



The City of Marina invites applications for
Airport Manager

Marina Municipal Airport (OAR)
Marina, California

EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH



The Airport

The Marina Municipal Airport is the newest general aviation airport on the Monterey Peninsula, residing on 845 acres of former Fort Ord property, with over 400 acres dedicated to aviation. The City of Marina owns and operates the Airport. The Airport provides support to commercial, military, and private aircraft. Services and facilities currently available include hangar storage, tie-downs, minor aircraft maintenance, skydiving, and fueling. Open for public use since 1995, today the Marina Municipal Airport is dynamic and growing with both long-term traditional aviation tenants and new high tech aviation tenants.

The Marina Municipal Airport's mission is to provide a safe, efficient, customer focused airport to serve the Marina community and Monterey Peninsula area. The Marina Municipal Airport is committed to supporting the economic, environmental, and recreational needs of the Airport and Marina community through safe and secure operations and fiscal self-sustainability. Key strategies of the vision are:

- Expanding aviation-related business by partnering with existing businesses or attracting new businesses
- Phasing in the expansion of aviation needs
- Identifying revenue generating possibilities and partnering with the community for economic development
- Identifying highest & best use of airport land area
- Making the airport financially self-sustaining

The Airport is included in the FAA's National Plan of Integrated Airport Systems (NPIAS). As such, the Airport is eligible for federal development grants. The airfield layout consists of a single runway, measuring 3,483 feet in length and 75 feet in width. Airport facilities currently include five large hangar buildings (totaling 150,000 s.f.), 24 T-hangars, 20 box hangars, 170 tie downs, a control tower, an airport administration building and six ancillary buildings for non-aviation tenants.



The Airport *(continued)*

There are estimated to be 50 based aircraft (including 42 single engine piston aircraft, three turboprops, 1 business jet) and 30,000 annual operations. Key tenants today include the U.S. Navy Center for Interdisciplinary Remotely Piloted Aircraft Study (CIRPAS), Skydive Monterey Bay and Joby Aviation, a leader in the eVTOL industry, employing hundreds at the Marina Airport with expansion plans for a new large aeronautical manufacturing facility. Joby Aviation is also developing a pilot training program.

The Airport provides unique economic development opportunities for the community, including both aviation and non-aviation uses. Planned aviation facility expansion includes development of approximately 120 various size hangars and infrastructure development for the future expansion of the airport into the undeveloped north side of the Aviation Development area. The City is working with the FAA to participate in the Military Assistance Program to obtain significant grant funding to assist with this expansion. Non-aviation development is also planned in the already approved Airport Business Park (a collaboration with University of California MBEST Center for the creation of a dynamic economic development growth center) and a large undeveloped area of airport property on the north side of the Airport.

In addition to the exciting growth and opportunities, the Airport will be updating the Airport Master Plan in the next couple of years.





The Community

The City of Marina is located at the heart of the Monterey Bay, approximately ten miles north of Monterey. Marina's 22,500 residents enjoy easy access to the region's major sights and attractions, as well as some of the most affordable housing on the coast, along with a wide variety of ethnic dining opportunities, and a variety of shopping options. Visitors and residents alike enjoy the beautiful, natural sandy shoreline, native Cypress Trees, sandy dunes, and miles of coastal and inland pedestrian and bicycle trails, along with an emerging equestrian trails system. Nearby points of interest include the Monterey Bay Aquarium, Laguna Seca Race venue, Big Sur, Fort Ord Monument, Santa Cruz Boardwalk, and endless beaches. Within an hour drive is the San Francisco Bay Area.

Incorporated in 1975, the City of Marina is the youngest city on beautiful Monterey Peninsula. Home to a vibrant, culturally diverse and dynamic community, Marina is a highly desirable small, yet growing, city offering attractive residential and business communities in a gorgeous natural setting.

The community developed historically in connection with Fort Ord, providing off base housing and commercial services and retail sales. In 1994, Fort Ord was closed as part of the Base Realignment and Closure (BRAC) and approximately five square miles of former base land was annexed to the City, doubling the geographic area of Marina to almost 10 square miles. California State University Monterey Bay was established on the south edge of the City. The school has an enrollment of just under 7,000 students and includes 24 undergraduate and seven graduate degrees. CSUMB has an unmatched record in service learning and community outreach.

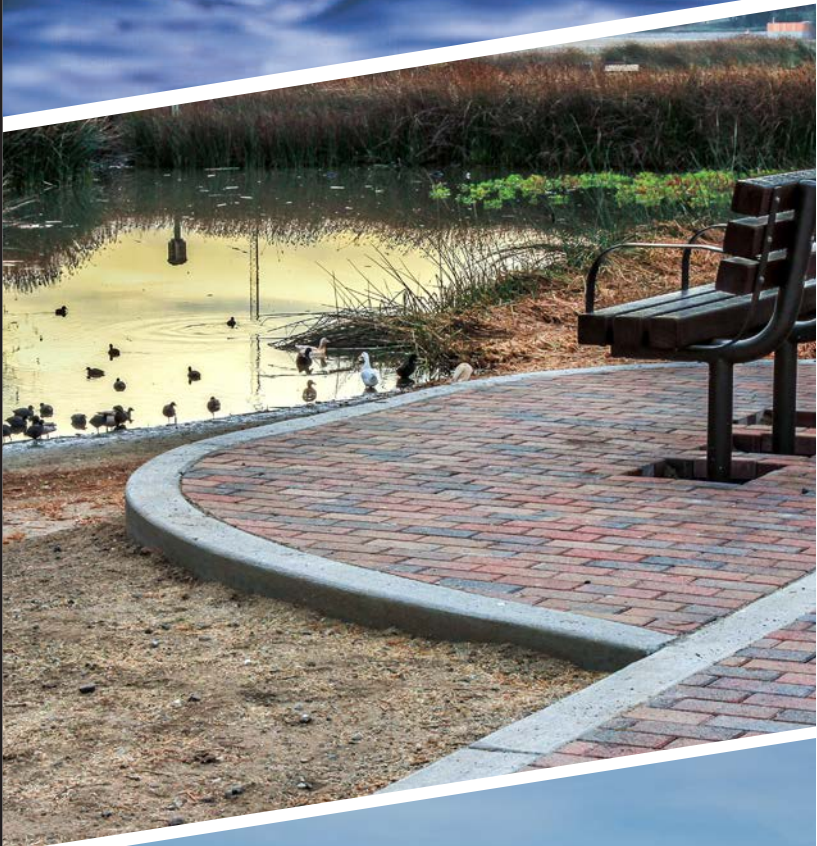


The Community (*continued*)

The City is organized under the City Council-City Manager form of government and became a Home Rule Charter City with voter approval in 1998. The City Council consists of a directly elected Mayor and four Council Members elected in four districts. Marina currently employs 108 full-time equivalent employees organized into seven Departments: City Administration, Community Development, Finance, Fire, Police, Public Works, and Recreation and Cultural Services.

The new Airport Manager will join the City at an exciting time as it is currently in the process of planning and constructing larger scale parks in two new large housing developments. Also in the works are improvements including a City Park expansion, as well as new programs and improvements at the Equestrian Center. New features coming online in the near future include a sports center, an aquatic center, baseball and soccer fields, a bicycle pump track, pickleball courts, dog parks, and playgrounds. In the next ten years the City is expected to add approximately 2,000 new homes and grow to a population of approximately 30,000 people.





The Position

The Airport Manager is responsible for managing all of the services and activities of the Marina Municipal Airport. The Manager works under the direction of the City Manager's Office and exercises a wide latitude of control in directing, supervising and coordinating the activities of staff engaged in a variety of functions. This position works closely with Airport tenants to communicate rules and regulations and to ensure they are closely adhered to, as well as to apprise tenants of changes to processes and/or violations. The Manager will be expected to prepare eviction notices for non-compliant tenants, conduct safety inspections, notify authorities of safety hazards and hazardous waste violations. The Manager works closely with the Fire Department and Federal Aviation Administration (FAA) to remain aware of current rules, regulations, policies, safety measures and lease requirements in order to communicate and interpret them to Airport staff, users and tenants. The Manager is responsible for preparing the Airport's annual operating and capital budgets, and grant requests. The Manager will oversee the approved budgets, and adjust expenditures as needed.

The position requires the Manager to consistently review and evaluate Airport operations and maintenance and recommend changes to meet the Airport's mission, goals and objectives. The Manager requests and implements adjustments as needed, coordinating with their supervisor, Airport and City staff and tenants. The Manager selects, trains, motivates and supervises Airport support staff, assigns duties and responsibilities, prepares work schedules, and training plans, including performance improvement plans. The Manager also represents the Airport at other City meetings.

[Click here](#) for a complete job description.



The Ideal Candidate

The successful candidate for this position will have a 4-year degree in public or business administration, business management or a related area of study from an accredited college or university. They will also have 2 or more years' managerial experience in an airport or a public agency, with 2 years' supervisory experience. The Airport will also consider an applicant with 4 years' increasingly responsible management experience in a public agency, including 2 years of supervisory experience. The Airport Manager conducts inspections of Airport facilities and property; therefore, the candidate must be able to maintain a California driver's license, stand, walk, be able to operate tools, or controls, stoop, kneel, crouch or crawl, talk, hear and smell.

The Ideal Candidate must be able to make effective presentations and interpret federal, state and local policies, procedures, laws and general plans to Airport stakeholders including staff, the City Council, commissions, and community and business organizations. They must be able to establish and maintain effective work relationships to resolve issues and communicate changes and new initiatives. The Ideal Candidate will have experience planning, organizing, assigning, reviewing and evaluating the work of assigned staff. Experience working directly with FAA at an airport experiencing growth and development is a plus.





Salary and Benefits

The salary range for this position is \$110,808 - \$134,688 and is accompanied by a generous benefits package. A starting salary above mid-range is possible for the exceptional candidate. Relocation assistance will be available. Three months of housing may be provided in City-owned property or up to \$5,000 reimbursement of moving expenses.

How To Apply

To apply online, [click here](#).

Deadline for applications: May 12, 2024

The contact for this search is:

Rod Dinger, A.A.E.
rod@adkexecutivesearch.com

Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

Marina Municipal Airport (OAR) is an equal opportunity employer.

