



The City of Redding invites applications for
Airports Manager

Redding Regional Airport (RDD) & Benton Field (O85)
Redding, California

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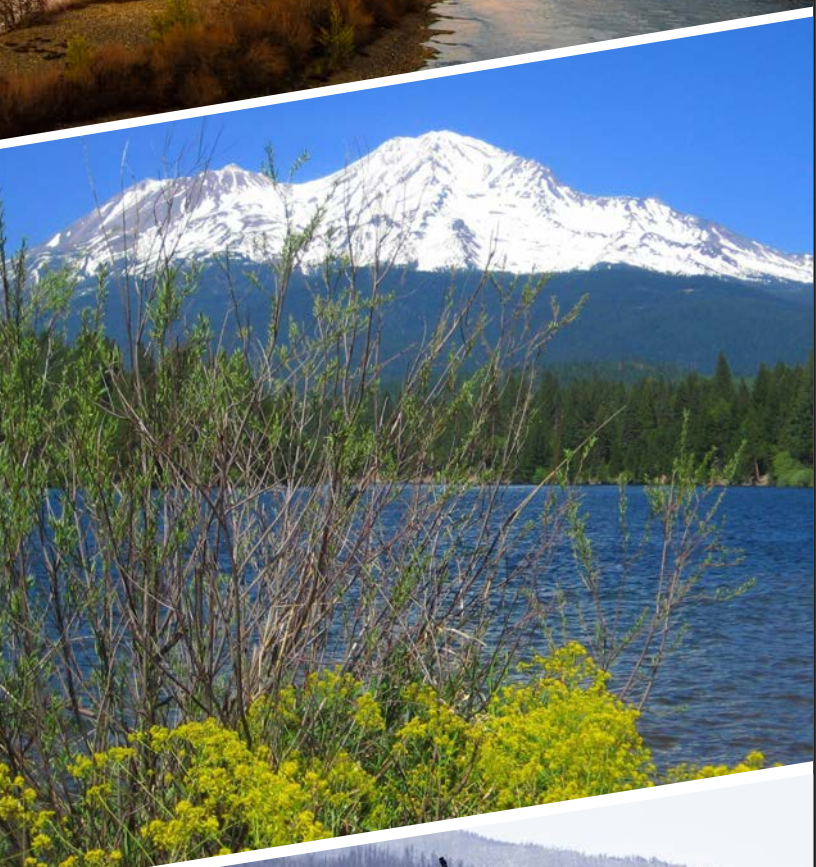
The Airport

The Airports Division is part of the City Manager's Office within the Economic Development Division. Under administrative direction, the Airport Manager oversees airport operations, maintenance, and business management functions. The Airports Manager is also responsible and accountable for the safety, planning, budgeting, staffing, property management, and operation of the City's two airports.

The Airports Division oversees and operates both the Redding Regional Airport (RDD) and Benton Field (O85). Redding Regional Airport is a full-service airport which offers commercial airline passenger service provided by three different carriers with five destinations. Other services include rental cars, a restaurant, vehicle parking, as well as many other aviation-related services. Benton Field is a general aviation airport with a fixed base operator offering aircraft maintenance, fueling, flight training and aircraft rental.

Along with daily commercial passenger service, the Airports Division is also responsible for:

- Overall operation of the two Airports
- Aircraft storage hangars and tie-downs
- Property development
- Airport business contracts and services
- Federal and State Grant administration
- Capital project management
- Tenant relations



The Community

Redding is a growing community in beautiful Northern California located at the base of the Cascades. We are surrounded by stunning mountain ranges, the Sacramento River, two National Parks, and world-class trails and parks. With an average commute of 10 minutes, an affordable housing market, and a family-friendly community, we take pride in making Redding an even better place to live, work and play.

Redding, California is a city known for its captivating scenery, bustling economy and vibrant community. Known as “the Jewel of Northern California,” Redding promotes a high quality of life for its residents and is hailed as a promising region for economic and cultural development.

As Redding continues to grow and thrive, the city is gaining recognition for its positive attributes on a national scale. Redding was recently ranked as the 29th Most Dynamic Metropolitan Area in the United States in a study published by the Walton Family Foundation and Heartland Forward. It was cited as one of the Coolest Towns in America by the Matador Network. From its distinction as TIME Magazine’s US Capital of Kayaking and one of Forbes’ Top 10 Trout-Fishing Towns in North America - the only city in the West to earn the honor - Redding continues to shine as a beacon of natural beauty, rich history and innovative growth.



The Community *(continued)*



Looking for outdoor adventures? Redding is labeled the sunniest city in California, and the second sunniest city in the United States, by the National Oceanic and Atmospheric Administration. This allows for residents and visitors to take advantage of the pristine rivers and lakes and dynamic landscapes that Redding provides, so much so that the Los Angeles Times lists Redding as one of the 10 Best Places to Picnic in the West and National Public Radio (NPR) features Redding as an “Outdoor Paradise!” “We live where other people vacation” says former Redding Chamber of Commerce President and CEO, Jake Mangas.

Redding also recognizes that it has valuable resources beyond its captivating scenery. The city celebrates and champions the amazing people, businesses and organizations that call it home. From craft coffee shops and breweries to exceptional eateries and emerging tech companies, Redding is a city that makes room for the aspirations, dreams, and goals of its citizens.



One citizen, Alex Anderson of Cultre Creative Marketing says, “As an East Coast transplant, I’ve felt so completely welcomed by Redding. Having lived here for eight years, I’ve graduated from school, worked for cutting-edge technology companies, and started a business here. My first customers were small businesses just hoping to survive, and now I’m watching them flourish. The local economy is the best it’s ever been, and homes and land continue to increase in value. It’s amazing to be a part of it!”

The cost of living in Redding, CA is presently 60% lower than in San Francisco, CA and the city, itself, is growing in a similar spirit of innovation, sustainability and quality of life for its citizens. With ongoing efforts to increase safety, continued preservation of Redding’s natural beauty, a rich history of culture and community and consistent efforts to usher innovative new businesses into the area, the Jewel of Northern California is an amazing place in which to thrive.



The City

Redding is a full-service city with a population of around 100,000 and an annual budget of approximately \$400 million. We operate under the City Council/City Manager form of government and have an engaged and invested public community. We are dedicated to protecting and enhancing the City's reputation as the "Jewel of Northern California." We are committed to attracting job growth and to providing public services and infrastructure to promote a clean and attractive community. We want to support steps to create a vibrant downtown and river front and assure parks, trails, and open space for our community. The City of Redding organization has a stellar workforce of approximately 940 full-time and more than 360 part-time City employees that help make the City Council and community visions a reality.

LIVE, WORK, PLAY IN REDDING, CA

- Largest city north of Sacramento
- Second sunniest city in America with over 300 days of sun per year
- Average commute time of 10 minutes
- Median home price is \$385K
- \$2300 average monthly rent for a 4-bedroom home
- Top ten fishing town in North America by Forbes
- Unofficial Capital of Kayaking by Time Magazine
- Redding is known as the Trail Capital of California





The Position

The Airports Manager position reports directly to the Assistant City Manager/Airports Director and requires professional and administrative level work related to managing airport operations, maintenance, and business management functions. Responsible and accountable for the safety, planning, budgeting, staffing, property management, and operation of the City's two airports. Plans, organizes, and directs all airport activities, including physical plant, personnel, and the negotiation and administration of leases and permits.

The Airports Manager position will be responsible for preparing and recommending budget and cost estimates for airport operations, capital programs, and administration; developing, recommending, and implementing approved policies, procedures, rules, and regulations for all airport activities; responsible for the supervision of operations, administrative, maintenance, and janitorial personnel; plan, recommend, and implement capital improvement projects; conduct negotiations and oversee the preparation of leases, concession agreements, and other contractual documents; and interact with federal, state, and City officials.

Other duties may include:

- Capital improvement project management
- Lease management
- Business operations and economic development
- Airfield and facility maintenance oversight
- Passenger air service development
- Coordination with internal Departments and Divisions and outside agencies like: FAA, TSA, NTSB, Caltrans Division of Aeronautics, USFS, FBI, and DOT

For a complete job description, [click here](#).

The Ideal Candidate

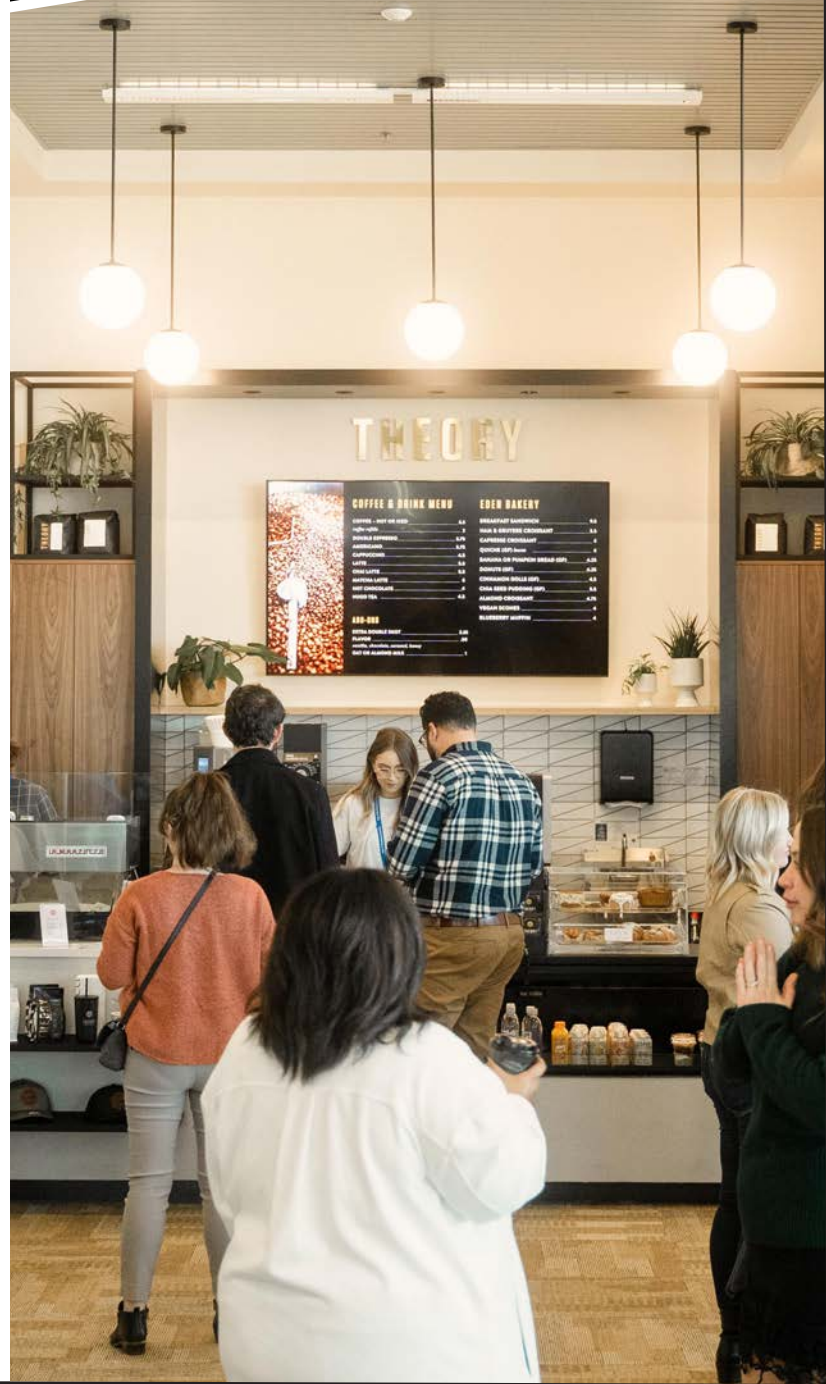
The ideal candidate will possess a diverse background in airport operations, security, maintenance, and contract administration. We are looking for a strong leader who can prioritize and thrive in a fast-paced work environment and who also possesses excellent communication skills. Must be flexible, able to multi-task and embrace change with a positive attitude, and successfully mitigate controversy if it should arise. We are looking to build teams and partnerships to help better serve the Redding community and build our airline services. The position requires direct experience in the establishment, implementation, and maintenance of airports operations or security-related policies and procedures, and in program management as well as supervisory experience.

Core Qualifications:

- Typical experience would include Airport administration management, operations or security supervisory experience at a certified airport with a wide range of airport duties and responsibilities.
- The position requires direct experience in the establishment, implementation, and maintenance of airports operations or security-related policies and procedures, and in program management.
- Supervisory experience in personnel and program management is desired.
- Typical education would include graduation from a four-year college or university with a major in Aviation Management, Business Administration, or a closely related field.
- Accreditation with American Association of Airport Executives is highly desirable.
- Possession of the appropriate valid California driver's license, or ability to acquire one within ten days of appointment.

The Successful Candidate will also:

- Understand the applicable laws and regulatory codes relevant to airfield security and operations.
- Prepare, implement, and maintain various airport security, operations, and maintenance manuals, policies and procedures.
- Directly oversee preparation of documents required for obtaining grants and/or low interest loans, Federal and State funding and coordinating with FAA, TSA, State and City personnel.
- Plan, organize, manage, and direct airport operations and maintenance activities, and supervise assigned personnel.





Salary and Benefits

The salary range for this position is \$106,068 to \$137,892 and is accompanied by a generous benefits package. A starting salary above mid-range is possible for the exceptional candidate. Relocation assistance will be offered. Details on the benefits offered can be found [here](#).

A take home Airport vehicle is provided to support this role.

How To Apply

To apply online, [click here](#).

Deadline for applications: May 26, 2024

The contact for this search is:

Rod Dinger, A.A.E.
rod@adkexecutivesearch.com

Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: admin@adkexecutivesearch.com.

The City of Redding is an equal-opportunity employer. We support diversity and are committed to creating an inclusive environment for employees.

