg and York, and the townships of Lower Swatara and Fairview. SARAA is an independent entity governed by a board of directors comprised of fifteen members. The municipalities appoint representatives to serve five-year terms on the board; each county appoints three board members, each city appoints two board members, and each township appoints one board member.

**Airport System:** In addition to Harrisburg International Airport, SARAA also owns Capital City Airport (CXY) in New Cumberland, York County. Capital City Airport (founded in 1938 as York State Airport) served as the commercial service airport for central Pennsylvania until the creation of HIA in 1969.

In July of 2004, SARAA, in conjunction with the FAA and the Pennsylvania Department of Transportation's Bureau of Aviation, acquired the Chambersburg Municipal Airport and re-named it Franklin County Regional Airport (FCRA). The general aviation facility is located in Greene Township, Franklin County. In August of 2006, SARAA acquired another general aviation airport, the Gettysburg Travel Center, and renamed it the Gettysburg Regional Airport (GRA). The facility is located in Cumberland Township, Adams County.







## The Community

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The SARAA airport system serves the Southcentral region of Pennsylvania. The eight counties surrounding our airports have a total population of just over two million people. This region is one of the fastest growing regions in Pennsylvania and is projected to grow by nearly 10% over the next 20 years.

The city of Harrisburg is the capital of the nation's fifth largest state. As a result, the region features a stable and diverse economy with unemployment rates regularly lower than state and national averages. The Transportation, Trade and Logistics industry is the region's largest employment sector followed by Education and Healthcare, Manufacturing, Government, and Professional Services. Some of the region's largest employers are The Hershey Company, Select Medical, Penn National Gaming, Inc., Dentsply Sirona Inc., Weis Markets, D&H Distributing, Rutter's Corporation and High Industries. There are 23 College and University campuses in the region with a total enrollment of more than 70,000 undergraduate students. Penn State University is located less than two hours to the northwest of Harrisburg International Airport.

This region welcomes more than 7 million visitors each year as we're a blend of urban appeal and natural settings. Family fun, historical sites, live music and events, chocolate, roller coasters, craft beer, exquisite dining, covered bridges, professional sports, and nights out on the town. We have much to explore, and it keeps getting better. We have some of the best things to do in Pennsylvania - in ALL 4 seasons of the year!

**Harrisburg** will surprise you with its rich history, delicious dining, family activities, and welcoming small-town feel. From City Island baseball games and art museums to nightlife and outdoor activities, it might just be one of the coolest cities you haven't been to yet! And if you have, welcome back for more family fun, theatre, panoramic river views, and everything else in between.

**Hershey** is where an enterprising candymaker struck gold making chocolate, then built a town and shared the wealth. With Chocolate World, The Hershey Experience, Hersheypark and The Hershey Hotel, there's plenty to enjoy. Don't miss the Giant Center, home to the Hershey Bears hockey team that just brought home the 2023 Calder Cup Championship trophy. The Giant Center hosts an impressive line-up of concerts, comedy shows, professional ice shows, and family events.





## The Community (*continued*)

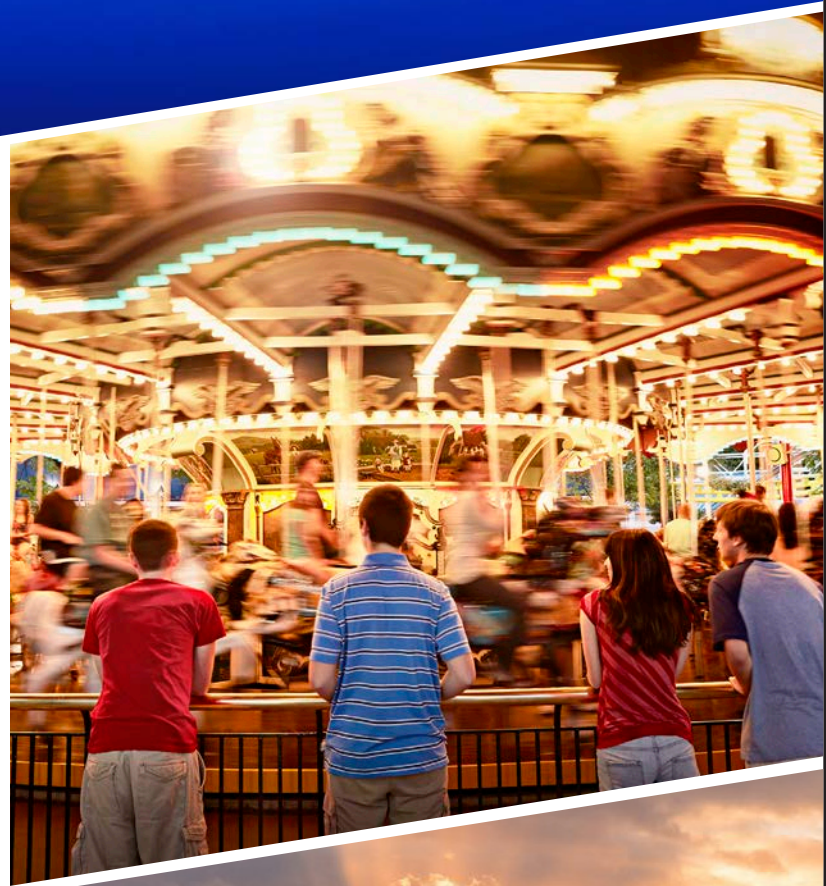
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Experience the rolling hills, rocky terrain and stirring atmosphere of **Gettysburg** — the hallowed ground where U.S. history was made. The site of the fateful turning point in our country's Civil War, the battlefield haunts, fascinates and inspires awe even now. Surrounded by the renowned orchards and popular wineries of Adams County, Gettysburg is a perfect stop for any getaway.

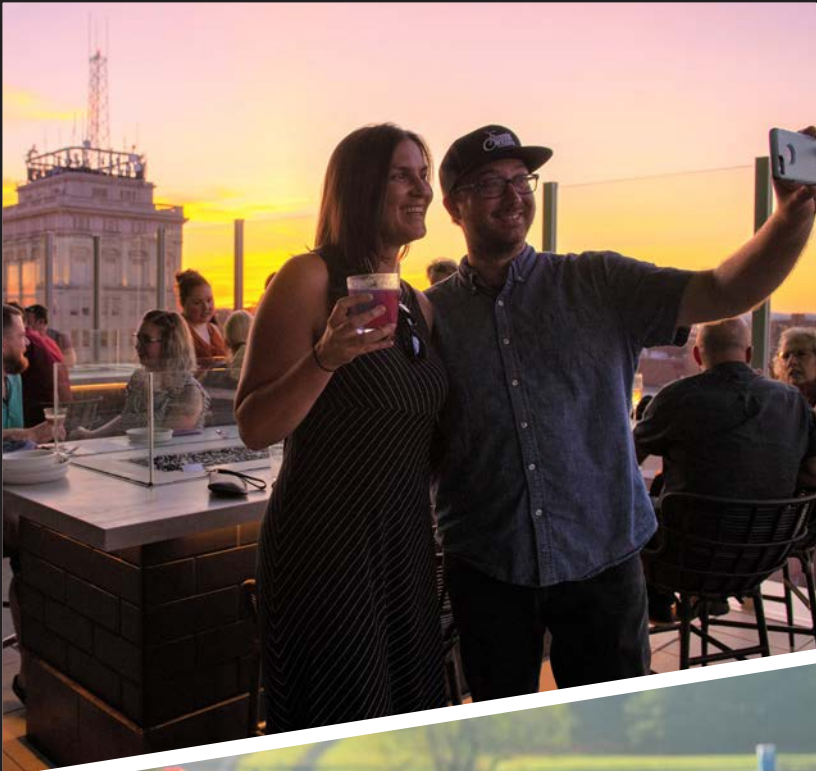
You'll want time to explore **Lancaster**, a comfortable crossroads of farm life and hip lifestyle. Survey the beautiful farmland and distinctive culture of one of the country's largest and oldest Amish communities, then head into Lancaster City for lunch at historic Central Market. While in town, stroll the art galleries, take in a show at The Fulton, and sample artfully crafted food and drink from your choice of award-winning restaurants. And be sure to check out Lititz, named the Coolest Small Town in the U.S. – it's right down the road.

**York** is a hidden gem in our region. Explore the great outdoors and capture the perfect selfie in front of a beautiful view. Learn something new at our fascinating museums. Take a walk along miles of hiking trails. Enjoy farm-fresh food or shop small at our unique local shops. Visit the Harley Davidson factory, and watch the legend come to life, then head over to the York Barbell Weightlifting Hall of Fame and get inspired to pump some iron!

The Southcentral Pennsylvania region is a great place to live, work and play!







## The Position

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The Deputy Executive Director is the primary assistant to the Executive Director and is responsible for a small hub commercial airport and three (3) general aviation airports. This position assists the Executive Director with business administration, planning, construction, operations, maintenance, marketing, air service development and public relations. The Deputy Executive Director assumes the role of the Executive Director in their absence. The Deputy Executive Director supervises airport planning, land use acquisition and development, and noise and environmental regulations compliance. This position also assists with the development, maintenance and review of the Airport's Capital Improvement Plan (CIP). The Deputy Executive Director assists with preparing and managing state and federal grant applications and programs and the annual budget. The Deputy Director edits and exercises editorial and quality control of operational and technical review of operational and technical manuals including the airport certification manual, airport security plan and the airport emergency plan. This position assists in identifying and developing training programs for employees and tenants, ensuring that safety practices and regulations are understood and followed.

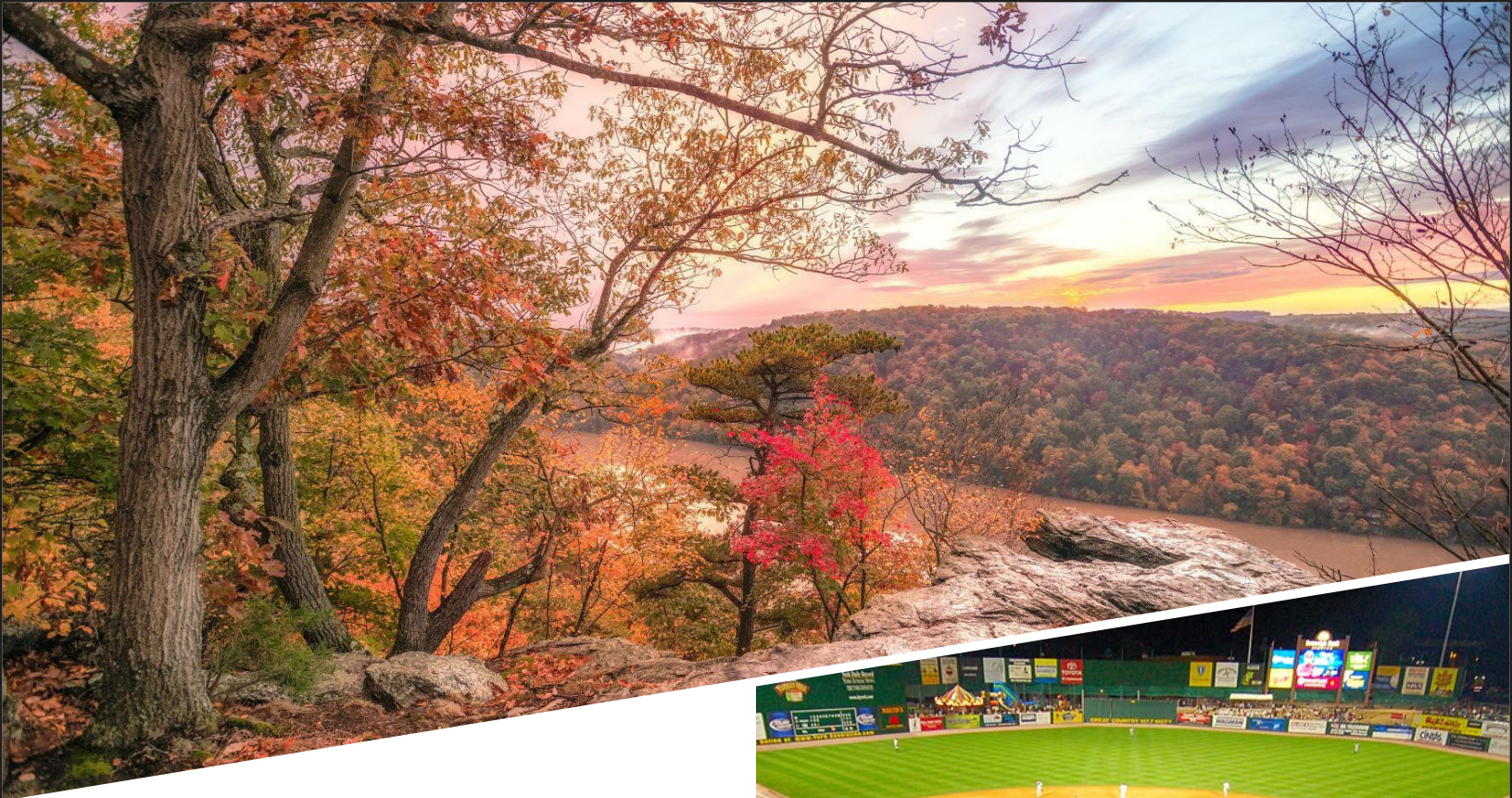
## Preferred Education and Experience

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- 4-year degree in Airport or Aviation Management or related field.
- 7-10 years progressively responsible experience in Airport Management, including 5 years supervisory or administrative experience.
- Accreditation by the American Association of Airport Executives (AAAE) as an Airport Executive (A.A.E.) and/or accreditation by ACI-NA as USAP.
- A valid PA driver's license, or the ability to obtain one within 30 days of hire.
- Proficiency in Microsoft Word, Excel, PowerPoint, and Outlook as well as other web-based computer applications.
- Ability to read, write and communicate effectively in English.
- Ability to read, analyze, and interpret business periodicals, professional journals, charts and graphs, policy and procedure manuals or governmental regulations.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to effectively present information and respond to questions from managers, shift personal, clients, customers, and the general public.

For full job description, [click here](#).





## Salary and Benefits

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The starting salary range for this position is \$145,000 - \$180,000 with an attractive benefits package. For more information on our benefits package, [click here](#).

## How To Apply

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To apply online, [click here](#).

**Deadline for applications: December 3, 2023**

The contacts for this search are:

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**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

The Susquehanna Area Regional Airport Authority is an equal opportunity employer.

