

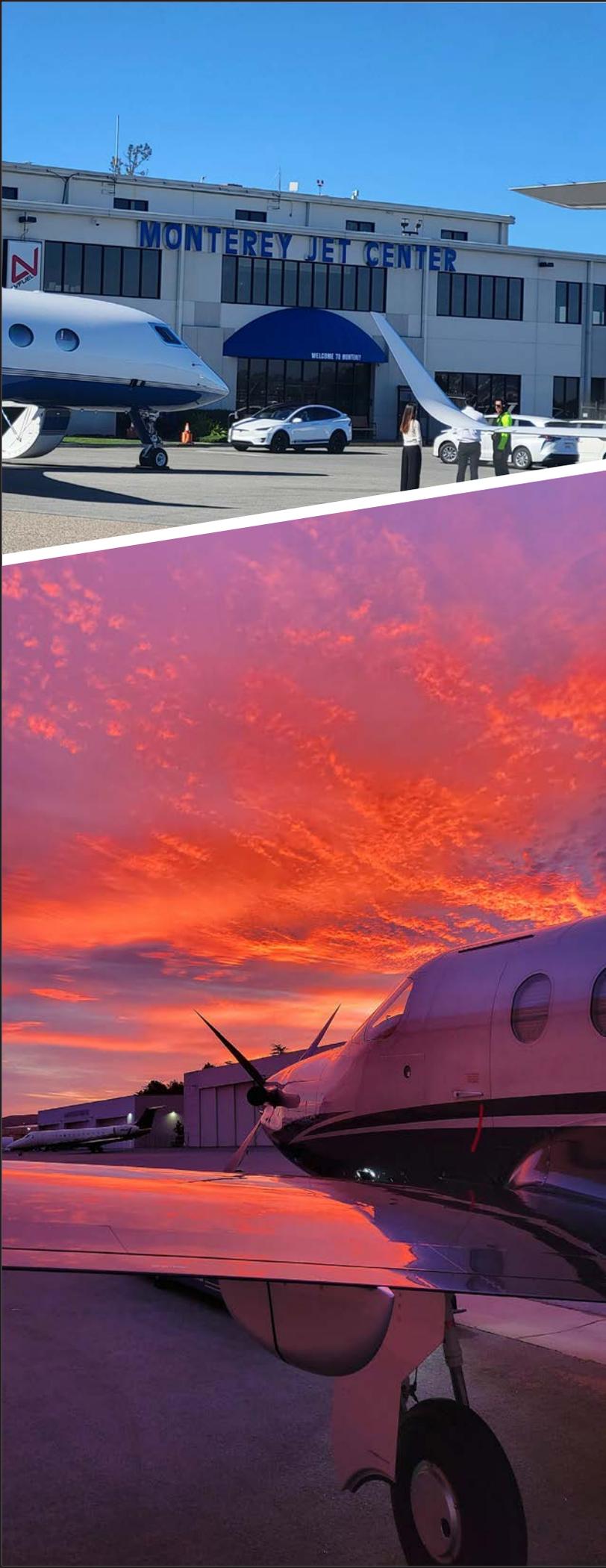


**MONTEREY JET CENTER**

Monterey Fuel Company, LLC invites applications for  
**Line Service Manager**

Monterey Regional Airport, CA

*EXECUTIVE SEARCH SERVICES PROVIDED BY ADK CONSULTING & EXECUTIVE SEARCH*



## About Monterey Jet Center

The Monterey Jet Center opened its doors in September 1997. Located in the heart of California's picturesque Monterey Peninsula, **Monterey Jet Center (MJC)** is a premier fixed-base operator (FBO) providing world-class aviation services with a personal touch. MJC has earned a reputation for excellence, safety, and hospitality — serving as a trusted gateway for corporate, private, and charter aircraft traveling to one of the most scenic destinations in the world.

Since opening its doors, Monterey Jet Center has built its success on a simple promise: deliver exceptional service every time. Whether assisting high-profile clients, maintaining aircraft, or coordinating logistics for major events like the Pebble Beach Concours d'Elegance, our team embodies professionalism, teamwork, and attention to detail in everything we do.

Monterey Jet Center is more than an airport terminal — it's a hub of precision and reliability. We provide comprehensive FBO services including fueling, ground handling, hangar and ramp space, concierge coordination, and aircraft maintenance support. Our state-of-the-art facilities include more than 200,000 square feet of hangar and office space, capable of accommodating everything from light aircraft to large-cabin jets.

Safety is at the heart of our culture. Each one of our team members, from line service technicians to customer service representatives, is trained to the highest industry standards. Our NATA Safety 1st certification and ongoing safety programs ensure that each aircraft, passenger, and crew receives the highest level of care and protection. Monterey Jet Center takes pride in maintaining a spotless safety record, supported by a proactive approach to risk management and continuous improvement.



**MONTEREY JET CENTER**

# The Monterey Advantage

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Few workplaces can match the beauty and spirit of Monterey. Our location offers employees the unique opportunity to work at an aviation leader while surrounded by coastal views, world-renowned golf courses, and a vibrant community. MJC serves as the preferred arrival point for visitors attending the Monterey Car Week, the AT&T Pebble Beach Pro-Am, and countless other high-profile events — giving our team front-row access to an exciting, fast-paced environment unlike any other FBO in the country.

Working here means being part of a company that values people as much as planes. We pride ourselves on creating an inclusive, team-oriented workplace where every employee contributes to the company's success. Whether welcoming a first-time flyer or supporting a Fortune 500 flight department, we bring professionalism and warmth to every interaction.

## Careers at Monterey Jet Center

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At MJC, **our people are our greatest asset**. We seek individuals who are passionate about aviation, dedicated to customer service, and eager to grow within a dynamic industry. From line service and operations to customer service and administration, every role plays an important part in creating the seamless experience that clients expect.

Employees enjoy competitive pay, benefits, and opportunities for professional development. More importantly, they gain the satisfaction of working for a respected organization that values integrity, accountability, and teamwork. Many of our leaders began their careers in entry-level positions and advanced through dedication, initiative, and a shared commitment to excellence.

At Monterey Jet Center, you'll find a culture built on respect, communication, and continuous learning. We invest in our people because we know their success drives our success. Whether you're servicing aircraft on the ramp or coordinating VIP arrivals, you'll be part of a collaborative team that takes pride in doing things the right way.

Monterey Jet Center offers more than just a job — it's a career with purpose and pride. You'll be part of an organization that connects people, supports aviation excellence, and represents the best of Monterey hospitality. If you're ready to join a team that values safety, service, and growth, we invite you to explore opportunities with Monterey Jet Center.

Together, we keep aviation moving — safely, professionally, and with a smile.





## Welcome to Monterey, California

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### **Where Work, Life, and Natural Beauty Come Together**

Few places combine professional opportunity, natural beauty, and quality of life quite like Monterey, California. Perched along the stunning Central Coast, Monterey offers residents a rare balance—world-class scenery and recreation, a strong sense of community, and access to meaningful work across diverse industries. Whether you're drawn by the coastline, the culture, or the chance to make an impact in your career, Monterey is an inspiring place to call home.

Monterey sits on the southern edge of Monterey Bay, approximately two hours south of San Francisco. The city's landscape is defined by rugged cliffs, sweeping ocean views, and charming neighborhoods lined with cypress and pine trees. The temperate Mediterranean climate—mild year-round with average highs in the 60s—invites outdoor living in every season. Residents enjoy kayaking in the bay, hiking the trails at Jacks Peak, or simply taking in the sunset over the Pacific.

With a population of just under 30,000, Monterey has the heart of a small town and the amenities of a world-class destination. It's easy to get around, with most shops, restaurants, and parks within a short drive or walk. The city's proximity to Pacific Grove, Carmel-by-the-Sea, Seaside, and Pebble Beach creates a connected coastal community with shared events, schools, and services.



## The Community

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### A Place with History and Heart

Monterey's story is deeply intertwined with California's. Once the capital of Alta, California under Spanish and Mexican rule, it was the site where California's first constitution was drafted in 1849—earning it the title “The Cradle of California.”

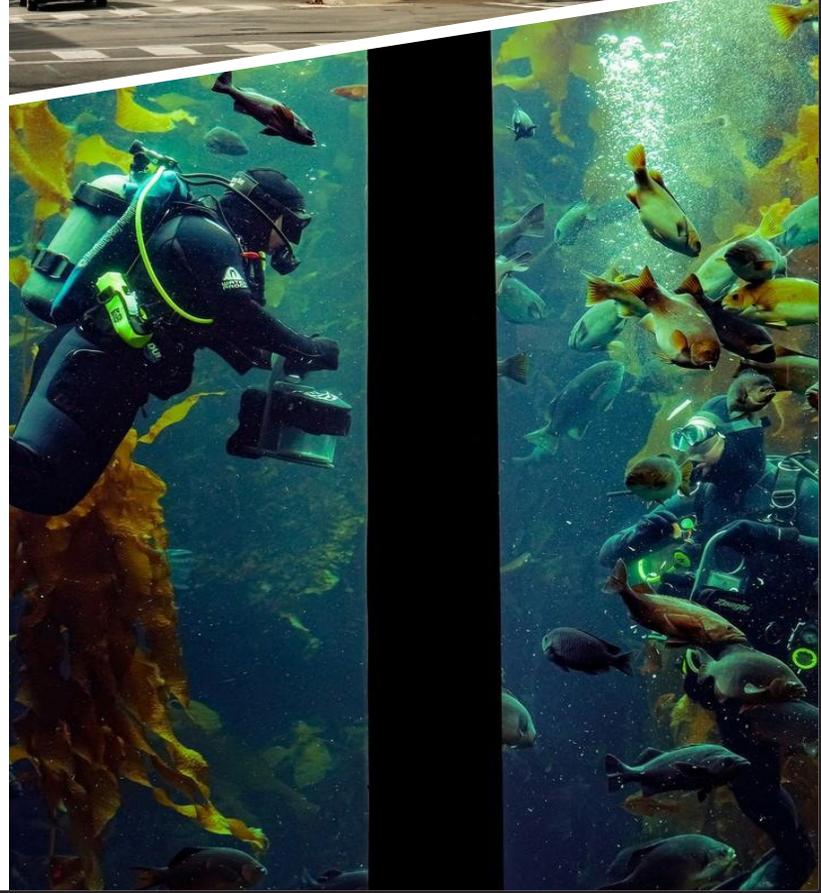
During the early 1900s, Monterey became the sardine capital of the world, inspiring John Steinbeck's famous novel *Cannery Row*. While the canneries are long gone, the area remains a lively waterfront district full of restaurants, boutiques, and museums that celebrate Monterey's heritage. Today, the city proudly preserves its history while embracing innovation and progress.

### Community and Lifestyle

People who live in Monterey often say the sense of community is what makes it special. Neighbors know each other, local businesses thrive, and there's always a community event to enjoy—from farmers' markets to coastal cleanups. Residents take pride in preserving the area's beauty and charm, and newcomers quickly find that Monterey's welcoming spirit makes it easy to feel at home.

The city's neighborhoods each have their own unique personality. New Monterey offers hillside homes with ocean views, while Old Town features historic architecture and walkable streets. For families, there are quiet residential areas with parks, excellent schools, and easy access to recreation.

Life in Monterey is all about balance. You can spend your morning in a meeting overlooking the bay and your afternoon on a scenic trail, golf course, or beach—all within minutes of home.





## The Community (*continued*)

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### **A Thriving Local Economy**

Monterey's economy is as diverse as its community. Tourism, education, research, and the military form the foundation of local employment, supported by strong hospitality, healthcare, and professional sectors.

The **Monterey Bay Aquarium**—one of the most respected marine institutions in the world—anchors the city's tourism economy and drives environmental innovation. The **Naval Postgraduate School** and Defense Language Institute provide stable public-sector employment and foster international connections. Additionally, the region's focus on sustainability and ocean research has attracted organizations such as the **Monterey Bay Aquarium Research Institute (MBARI)** and other marine science leaders, creating opportunities for collaboration and growth in emerging fields.

For professionals, Monterey offers the best of both worlds: a vibrant job market and a lifestyle that promotes wellbeing. Commuting is simple, networking is easy, and the city's manageable pace allows for true work-life balance.



## The Community *(continued)*

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### Culture and Recreation

Monterey is a community that celebrates art, music, and culture. It's home to the **Monterey Jazz Festival**, one of the longest-running jazz festivals in the world and hosts a variety of cultural events like the **California Roots Music & Art Festival** and **Monterey Car Week**. Local galleries, historic theaters, and museums offer year-round entertainment and opportunities for creativity.

The culinary scene is equally impressive, featuring fresh, locally sourced seafood and produce. Waterfront restaurants along Cannery Row and the Old Fisherman's Wharf pair ocean views with coastal cuisine, while neighborhood cafes and wine bars provide cozy spots to gather with friends and colleagues.

For outdoor enthusiasts, Monterey is a paradise. Residents enjoy sailing, surfing, cycling, and hiking along some of California's most scenic trails. The **Monterey Bay Coastal Recreation Trail**, stretching 18 miles along the waterfront, connects residents to beaches, parks, and scenic lookouts. Golfers can tee off at world-renowned courses nearby, including Pebble Beach, while families can explore tide pools, nature reserves, and countless parks.

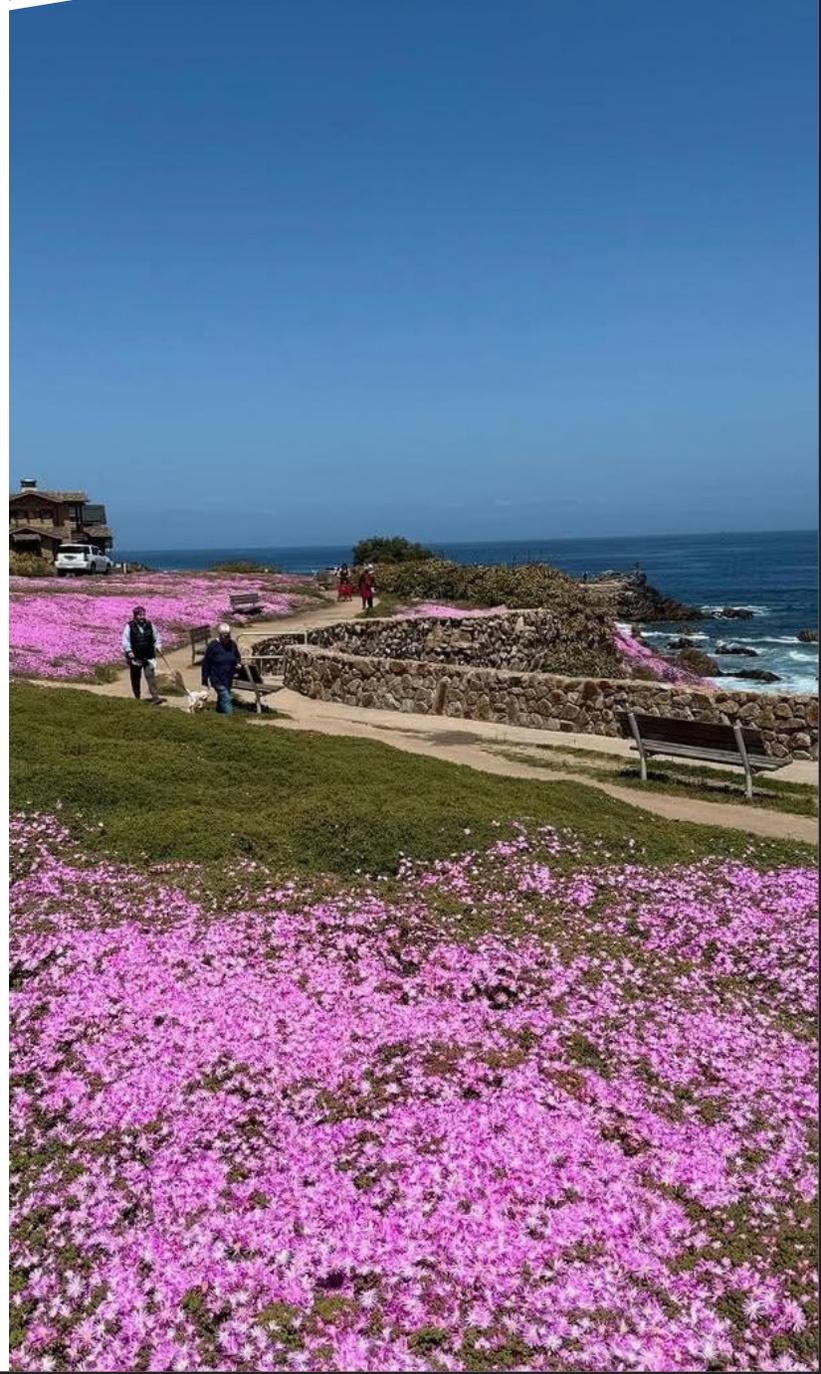
### Commitment to Sustainability

Monterey is widely recognized for its leadership in environmental stewardship. The city and its residents are deeply committed to protecting the Monterey Bay National Marine Sanctuary, one of the largest marine protected areas in the world. Local initiatives promote recycling, water conservation, and sustainable development, ensuring Monterey remains as beautiful for future generations as it is today.

### A Place to Build a Future

Choosing Monterey means choosing a community that values balance, purpose, and connection. It's a place where your work can make an impact and your surroundings inspire you every day. Whether you're starting your career, raising a family, or planning the next chapter of your professional life, Monterey offers an exceptional quality of life that few communities can match.

Here, opportunity meets ocean. History meets innovation. And every sunset reminds you why you chose Monterey—not just as a place to work, but as a place to live fully.





## Position Overview

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The Line Service Manager plays a pivotal role in ensuring the safe, efficient, and high-quality servicing of aircraft. This leader oversees all aspects of line service operations, including aircraft fueling, towing, and ramp management. Working in a fast-paced environment that requires precision and teamwork, the Line Service Manager ensures every aircraft movement and customer interaction meets the highest standards of safety and service.

## About the Role

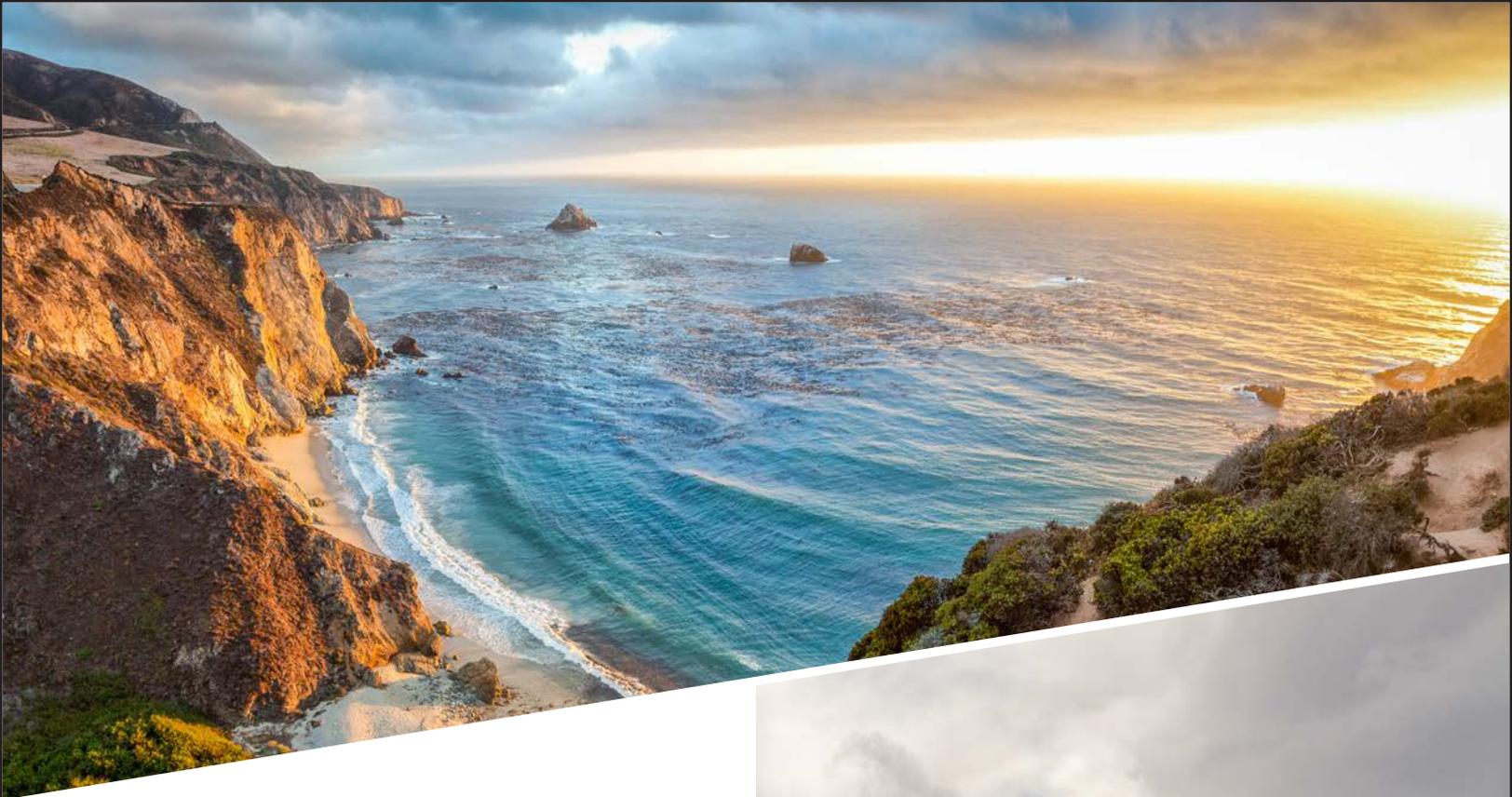
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Reporting to senior management, the Line Service Manager directs a skilled team of line service technicians responsible for daily aircraft handling and ramp operations. This position requires strong leadership, sound operational judgment, and the ability to coordinate with multiple departments to maintain seamless service delivery. The Manager also ensures compliance with FAA, OSHA, and company standards while promoting a culture of safety and accountability.

## Key Responsibilities

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- Supervise and schedule line service staff, providing ongoing training and performance feedback.
- Oversee safe and efficient aircraft movements, towing, parking, and marshalling.
- Manage fueling operations in accordance with safety regulations and quality standards.
- Maintain equipment, ramp areas, and hangars to ensure operational readiness and cleanliness.
- Conduct safety meetings, inspections, and training programs to reinforce compliance.
- Address customer inquiries and coordinate with internal departments to ensure exceptional service.
- Track fueling, aircraft movement, and safety documentation accurately.
- Support budgeting and fuel inventory management for line operations.



## Leadership Qualities and Style

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The ideal candidate leads with integrity, confidence, and a hands-on approach. They cultivate a culture that values teamwork, precision, and proactive communication. A calm, steady demeanor in high-pressure situations and the ability to motivate and develop staff are essential. This leader models professionalism, ensures accountability, and fosters a positive work environment centered on safety and service excellence.

For the full job description, [click here](#).

## Preferred Qualifications

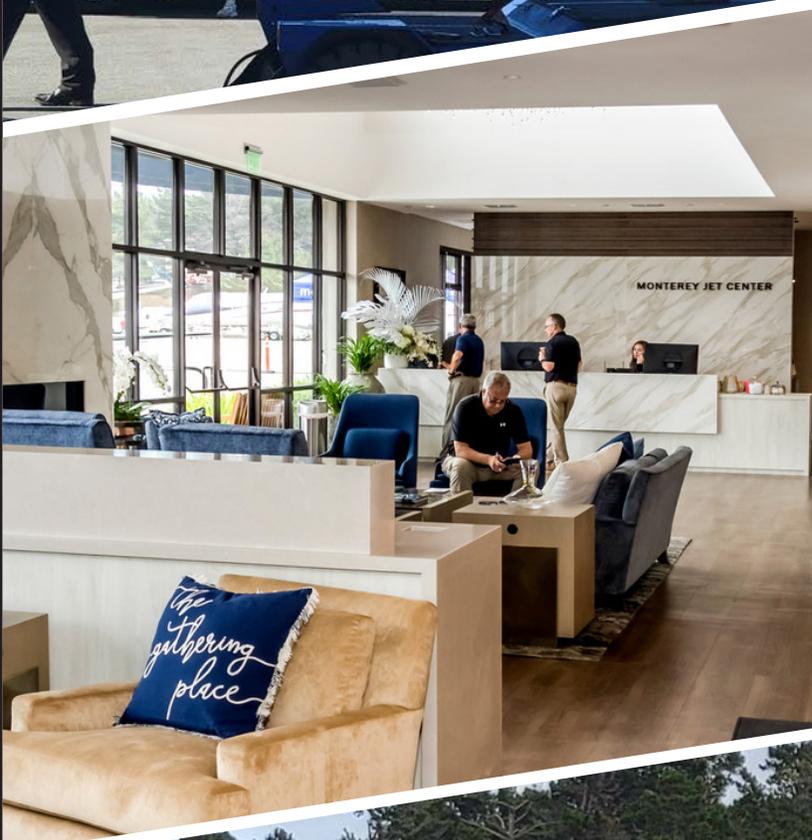
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- Bachelor's degree in aviation management or related field preferred.
- Minimum three (3) years of experience in line service operations, including one (1) year in a supervisory role.
- Strong knowledge of FAA regulations, aircraft handling, and ground safety procedures.
- Excellent communication, leadership, and customer service skills.
- Proficiency operating ground support equipment and flexibility to work varied schedules.





# MONTEREY JET CENTER



## Salary and Benefits

The salary range for this position is \$120,000 - \$150,000 and is accompanied by a generous compensation and benefits package. A starting salary at the top range is possible for the exceptional candidate. The incumbent is eligible for an Annual Bonus of 10% - 30% of annual salary, based on performance. For details on the benefits package, [click here](#).

## How To Apply

To apply online, [click here](#).

**Deadline for applications: December 18, 2025**

The contacts for this search are:

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**Please note:** After your application is complete, you will receive an important email from us. Please check your inbox and your junk/spam folder, and if you have not received our email, please notify us at: [admin@adkexecutivesearch.com](mailto:admin@adkexecutivesearch.com).

Monterey Fuel Company, LLC, is an equal-opportunity employer. We support diversity and are committed to creating an inclusive environment for employees.

