



**JEFFERSON** **N**  
COUNTY COLORADO

Jefferson County, CO invites applications for  
Airport Director

Rocky Mountain Metropolitan Airport (BJC)  
Broomfield, CO

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*



## The Airport

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Founded in 1960, The Rocky Mountain Metropolitan Airport (RMMA), airport identifier KBJC, is owned and operated as an enterprise fund by Jefferson County, Colorado. The Airport is run by a staff of approximately 25 county employees responsible for the administration, operation, and maintenance of the airfield. RMMA consists of approximately 1,700 acres of property, including nearly 50 businesses and over 400 based aircraft. As a self-supporting enterprise fund of Jefferson County, revenue from airport ground-leases and other airport user fees fund the operation and maintenance of the airport.

In 2022, RMMA was the third busiest airport in Colorado in terms of operations (takeoffs and landings), with a landing or takeoff occurring every three minutes on average. According to the 2020 Colorado Aviation Economic Impact Study, RMMA provides over 3,300 jobs and over \$730 million in economic impact to the region.

### Awards and Recognition

This dedicated airport staff has received numerous awards and national recognition including airfield safety and snow removal operations. In fact, the Airport has received the Balchen Post Award for Outstanding Achievement for Snow and Ice Control at a Large General Aviation Airport numerous times.

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# The Community

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In 1858, when gold was discovered in the Rocky Mountains, there were fewer than 200 settlers. Two years later, nearly 35,000 people, lured by the quest for gold, had immigrated to what is now Jefferson County. The City of Golden sprang up west of the pioneer mining camp of Arapahoe City, providing goods and services to the prospector, farmer, rancher and explorer. When the "Territory of Colorado" was organized in 1861, Golden became the county seat of Jefferson County and served as the territorial capital until 1867.

Jefferson County, commonly called Jeffco, is the fourth most populous of the 64 counties of the State of Colorado. Located along the Front Range of the Rocky Mountains in Golden, Jefferson County is adjacent to the west side of the state capital, Denver. Jefferson County is one of the major metropolitan counties within the State of Colorado. Twelve incorporated municipalities are located totally or partly within the county: Arvada, Bow Mar, Edgewater, Golden, Lakeside, Lakewood, Littleton, Morrison, Mountain View, Superior, Westminster and Wheat Ridge. Encompassing 773 square miles, with three-fourths of the area mountain land, Jefferson County is home to over a half a million people. Approximately one-third of the residents live in the unincorporated areas of the county.

Jefferson County seeks to be a county government that provides equitable, innovative, efficient, and quality service to a thriving and safe community. Jefferson County is dedicated to promoting safety, health, and well-being for all members of our community and to ensuring the responsible stewardship of its resources.

Jefferson County serves as both an administrative arm of the state government and as a unit of local government. Overseeing Jefferson County are three County Commissioners. Each commissioner is elected by county residents and serves a four-year term. Commissioners serve as policy makers for land use, roads and bridges, parks and libraries, public protection, public assistance, health and intergovernmental services.

Living and working in Jefferson County offers the quintessential Colorado lifestyle sought after by many. Residents enjoy easy access to mountain activities such as hiking, skiing and rafting, while also being able to take advantage of the eclectic amenities offered by the greater metropolitan Denver area. It's a place where the great plains meet the Rocky Mountains with some of the most magnificent scenery in the country. We have rolling grasslands and craggy rock formations, natural foothills, rugged mountains and tumbling mountain streams.





## The Position

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The Airport Director is a pivotal leadership role responsible for ensuring the safe, efficient, and financially sustainable operation of the Rocky Mountain Metropolitan Airport. The incumbent will oversee diverse functions, including day-to-day airport operations, budgeting, maintenance, and development initiatives. The Airport Director will play a crucial role in communicating the airport's status to key stakeholders, including the Chief Financial Officer and County Commissioners.

### Key Responsibilities:

- Develop, manage, and direct all airport activities, including capital and real property, human resources, fixed-based operations, and development projects.
- Keep County Manager, Chief Financial Officer, and County Commissioners informed about the airport's status, objectives, initiatives, and long-term goals.
- Initiate and lead negotiations with airline representatives, tenants, and land users for various projects, including air service, lease agreements, land acquisition, and construction.
- Act as the primary spokesperson, subject matter expert (SME), and Public Information Officer during aviation incidents, emergencies, and special events.
- Ensure the airport's financial self-sufficiency and align all projects and leases with the best interests of the airport.
- Supervise staff, participate in the on-call rotation, and provide support during emergencies while upholding personnel management responsibilities, including recruiting, hiring, training, and performance evaluation.
- The Director must be actively engaged with surrounding communities, residents and other key stakeholders and aspire to be a good neighbor.

## Preferred Education and Experience

- A 4-year degree in Public Administration, Aviation, or Air Traffic Control.
- 9 years of directly related experience in airport management, aviation, operations, business, public administration, or a related field, including 5 years of supervisory experience.
- Certification by the American Association of Airport Executives (AAAE) as a Certified Member (C.M.).
- Current FAA Pilot License.

This dynamic position requires a strategic leader with a comprehensive understanding of airport management, recent experience in managing GA Airport issues (Noise, Leaded Fuels, Compatible Land Use, Community Involvement, etc.), negotiation skills, transparency, and a commitment to maintaining the highest standards of safety and efficiency. The Airport Director needs to be politically savvy, diplomatic, a strong communicator and a leader who builds strong trusting relationships. The Airport Director will contribute to the overall success of the Rocky Mountain Metropolitan Airport.

For a full job description, [click here](#).

## Salary and Benefits

The salary range for this position is \$150,000 - \$180,000. A starting salary above the mid-point is achievable for the exceptional candidate and will be dependent upon experience. BJC offers an attractive benefits package and will assist with relocation costs. For more information on our benefits package, visit: [Employment Benefits | Jefferson County, CO \(jeffco.us\)](#).

## How To Apply

To apply online, [click here](#).

**Deadline for applications: Open Until Filled**

The contact for this search is:

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**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

Jefferson County, CO is an equal opportunity employer.

