



The City of Prescott, Arizona invites applications for
Airport Director

Prescott Regional Airport (PRC)
Prescott, AZ

EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH



The Airport

Prescott Regional Airport (PRC) is owned and operated by the City of Prescott, Arizona and is the 24th busiest airport in the nation, based on total aircraft operations in 2022.

Designated by the Federal Aviation Administration as a non-primary commercial service airport, the Airport serves a range of aeronautical activities to include recreational flying, corporate aviation, aviation businesses, flight training and commercial airline service.

The Airport honors Ernest Alexander Love (1895–1918), First Lieutenant, United States Army Air Service. Love was born in New Mexico and raised in Prescott. During World War I, he served as a fighter pilot. Lieutenant Love's aircraft was shot down near Verdun, France, on September 16, 1918; he died of his wounds as a prisoner of war a few days later. The Airport was officially dedicated in his name on August 28, 1928.

Flight operations for the year ending 2022 were 307,389, ranking PRC as the 24th busiest US airport and 3rd busiest Arizona airport. The airport reached 24,058 commercial passenger enplanements with United Express operated by SkyWest Airlines in CY2022; PRC maintained Primary Commercial Service Non-Hub status, ensuring \$1M in Airport Improvement Program annual entitlements for airport capital development.

The Airport has also successfully encouraged continuation of commercial air service to DEN and LAX on United Express (operated by SkyWest Airlines) as they were shedding other communities due to pilot shortage. PRC completed the third year of a three-year Essential Air Service contract with SkyWest, and through the US Department of Transportation has worked to ensure air service at the airport through August 31, 2024.

Phase II of the construction of a realignment of Taxiway C was completed to provide a 400-foot separation from Runway 3R/21L to meet FAA safety separation requirements. The airport also continues to work with Embry-Riddle Aeronautical University on the establishment of the first phase of the Strategic Academic Flight Education (SAFE) Complex. This location increases safety by decreasing the number of runway crossings and allows more efficient usage of the general aviation runway. PRC anticipates continued development in this area for additional flight schools in future years.



The Community

The City of Prescott voters approved the city charter in 1958, and Prescott operates under the council-manager form of government. The City Council is comprised of six members elected at large on a nonpartisan basis to four-year terms, and the mayor, who is elected directly to a two-year term. None have term limits.

The City of Prescott is located in the mountains of north central Arizona. As a historically rich community with a population of 47,000, Prescott is recognized for its lively center plaza which was named as one of the Top Ten Public Spaces in the United States by the American Planning Association. The hometown/small-town atmosphere is the essence of Prescott's charm, setting it apart from other Arizona cities of comparable size. It is known as "everybody's hometown" because of its unmatched warmth, character, and sense of community.

Prescott has breathtaking lakes and landscapes turn hiking, biking, horseback riding, paddle boarding, kayaking, and more into everyday excursions, not just weekend getaways. Lively arts, unique culture, rich heritage, and compelling charm are found at every turn along the downtown streets. And when the sun finally sets, a thriving modern nightlife awaits on the historic Whiskey Row. Prescott is truly home to people who do what they love, in a place they love doing it. Prescott is home to natural beauty which is reflected in a number of lakes: Watson, Willow, Lynx, Granite Basin and Goldwater.





The Community (*continued*)



Nestled at an elevation of 5,367' feet above sea level amongst the largest stand of ponderosa pine forests in the U.S., Prescott's perfect weather provides an average temperature of 70 degrees, with four beautiful and distinct seasons, and breathtaking landscapes. Prescott is located half-way between Phoenix and Flagstaff. At a mile high in elevation, Prescott remains about 10 to 15 degrees cooler than Phoenix and 10 to 15 degrees warmer than Flagstaff. It is the perfect mild, four-season community.

The City has been officially designated as a "Preserve America Community" by First Lady Laura Bush. This designation, only the second one in the State of Arizona, recognized the City of Prescott's long-term dedication to preservation; the City's exceptional efforts to protect and celebrate the City's heritage; its use of the City's historic assets for economic development and revitalization; and the City's on-going encouragement of people to experience and appreciate local historic resources through educational and heritage tourism programs. The community embraces new culture and historic preservation. Another historical fact is that President Lincoln chose Prescott as the Territorial Capital after separating New Mexico from Arizona in 1863. Named for historian William Hickling Prescott, the town was a strategic choice away from Confederate sympathizers in Tucson and also the site of a recent gold discovery. During the fall of 1864, construction was completed on many buildings of Fort Whipple and on the Territorial Governor's Mansion. That mansion is still in its same location at the center of the Sharlot Hall Museum campus. In late May or early June of 1864, Prescott became the formal name of the territorial capital. Today, Prescott serves as the county seat of Yavapai County. Together with the Towns of Prescott Valley and Chino Valley (Tri-Cities), Prescott is the state's third largest metropolitan area.





The Community *(continued)*

The Dignity Health/Yavapai Regional Medical Center serves the Tri-Cities, as does the Northern Arizona Veteran Affairs Health System Hospital. The Prescott Unified School District provides quality education along with excellent K-12 charter school options, Yavapai College, Northern Arizona University (Yavapai), Prescott College, and the prestigious Embry-Riddle Aeronautical University all within the Tri-City area.

The City of Prescott is a proud partner of Embry-Riddle Aeronautical University. The Embry-Riddle Prescott Campus has ranked #2 for Aerospace Engineering and Aeronautical Science programs at schools that don't offer a doctorate and it is rated #5 among Best Value Schools in the West Region. The Prescott Campus has its own state-of-the-art Air Traffic Control Lab, advanced flight training devices and the most extensive and expansive Accident Investigation Lab anywhere outside of that belonging to the National Transportation Safety Board. The city continues to collaborate and partner with Embry-Riddle University and looks forward to embracing those future leaders in the Aeronautical industry.

Not only does Prescott have the natural beauty and hometown feel but it has also been named Arizona's Christmas City and is the home of the world's oldest rodeo. Prescott is also known as a very patriotic city and has many residents who currently serve or formerly served in the military.

Why live and work here? You may be tired of a big city. Living and working in Prescott brings short commute times, low crime, seasonal weather, hiking trails and has the small-town atmosphere.





The Position

Under the direction of the City Manager, the Airport Director plans, organizes, monitors, coordinates and directs the use of Prescott Regional Airport. Responsibilities include planning, organizing, and monitoring Airport operations and development as well as administration and maintenance activities. The Director works with the City Manager in developing long-term and short-term strategic goals for the Airport. The Director will also identify and recommend air service improvements, and economic and business development opportunities. This position negotiates leases and prepares and administers the Airport Capital Improvements Program and its budget. Working with Airport staff, the Director will develop and deliver Airport-related events and coordinates activities with City departments. The Director will give presentations on the Airport and its plans, programs and goals to public groups. This position coordinates with other City Departments, consultants and City leadership on a variety of subjects including long-term planning, land use, and the Airport Master Plan. The Director will maintain and implement FAR Part 139, including the Airport Emergency Plan and Airport Snow and Ice Plan and plan for and implement required safety and security drills and emergency response. The Director ensures the Airport is in compliance with all Federal, state and local laws, rules and regulations governing airport operations and administration including noise and environmental protection.

Prescott Regional Airport has an exciting and robust Capital program anticipated over the next six (6) years that includes but is not limited to the following: runway extensions and parallel taxiways, new Air Traffic Control Tower, numerous taxiway and ramp rehabilitation projects, road and infrastructure improvements, navigational aids - instrumentation, lighting, signage, industrial and commercial use infrastructure improvements, a new Aircraft Rescue and Firefighting (ARFF) station, and a new Snow Removal facility and equipment.

The Position (*continued*)

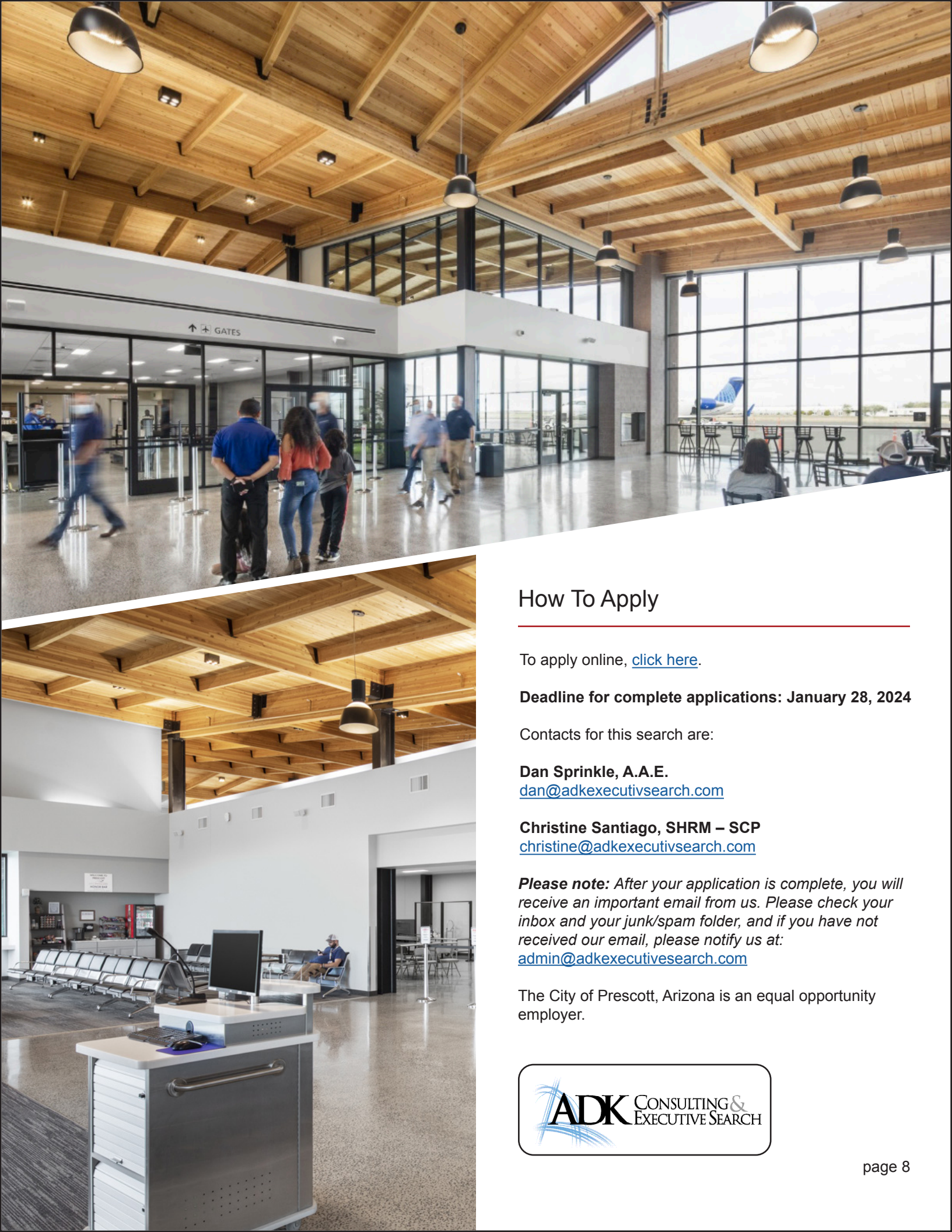
- 4-year or Master's degree in Business Administration, Management or a related area of study.
- 5 years of experience in airport management, operations or maintenance.
- Any equivalent combination of education, experience and training which provides the knowledge and abilities necessary to perform the essential functions for the position.
- Certification by the American Association of Airport Executives as an Accredited Airport Executive (A.A.E.) or Certified Member (C.M.) is desired, or the ability to become certified within 3 years of employment.
- Knowledge of the following:
 - Federal, state and city rules, regulations, policies, procedures, codes and ordinances related to airport operations, security and maintenance.
 - Federal Aviation Regulations (FAR) and Transportation Security Administration (TSA) regulations applicable to airport operations, security, maintenance and safety.
 - Environmental Protection Agency (EPA) regulations regarding storage, dispensing and clean-up of chemical and fuel spills.
 - Airport emergency and security response policies, procedures and practices.
- Skill in establishing and maintaining effective working relationships with State, Federal, Local officials, elected officials, department heads, staff, Airport tenants and City residents.
- Ability to pass a TSA 10-year criminal background check, pre-employment drug test, fingerprint background check and a driver's license check.

For full job description, [click here](#).

Salary and Benefits

The starting salary range for this position is \$152,249 - \$187,383 with an attractive benefits package. Anything above the midpoint of the salary range will be reserved for exceptional applicants.





How To Apply

To apply online, [click here](#).

Deadline for complete applications: January 28, 2024

Contacts for this search are:

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Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at:

admin@adkexecutivesearch.com

The City of Prescott, Arizona is an equal opportunity employer.

