



The Cheyenne Regional Airport Board invites applications for
Director of Aviation

Cheyenne Regional Airport (CYS)
Cheyenne, WY

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The Airport

Cheyenne Regional Airport (CYS), also known as Jerry Olson Field, is a public, towered airport located in the center of Cheyenne, Laramie County, Wyoming. It is owned by the Cheyenne Regional Airport Board. Cheyenne Regional Airport is also home to the Wyoming Air National Guard.

Cheyenne had its first glimpse into the world of aviation in 1911. While the aerial demonstration that year during Cheyenne Frontier Days was considered less than impressive, it marked the beginning of what would become a rich aviation history. Throughout the years, Cheyenne's airport would not only impact the city's economy, but its cultural history as well.

Significant Operators at the Airport Include:

- Wyoming Air National Guard
- WYDOT Aeronautics (Offices and Flight Department)
- The Flying School
- Alpine Air
- Carter Avionics (Airframe & Powerplant Operator)
- UC Health/Reach Medical

Cheyenne Regional/Jerry Olson Field covers 1,060 acres and has two runways: Runway 9/27: 9,270 x 150 ft (concrete) and Runway 13/31: 6,690 x 150 ft (asphalt).

For Fiscal Year 2026, CYS has total budgeted expenditures of \$17.5 million, including over \$10.6 million in capital improvements.

For the calendar year ending in 2024, CYS had over 27,076 enplanements and 52,647 operations. The airport has 18 full-time and 2 part-time employees.

The Community

Cheyenne. The name brings forth romantic images of the West - cowboys, rodeos, railroads, and majestic plains. Named a "True Western Town" by True West Magazine and "#1 Western Town" in 2009, along with being one of the best towns to live in, according to Forbes Magazine, the town's slogan, "Cheyenne - Live the Legend," is a fitting invitation for travelers and residents alike to take a step back into the Old West.

Located just 90 miles north of Denver, Cheyenne sits as the northern anchor of the Front Range of the Rocky Mountains and is surrounded by some of the nation's most beloved monuments. South Dakota's Mt. Rushmore and Black Hills, Colorado's Rocky Mountain National Park and Wyoming's own Devils Tower, Yellowstone National Park and Grand Teton National Park are all within a day's drive of the city.

Home to All Things Western, But a Whole Lot More

Within Cheyenne, you will find more than you ever expected - cowboys and cowgirls, rodeos, ranches, gunslingers, historic hotels, "Western High Style" cuisine, good old-fashioned Western entertainment, trolley cars, boots that are eight feet tall, the world's largest steam engine, the Wyoming state capitol, history, Western art, and artifacts and much more. Cheyenne truly is home to all things Western. However, there is a whole other side to Cheyenne. We like to call it a small town with big city amenities. With unique shops and restaurants in our vibrant downtown with five breweries and one distillery, we have everything you could want.

World-Famous Frontier Days and Rodeo Capital of the World

Cheyenne Frontier Days is the world's largest outdoor rodeo and western celebration. Started in 1897, festivities feature 10 days of the world's best PRCA rodeo action. From bull riding and barrel racing to steer wrestling and team roping, Cheyenne Frontier Days has it all. Nightly concerts, parades, pancake breakfasts, chuckwagon cook-off, and other varieties of Western entertainment are also a trademark of this much-beloved annual celebration. In addition, there are numerous other rodeo and western heritage events like the Hell on Wheels Rodeo.

Home to Wyoming's Capital and History

Cheyenne plays an important role in the state's history. Cheyenne is the capital of Wyoming and home to the impressive Wyoming State Capitol Building. A dominant structure on the Cheyenne skyline, the building's cornerstone was laid on May 18, 1887. Historically speaking, it is one of the most important buildings in the state. Nearby is the Wyoming State Museum, which houses artifacts and collections showcasing Wyoming's history from its earliest beginnings.



The Community (*continued*)

A City Brimming with Arts and Music

Anyone hoping to find art in Cheyenne will not be disappointed. Among the various galleries in Cheyenne are Deselms Fine Art and Link Gallery. Deselms Fine Art, which is in one of Cheyenne's oldest homes, features original art by local and regional artists with national acclaim. Cheyenne Artists Guild hosts numerous art shows throughout the year.

The music scene is beyond amazing and has something for everyone. With more than seven venues that feature weekly artists, there are also numerous free festivals like Friday on the Plaza which offers free concerts every Friday night from June to September.

Education in Wyoming

Wyoming is home to the University of Wyoming (UW), located in Laramie. The University of Wyoming offers 80 undergraduate and more than 90 graduate academic programs through seven colleges and multiple interdisciplinary institutes and schools. With a small student/faculty ratio of 15:1, UW is a community of scholars and learners committed to excellence. The University of Wyoming's academic programs of distinction are focused on five broad areas: science and technology, the arts and humanities, environment and natural resources, life sciences, and professions critical to the state and region.

Primary education in Cheyenne is provided by the Laramie County School District. The district supports four high schools, with one focused on alternative learning measures. There are twenty-six elementary schools, two middle schools, and three junior high schools, as well as two charter schools and several private schools. All the schools in the district participate in a variety of extracurricular activities, including sports, speech and debate, 4-H, student government, music, etc.

In addition to these schools, Cheyenne is also home to the Laramie County Community College, which now offers 4-year degrees in selected fields of study.

Lastly, Cheyenne is located near the Front Range of Colorado, which also boasts several higher educational facilities such as the University of Northern Colorado in Greeley, Colorado State University in Ft. Collins, University of Colorado Boulder, the U.S. Air Force Academy in Colorado Springs, and Metro State University in Denver.



The Community (*continued*)

Family Fun in Cheyenne

The romance and feel of the West will not be lost on children in Cheyenne. The city features several parks that are perfect for biking, hiking, boating and other great outdoor activities. There are family fun places like a trampoline business, arcades, and even a Splash Pad. In addition, the city offers interesting and unique ways for kids to learn about Cheyenne and Wyoming and the history of both.

Weather and Climate in Cheyenne

In Cheyenne, the summers are warm and mostly clear, and the winters are long, cold, dry, windy, and partly cloudy. Over the course of the year, the temperature typically varies from 19°F to 83°F and is rarely below 2°F or above 91°F.

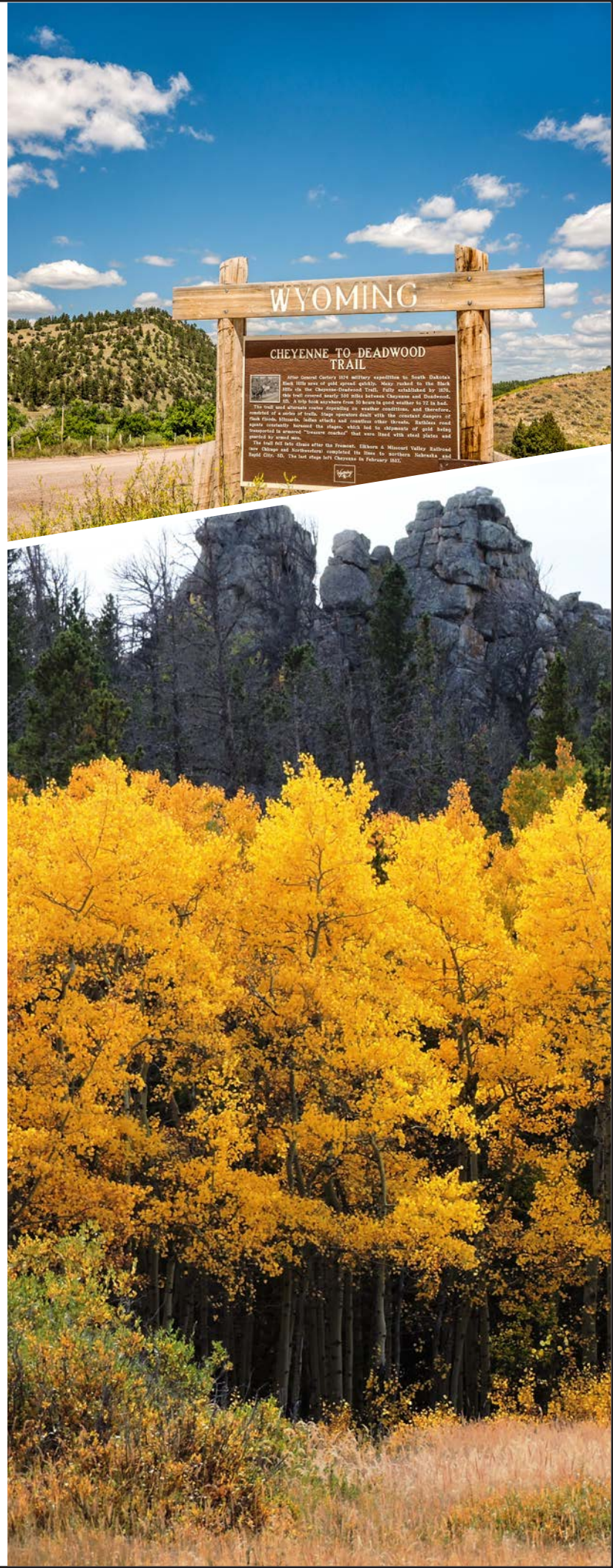
Cheyenne, like most of the rest of Wyoming, has a continental, semi-arid climate. Winters are cold and moderately long, but relatively dry, having a normal mean temperature of 27.7°F, with highs that fail to breach freezing for 35 days per year, and lows that dip to the 0°F mark on 9.2 mornings. However, the cold is often interrupted, with chinook winds blowing downslope from the Rockies that can bring warm conditions and raise temperatures above 50°F on 20 days from December to February.

Cheyenne gets 17 inches of rain, on average, per year. The US average is 38 inches of rain per year.

Cheyenne averages 58 inches of snow per year. The US average is 28 inches of snow per year. On average, there are 236 sunny days per year in Cheyenne. The US average is 205 sunny days.

Community and State Safety

Wyoming is the second least concerned state when it comes to daily worries about crime and safety. The state (and its safest cities) also boast some of the lowest crime rates in the land.





Position Overview

The Director of Aviation provides strategic, operational, and administrative leadership for the Cheyenne Regional Airport (CYS), a Part 139 commercial service airport owned and operated by the Cheyenne Regional Airport Board. The role oversees all airport functions, including airfield operations, facilities and maintenance, safety and security, planning and development, community engagement, and regulatory compliance. The Director also manages Legend Aero Serve, the Board-owned Fixed Base Operator (FBO), ensuring high service standards and sound business performance. This position serves as the primary advisor to the Airport Board and represents the airport to federal, state, local, military, and community stakeholders.

About the Role

The Director guides the airport's long-term vision while directing day-to-day activities that support safe, efficient, and financially stable airport operations. The role is responsible for policy development, budget oversight, capital program administration, business development, and organizational leadership. The Director leads airport staff through subordinate managers, ensures compliance with FAA and TSA regulations, and supports initiatives that advance air service, infrastructure improvements, economic development, and community partnerships.

Key Responsibilities

- Direct administrative, operational, maintenance, safety, and security functions for the airport and FBO.
- Develop and manage operating and capital budgets, revenue strategies, and grant programs.
- Guide capital improvement planning, construction activity, and project coordination with tenants, engineers, utilities, and contractors.
- Ensure compliance with Part 139 and Part 1542 requirements, oversee inspections, and support emergency response activities.
- Lead business development, air service initiatives, community outreach, and public communications.
- Oversee contract administration, regulatory reporting, and policy implementation.



Leadership Qualities and Style

- Collaborative, decisive, and forward-thinking leader who supports a high-performance culture.
- Skilled in building strong relationships with tenants, agencies, community partners, and staff.
- Able to navigate complex issues, develop practical solutions, and communicate with clarity.
- Committed to service excellence, accountability, safety, and professional integrity.

Preferred Qualifications

- Bachelor's degree in Aviation Management, Business, Public Administration, Engineering, or related field.
- Four years of experience at an air carrier airport or in aviation operations.
- AAAE ACE, C.M., or A.A.E. certification preferred.
- Strong knowledge of airport operations, maintenance, regulatory requirements, capital planning, and fiscal management.
- Ability to lead staff, manage programs, interpret regulations, and develop effective policies.

For the full job description, [click here](#).





Salary and Benefits

The salary range for this position is \$160,000 - \$175,000 with an excellent benefits package. This includes a 100% contribution to the Airport Wyoming State Retirement System as well as vehicle benefits. Relocation Assistance will be made available to the successful candidate.

How To Apply

To apply online, [click here](#).

Deadline for applications: January 11, 2026

The contacts for this search are:

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Please note: After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at:

admin@adkexecutivesearch.com.

The Cheyenne Regional Airport Board is an equal-opportunity employer. We support diversity and are committed to creating an inclusive environment for employees.

